

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Dept of Public Instruction **Division:** Exceptional Children Division

Budget Code: 13510 **Center Title:** Curriculum & School Reform Services Area **Center Number:** 1600

***** Position Information *****

Proposed Classification: Education Program Administrator II **Proposed Salary Grade:** 80_

Salary Range: \$51,686 - \$82,179 **Proposed Effective Date:** 5/1/06

Number of Positions: 1

	<u>Center Authorized Budget</u> <u>As of 2/28/06</u>	<u>Current Request</u> <u>Includes Salary & Benefits</u>
Total Budget	\$ 79,460,722	\$ 97,818
Receipts	<u>70,578,114</u>	<u>97,818</u>
Appropriation	\$ 8,882,608	\$ 0

Funding Source(s): 160032950380

Justification for Position (including description of duties and responsibilities):

Description of Work

This new position will serve as the state administrator of a federally sponsored grant designed to improve the delivery of quality instruction to students with disabilities in NC public schools by both pre-service and in-service personnel in LEAs. Work includes coordinating the provision of extensive professional development and on-going teacher support in research-based academic and behavioral instruction for teachers of students with disabilities. Work involves frequent collaboration with the Human Resource Management/Quality Professionals Division to evaluate exceptional children teacher education programs, function as a liaison with Institutes of Higher Education (IHE) special education departments, development and implement of a strategic plan to recruit and retain quality EC personnel and address exceptional children licensure issues. Work may require the use of employee's own initiative in creating innovative educational programs that support quality personnel development. Duties are performed independently under the administrative supervision of the Education Programs Director,

and the work is reviewed and evaluated by the Director and US Dept of Education through annual grant reviews.

Examples of Duties Performed

Plans or supervises planning of state in-service professional development for personnel providing services or instruction for students with disabilities.

Coordinates all efforts related to the State Personnel Development Grant awarded by the US Department of Education.

Functions as DPI liaison to Institutes of Higher Education exceptional children teacher education programs.

Coordinates statewide services and programs to recruit and retain quality exceptional children personnel.

Supervises a staff of professional and clerical personnel and establishes goals and work priorities.

Addresses local school officials and interested organizations to promote quality personnel development.

Performs related duties as required.

Philip Price

Presentation to be made by

Associate Supt Financial & Business Services

Title

Agency Head Signature

State Budget Officer Signature