SUMMIT HOUSE

Keeping families together, changing women's and children's lives



REPORT TO THE NORTH CAROLINA GENERAL ASSEMBLY February 1, 2006

Betty T. Hunter, Chair Board of Directors

TABLE OF CONTENTS

Cover Letter	3
History & Organization	4-5
Program and Collaborations	6-8
The Future: Best Practices	9-10
Site Reports	11-14
Summit House, Inc. Consolidating Budget Report	15-17
Summit House Program Statistics FY 2004-2005	18
Mother and Children Photos	19

February 1, 2006

Mr. Jim Mills, Principle Fiscal Analyst Fiscal Research Division Suite 619 Legislative Office Building 300 N. Salisbury St. Raleigh, NC 27603-5925

Dear Mr. Mills,

On behalf of Summit House, Inc., I am pleased to submit the Legislative Report for the period July 1, 2004-June 30, 2005.

Our organization is steadfastly committed to breaking the cycle of crime as we intervene positively in the lives of female felons and their children. We are equally committed to researching and improving programs to make our organization even more effective in its mission.

We value the relationship that Summit House has developed with Legislative Research and look forward to its continuation under your leadership. Please contact me with any questions that you might have.

Respectfully,

Betty T. Hunter, Chair Summit House, Inc.

935 Romany Road Charlotte, NC 28203 (704) 338-9800 bettyhunter@carolina.rr.com

History & Organization

<u>History</u>

In 1987, the idea of Summit House was formed in response to concern about the detrimental effects on children of their mother's involvement in the criminal justice system. With great care and thought, these volunteers set about to design an intervention that would rehabilitate the mothers and create a healthy life for the children. Summit House is that intervention. It is a comprehensive, highly structured therapeutic program that empowers mothers to break their cycle of destructive behavior. Common traits in the history of these women include crime, under education, poverty, abuse, addiction and child endangerment. Summit House strives to help mothers put their families back together and create a healthy future for themselves and for their children.

What began 18 years ago as an effort of Greensboro volunteers has grown from transporting children to visit their mothers at Women's Correctional facility in Raleigh on Sunday afternoons to three residential treatment programs. The Greensboro house opened in 1987. Houses in Raleigh and Charlotte began accepting families in 1995. These three sites now house and provide services to 20 families.

When founded in 1987, Summit House was the only community-based program in the nation serving both mothers and their children. Over the years, Summit House has been recognized and has received many awards including the Improvement of Justice Award by the National Association of Superior Court Judges. It was named one of 10 programs in the United States receiving the President of the United States Service Award for innovation in addressing significant social problems. It has been chosen by the American Correctional Association as a "Best Practice" program. Summit House continues to serve as a national model for community based alternatives to prison and for the development of effective interventions for female offenders and their children. During the past 18 years, Summit House has assisted other communities across the nation in establishing a Summit House type program and today we are aware of nine other mother-child programs operating in California, Maryland, Nebraska, New York, Ohio, and Washington.

<u>Organization</u>

In 2002, the Summit House, Inc. Board of Directors conducted an evaluation of governance and organizational structure in response to budget cuts mandated by the North Carolina General Assembly. The resulting changes eliminated the Chief Executive Officer position and implemented cost sharing for the services of one comptroller and a part-time administrative assistant. Because we no longer have a paid executive, governance is in the hands of our volunteer Board of

Directors. This body is comprised of at-large members from around the state and representatives of each site.

In 2004, the organization was restructured. Each of the local sites is a separate corporation tax exempt under IRC Section 501(c)(3) and has a uniform set of By-Laws. Each of these corporations is governed by the original Summit House, Inc. entity which maintained its 501(c)(3) status. Each site has a Board of Directors with oversight provided by the Summit House, Inc. Board. The local sites sign an Operating Agreement with Summit House, Inc., which provides for uniform program standards and program service delivery as well as uniform standards for personnel. The agreement also provides for fiscal accountability while allowing and encouraging local autonomy to raise funds to support program services and promotes collaboration in our state and national fundraising efforts.

This new structure has fostered a stronger team approach with all sites working together cooperatively to achieve the Summit House mission of providing effective services for our mothers and children. We feel that this change has strengthened Summit House and has created a more stable, efficient, and effective agency.

Program and Collaborations

Program

To achieve the program mission of breaking the cycle associated with crime, addiction, and other destructive behavior, Summit House utilizes a behavior modification system of rewards and consequences. The program is highly structured and incorporates comprehensive treatment and case management services.

