

Contractor Quarterly Progress Report

1. Report Type and Due Date (*Check (✓) One*):

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| Quarterly: <input checked="" type="checkbox"/> 1 st Qtr) (Due 7/15) <input type="checkbox"/> 2 nd Qtr.(Due 10/15) <input type="checkbox"/> 3 rd Qtr.(Due 1/15) <input type="checkbox"/> 4 th Qtr.(Due 4/15) |
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2. Report Period Covered by This Report: 04/01/03 through 06/30/03

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| 3. Contractor Name: American Lung Association of NC | 4. Person Submitting Report: Sarah E. Cox, MPH | Date Submitted: 8/8/03 |
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8. Progress Towards Contract Goals and Objectives

Describe below (or attach separate documentation) of progress in this Report Period towards achievement of goals and objectives established in the Contract. *Check (✓) this box ☐ if separate documentation is attached.*

| Goal or Objective No. | Brief Description of Goal or Objective | Progress in this Report Period Towards Achievement of Contract Goal or Objective |
|-----------------------|--|--|
| 1 | Provide up to 20 adult facilitator trainings in the N-O-T® program for HWTFC grantees and other local and state tobacco control coalitions. | Conducted one (1) N-O-T® adult facilitator trainings. May 13, 2003 in Fayetteville, NC. Two more trainings are scheduled for the summer: July 28, 2003 in Burlington, NC; and August 1, 2003 in Monroe, NC. |
| 2 | Provide mini-grant funds to HWTFC grantees and other local and state tobacco control coalitions to implement the N-O-T® program. | Funded \$14,667 worth of N-O-T® implementation mini-grants to the following locations (* = HWTFC grantee): Robeson County*, Henderson County, Wake County, Chowan County*, Perquimans County*, Tyrrell County*, Bertie County*, Washington County*, Cumberland County, Mitchell County*, Greene County, Guilford County*, McDowell County* |
| 3 | Distribute N-O-T®-in-a-box packages to mini-grant recipients and other N-O-T® facilitators | Participants in trainings as well as mini-grant recipients have been offered certificates that they may redeem for this package when packages are ready. Should be available for distribution by 9/2/03. |
| 4 | Distribute Monthly Newsletters to facilitators. | Newsletter distributed in May and June, 2003. Please find attached. |
| 5 | Support local and/or regional smoke-free youth summits/conferences. | ALANC participated as a planner and presenter at the HWTFC kick-off conference. |
| 6 | Develop online cessation support center for teens. | ALANC is in the process of designing this web site which will also be available in Spanish. |

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|------------------------------|---|--|
| 7 | Offer facilitator stipends to HWTFC Communities and Schools grantees. | HWTFC recipients have been offered stipends through the newsletter mailings. Grantees will be able to apply for stipends online. |
| 8 | Conduct up to six (6) “Booster” trainings. | One Booster training scheduled for 7/28/03 in Burlington, NC |
| 9 | Conduct a scientifically sound process and outcomes evaluation of the N-O-T® project | Met with UNC evaluators. Evaluation system in place. |
| 10 | Provide quarterly progress reports to the NC Health and Wellness Trust Fund Commission | Submitted 8/8/03 |
| Trainings | Brief Description of Trainings | Number of Participants and Community/Schools Grantees Represented |
| | N-O-T in Fayetteville, NC – 5/13/03 | 17 participants. Included Alamance Caswell MH/DD/SAS, Halifax Co. Schools, Macon County Schools, SAVE, FirstHealth of the Carolinas and Robeson County Public Schools. |
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9. Deliverables

Please note any deliverables that were met during this contract period.

- One N-O-T® adult facilitator training conducted.
- Funded \$14,667 worth of local mini-grants
- Distributed two (2) newsletters to facilitators
- Submitted first quarterly report.