

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Public Instruction **Division:** Career and Technical Education

Budget Code: 13510 **Center Title:** Curriculum, Instruction, Technology & Accountability Services
Center Number: 1600

***** Position Information *****

Proposed Classification: Education Consultant II

Proposed Salary Grade: 77

Salary Range: \$50,940 \$84,691

Proposed Effective Date: October 22, 2008

Number of Positions: 2

Proposed Salary: \$80,000

	<u>Center Authorized Budget</u> As of 9/30/08	<u>Current Request</u> Includes Salary & Benefits
Total Budget	\$ 59,706,568	\$ 193,578
Receipts	<u>47,198,305</u>	<u>193,578</u>
Appropriation	\$ 12,508,263	\$ 0

Funding Source(s): Federal - Perkins IV Career & Technical Education Grant

Justification for Position (including description of duties and responsibilities):

Justification: Two Regional Coordinator Positions

The Career and Technical Education (CTE) Regional Coordinator (RC) position serves the Department of Public Instruction with the specific responsibility of building capacity in a local education agency to implement and sustain Career and Technical Education programming under the guidelines provided by the federal Carl D. Perkins Career and Technical Education Act of 2006 and state laws/policies. The Regional Coordinator position is significant to the Department of Public Instruction and the CTE Division providing complex CTE technical services to the highest level of local administration (directors, supervisors, assistant and associate superintendents and superintendents). The position guides district leadership in developing an annual improvement plan focused on advancing student outcomes for academic and technical skill preparation, improved graduation rates and service to special populations.

Currently four CTE Regional Coordinators are serving the State Board of Education's eight education districts of the State (State Board districts are drawn by the General Assembly). Having only four regional coordinator positions to respond to the eight State Board districts is inadequate. CTE is operating under a new federal law resulting in a program implementation 'learning curve' for the LEAs. The State's intensity in solving

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the high school drop out problem impacts CTE as the CTE program in NC is a recognized dropout prevention strategy for our schools. The CTE Regional Coordinators represent the Department in the new Comprehensive Support initiative to provide focused regional services increasing student achievement at the local level.

Additional focused regional leadership and management are needed to serve changing and diverse local CTE administrators. At the local level, two-thirds of our NC CTE Administrators have less than five years in CTE Administration. Fifteen to twenty percent of CTE Administrators are new each year; over half do not hold the 711 CTE Administrator's License. Within five years, NC will lose half of the current director group to retirement. Sixty percent of the CTE Administrators have more than one additional major administrative responsibility in their LEA.

CTE needs to increase from the four current regional positions to eight regional coordinator positions aligning to the eight State Board districts. Establishing two new positions this year assists with CTE's twelve month implementation plan providing regional services to the eight service districts. Increasing the regional coordination services for CTE from four to six supports the Department in implementing a new federal law, assisting in the prevention of school drop outs, serving the needs of the changing Local CTE Administrator, and providing an improved response to Comprehensive Support to all eight of the State Board's districts.

Because of the level of complexity required of this position, the Grade/Salary is set at 77 Education Consultant II (\$50,940-\$84,691). This salary grade is necessary to attract quality candidates from the local administration level and is equivalent to most of the consultant positions within the CTE division.

Description of Duties and Responsibilities:

1. Monitor LEAs for compliance with federal and state laws and requirements
 - Review and approve/reject LEA Local Plans (as required by the Perkins law)
 - Review and approve/reject LEA budgets and amendments in PRCs 017, 014, 013
 - Provide Technical Assistance in compliance with federal and state laws and requirements
2. Support specific internal initiatives including:
 - Comprehensive Support
 - High School Reform/Transformation
 - 21st Century Skills
 - High Schools that Work

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3. Provide regional or statewide leadership/coordination and vision for specific initiatives including:
 - Transition from Perkins III to Perkins IV
 - Redesign of the CTE Standard Course of Study
 - Implementation of Revised Bloom's Taxonomy at the local level
 - Development of Strategic Plan Design
 - Revision of Fiscal & Policy Guide
4. Provide technical assistance to internal and external clients, including:
 - CTE Directors and other Central Office Personnel
 - Instructional Management System Coordinators, Special Populations Coordinators, Career Development Coordinators
 - Principals and teachers as requested
 - Other client/partner groups including community colleges, universities, business and industry
5. Provide/coordinate quality Professional Development aligned to the NCSCOS
 - Administrative Internship Program
 - CTE Director management and leadership training
6. Serve as a primary communication liaison with clients and partners
 - Facilitate meetings with client groups – Directors, Instructional Management Systems Coordinators, Special Populations Coordinators, Career Development Coordinators
 - Establish and maintain communication systems for all clients


Rebecca Garland

Presentation to be made by

DPI Associate Superintendent
Title



Agency Head Signature



State Budget Officer Signature

for
Charles
Perruse

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Dept of Public Instruction Division: Business Support Services/PMO

Budget Code: 13510 Center Title: Technology Services Center Number: 1500

***** Position Information *** (Licensure System Programmer)**

Proposed Classification: BTA Analyst Proposed Salary Grade: Banded

Salary Range: _____ Proposed Effective Date: 10/22/08

Number of Positions: 1 Proposed Salary: \$70,000

	<u>Center Authorized Budget</u> <u>As of 9/30/08</u>	<u>Current Request</u> <u>Includes Salary & Benefits</u>
Total Budget	\$ 18,427,519	\$ 85,210
Receipts	<u>6,132,943</u>	<u>85,210</u>
Appropriation	\$ 12,294,576	\$ 0

Funding Source(s): Licensure Receipts

Justification for Position (including description of duties and responsibilities):

The requested funds will be used to provide another full-time technical resource to support the systems utilized by the Licensure and NC Center for Recruitment, Retention, Recognition, and Professional Advancement divisions. The agency is currently limited to one full-time resource position to support the technology needs of both these divisions. Currently, there are a number of antiquated processes identified as needing technical attention and we believe those processes can be updated with the fulfillment of this position request. Additionally, due to the number of the Federal, State, and State Board of Education reporting requests currently received and limited technical resources; the technology enhancement needs of these divisions are often less of a priority. Allowing the addition of this position will permit reporting and enhancements to co-exist in an area that must to be updated in compliance with the State Board of Education 21st century technology requirements. As these divisions implement 21st century technologies, along with the Federal, State, and State Board of Education reporting requests and policy changes, this position will be used to develop and support these additional business requirements to ensure compliance with the 21st century goals. In addition, the Licensure and NC Center for Recruitment, Retention, Recognition, and Professional Advancement divisions contain public-facing applications, so in many instances they serve as a face or initial point of contact to those seeking information regarding NC Public Schools. Adding this position should prove valuable in providing our customers with a more efficient means for conducting business with the NC Department of Public Instruction.

Ronda Jones and Peter Asmar

Presentation to be made by

DPI IT Manager
Title


Agency Head Signature


State Budget Officer Signature

for
Charles
Perruse