



**STATE OF NORTH CAROLINA
OFFICE OF STATE PERSONNEL
1331 MAIL SERVICE CENTER
116 WEST JONES STREET
RALEIGH, NC 27699-1331**

**BEVERLY EAVES PERDUE
GOVERNOR**

**LINDA D. COLEMAN
STATE PERSONNEL DIRECTOR**

October 12, 2011

Memorandum

To: The Honorable Senator Phil Berger, President Pro Tempore, NC Senate
The Honorable Representative Thom Tillis, Speaker, NC House of Representatives
Mark Trogdon, Acting Director, Fiscal Research Division, NC General Assembly

From: Linda D. Coleman *LDC*
State Personnel Director

Subject: Annual Report on the Voluntary Shared Leave (VSL) Program

Session Law 2010-139, Section 3 requires the State Personnel Commission to provide an annual report on the voluntary shared leave program for the prior fiscal year. Attached are two reports that provide a breakdown by individual State agency and State University on the total number of hours of leave donated, received and used during the period of July 1, 2010 through June 30, 2011. The reports also include the cost of leave donated, received and used during this same period of time. The following is an overall summary of the two reports:

	VSL Donated		VSL Received		VSL Used	
	VSL Hours	Estimated Cost	VSL Hours	Estimated Cost	VSL Hours	Estimated Cost
Agencies	215,941	\$4,616,606	190,151	\$3,293,540	187,266	\$3,253,637
Universities	85,084	\$2,553,455	85,236	\$1,734,746	74,291	\$1,541,080
Totals	301,025	\$7,170,061	275,387	\$5,028,286	261,557	\$4,794,717

VSL donated is based on the total number of hours donated internally and externally by agency/university employees. External includes donations to employees in the public school system and community college system. The VSL estimated donation cost is based on the donor's hourly rate of pay. VSL received is based on the total number of hours received internally and externally by agency/university employees. The VSL estimated received leave cost is based on the recipient's hourly rate of pay. The VSL used is based on the hours actually used by agency/university employees during the period of July 1, 2010 through June 30, 2011. The VSL estimated usage cost is based on the user's hourly rate of pay.

The N.C. School of Science and Math had no VSL action to report during fiscal year 2010-2011. All other State agencies and State universities did have actions to report.

If you have any questions related to this report, please contact Shari Howard at (919) 807-4881 or at shari.g.howard@osp.nc.gov.

LDC/SGH/asm
Attachments

C: State Personnel Commissioners
Ann Lemmon, UNC General Administration