

# **NC State Board of Examiners for Nursing Home Administrators**

## **ANNUAL REPORT Fiscal Year 2024-2025**

### **1) Address of the board and the names of the board members and officers:**

NC State Board of Examiners for Nursing Home Administrators  
3733 National Drive, Suite 110  
Raleigh NC 27612

Vonda S. Hollingsworth	Chairman
Truman A. Vereen	Vice Chairman
Roxanne Thompson	Secretary
Ken Burgess	
Nicole Outlaw	
Lambert Guinn	
Seth Hunt	

### **1a) Total number of licensees supervised by the Board.**

**926**

### **2) Number of people who applied for the examinations**

State Exam    **162** (\*total number registered including cancellations)  
National Exam – Part I (Core) - **54**    Part II (NHA) - **50**

### **3) Number of people who were refused examination.**

**0**

### **4) Number of people who took the examinations.**

State    **128\***  
National Exam – Part I (Core) – **54**    Part II (NHA) - **50**

\*State exams are also administered to those who hold a temporary license.

### **5) Number of initial licenses issued.**

**43**

**5a) Number who failed the examination.**

State **41\***

National Exam – Part I (Core) – **13** Part II (NHA) - **9**

\*State exams are administered to Initial Licensees (AITs), Reciprocity Licensees as well as those who hold a temporary license. A Temporary Licensee can only sit for the exam once and must pass to be eligible to extend their Temporary License.

**6) Number who applied for licensure by reciprocity.**

**48**

**7) Number who were granted licenses by reciprocity or comity.**

**40**

**7a) Number of official complaints received involving licensed and unlicensed activities.**

**49** notifications from DHSR because of substandard care from surveys of the facility

**2** individual complaints against administrators

**7b) Number of disciplinary actions taken against licensees.**

**0**

**8) Number of licenses suspended or revoked.**

**0**

**9) Number of licenses terminated for any reason other than failure to pay the required renewal fee.**

**0**

**9a) The number of applicants for a license and, of that number, the number granted a license.**

Number of applicants for a license – **83**

Number of licenses granted - **83**

**9b) The number of applicants with a conviction and, of that number, the number granted a license, denied for a license, and denied a license because of a conviction.**

All applicants for licensure submit fingerprints for criminal background check. We do not track the number of convictions. However, all applicants with a conviction must submit documentation from the judicial system and it is reviewed. As of 6/30/2025, all applicants that had a conviction have been granted a license, and no applicant with convictions was denied a license.

- 9c) The number of applicants with military training, the number granted a license, the number denied a license for any reason, and a summary of the reasons for denial. The information provided in accordance with this subdivision shall not disclose any identifying information of any applicant.**

There were no applicants with military training.

- 9d) The number of applicants who are military spouses, the number granted a license, the number denied a license for any reason, and a summary of the reasons for denial. The information provided in accordance with this subdivision shall not disclose any identifying information of any applicant.**

There were no applicants who were military spouses.

- 10) The substance of any anticipated request to the General Assembly to amend statutes related to the occupational licensing board.**

The Board does not anticipate any request for Statute changes.

- 11) The substance of any anticipated change in rules adopted by the board or the substance of any anticipated adoption of new rules by the occupational licensing board.**

FY 2025-2026: We will review our rules as part of the Periodic Rule Review Process and will plan to readopt or change rules based on the Rules Review Commission deadline of June 2027 as part of the Periodic Rule Review Process.