

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Health and Human Services

Division: Office of Long Term Services and Supports

Budget Code: 14410

Center Title:

Center Number:

***** Position Information *****

Proposed Classification: Human Resources Planning Supervisor III **Proposed Salary Grade:** 76

Salary Range: \$45,531 - \$75,708 **Proposed Effective Date:** 10 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 315,522	\$ 73,440
Receipts	\$ <u>315,522</u>	\$ <u>73,440</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): 2006 Systems Transformation Grant

Justification for Position (including description of duties and responsibilities):

This is a time-limited position for the grant period of five years to administer the Centers for Medicare and Medicaid (CMS) Systems Transformation grant, with the total application request in the amount of \$3 million over the five years.

The individual in this position must have a broad knowledge base of all grant components and of all Divisions involved in the grant. This position is responsible for facilitating and coordinating Departmental efforts to examine an array of issues impacting long term care systems transformation. Further, this position will participate in and lead policy making studies, discussions and decisions. Effective participation and leadership will require extensive knowledge of various state and federal funding streams for long term care such as: Medicaid, Older Americans Act, Social Services Block Grant and Medicare.

This position within the Office of Long Term Care is required to:

- provide leadership and offer technical support to plan, design and implement the three major components of the five-year 2006 Systems Transformation grant:

- Create a streamlined, comprehensive access one-stop system for all persons with long-term service and support needs that encourages independence and individual choices;
- Development/enhancement of a self-directed service delivery system, coordinating and integrating services in ways that make it easier for consumers to address needs that transcend traditional health and social services, including self-responsibility and self-care; and
- Transformation of information technology structures to support systems integration in information and access, service delivery and management,
- manage the \$3 million grant budget,
- interact on behalf of the Department with Centers for Medicare and Medicaid (CMS),
- work directly with key Departmental officials (Division Directors and the Long Term Services and Supports Cabinet) and senior management of other state agencies (e.g., Community Colleges and provider organizations, as well as consumer/advocacy organizations) in building collaboration and effective working relationships for implementation of the grant's plan,
- coordinate and lead the Strategic Planning period (up to the first nine months), designed to establish the direction for and develop the overall plan to continue throughout the remaining grant period,
- respond to and coordinate activities with the Consumer/Stakeholder Advisory Committee,
- assure that all grant components are completed according to the timetable,
- communicate with and report to CMS, prepare annual reports,
- address quality of services and supports throughout the grant and sustainability of activities once the grant ends,
- supervise the two Human Services Evaluator Planner positions (one ½ time position and one full-time position)

Position Costs: \$60,620 for salary and \$12,820 for fringe.

Statutory Reference for Request

Jim Slate

Presentation to be made by

Agency Head Signature

Title

State Budget Officer Signature

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Health and Human Services

Division: Office of Long Term Services and Supports

Budget Code: 14410

Center Title: _____

Center Number: _____

***** Position Information *****

Proposed Classification: Human Services Planner/Evaluator III **Proposed Salary Grade:** 72

Salary Range: \$36,521 - \$59,757 **Proposed Effective Date:** 10 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 315,522	\$ 62,152
Receipts	\$ 315,522	\$ 62,152
Appropriation	\$ 0	\$ 0

Funding Source(s): 2006 Systems Transformation Grant

Justification for Position (including description of duties and responsibilities):

This is a time-limited position for the five-year grant period. It is located within the Office of Long Term Services and Supports and reports to the Human Resources Planning Supervisor. The position's major functions are to:

- provide policy, project coordination, and operations management expertise to the Department and Division of Aging and Adult Services in development and expansion of Aging and Disability Resource Centers (ADRCs),
- provide in-depth grant and project operations expertise, policy consultation, technical direction and facilitation to local providers implementing the ADRC model,
- ensure implementation of the grant strategic plan for coordinating efforts needed to establish ADRCs throughout the state,

- provide technical support and coordination to the grant partners, and communicate ADRC grant objectives, outcomes and potential for replication with providers, county agencies, public and private organizations, etc.
- keep immediate supervisor informed of progress and briefed on issues,
- provide ADRC project linkage with staff throughout the Department, with partners, advocates and/or stakeholders,
- provide leadership to plan and develop and evaluate the performance and overall outcomes related to ADRCs,
- serve as liaison to the Department's NC CARE Link project,
- provide content expertise and consultation on long term services and supports within NC Care Link, and
- jointly coordinate implementation of the Systems Transformation Grant.

Position Cost: \$50,787 for salary and \$11,365 for fringe

Statutory Reference for Request

Jim Slate

Presentation to be made by

Agency Head Signature

Title

State Budget Officer Signature