The program is open to nonviolent felons who are pregnant or have one or more children age 7 and under. Each family is assigned a case manager who assesses the needs of the mother and child and tailors a treatment program. The major goals to be achieved include

- Enter substance abuse treatment and successfully maintain her recovery from addiction.
- Obtain a GED if she does not have a high school diploma.
- Obtain additional vocational training and/or further education that will enable her to earn a wage that exceeds minimum wage.
- Secure employment that pays more than the minimum wage so that she and her family can become financially self-sufficient.
- Pay all restitution required in her sentence.
- Establish a savings account of at least \$1,500.

In addition to accomplishing all of these goals, mothers receive education in basic life skills—nutrition, accessing health care, building healthy relationships, anger management and impulse control, and budgeting and financial management.

The length of the program is dependent on the mother's ability to meet her goals and can be accomplished in as few as twelve months. It is the goal of Summit House to admit residents who are highly motivated and capable of completing the program within two years.

The most important life skill that mothers are taught is the skill of being a loving, effective parent. Many Summit House mothers have grown up experiencing abuse, often turning to drugs and alcohol to escape their environment. The counselors at Summit House seek to empower each mother to overcome the impact of the traumatic events in her history and make a better life for herself and her family. It is a tough job.

The children of Summit House receive comprehensive evaluation and intervention to address the cognitive, developmental and behavioral issues that can lead to criminal activity. Living at Summit House is often the first time that these children experience a dependable, consistent routine. This fosters a sense of safety and trust that their needs will be met. Many children have experienced traumatic events and fall into a category of children called "traumatized child."

Oftentimes their response to their environment is violent acting out, poor school performance, and difficulty in forming relationships. Both mother and child receive therapy to help them resolve and overcome the impact of trauma. All preschool children attend developmental daycare. At Summit House, children are nurtured and they thrive. They begin learning the skills that will make them successful in life.

We feel that one of our strongest benefits to society is our impact on the children. These children generally face a myriad of cognitive and behavioral challenges as a result of exposure of drugs, violence, poor nourishment and other neglect. Studies show that unless there is a therapeutic intervention, these children are six times more likely than other children to be involved in drugs and crime. One study reports a correlation of an 80% chance of these children will be arrested by age 18.

A review of what usually happens to these children without Summit House illustrates just why this is so important. A child born to an incarcerated woman is the epitome of "at risk". Most times this child was exposed to substance abuse, drugs, alcohol or both, in vitro. This results in cognitive and behavioral challenges and a difficulty in bonding. The baby is taken from its mother within 24 hours of delivery and can often look forward to three or more primary care givers during its first year. This instability only exacerbates the bonding problems and further impairs the ability to develop healthy relationships.

Sometimes the child is placed with the family of the offender - often the same family that enabled or reinforced the substance abuse and criminal activity of the child's mother. The cycle begins again often resulting in tragic consequences.

The professional staff at Summit House assists mothers in developing positive parenting skills. They collaborate with a variety of children's programs to provide comprehensive interventions to raise the level of functioning for these at-risk children. The program provides a level of consistency, nurturing, and stability that is vital to the development of healthy minds and personalities. The Summit House program raises the self-esteem and abilities of both mother and child.

Collaborations

Summit House seeks to obtain the best services available for its residents. Because of our size we cannot afford, nor would we want, to hire staff capable of providing all of the components of this comprehensive program. Instead we collaborate with many public and private community service providers to secure excellent, affordable services for our children and our mothers. Agencies with which we collaborate include the Department of Social Services, the Health Department, mental health agencies, substance abuse treatment centers, agencies that teach parenting skills, programs that provide counseling regarding

family and domestic violence, community colleges, developmental day care centers and the local food bank.

A collaboration of recent years is with Our Children's Place. Summit House is providing technical assistance as they strive to establish a Summit House type program for female offenders nearing the end of their prison terms.

We consider our relationship with the Department of Corrections and the Division of Community Corrections & Parole to be our most important collaboration. It is our goal to make this collaboration as effective as possible to serve the female offenders of North Carolina and their children. A secondary and not insignificant benefit is the cost savings achieved by preventing these children from becoming future statistics within the DOC.

The Future: Best Practices

In connection with our restructuring, The Summit House, Inc. Board of Directors has focused intensely on our role as stewards of the public trust and the program funding provided by the NC General Assembly. We view this as important as meeting the needs of our specific population of female felons and their children.

To accomplish this, a Best Practices Committee composed of Board members who are in the fields of criminal justice and social work was appointed. This group applied for a Technical Assistance Grant from the National Institute of Corrections (NIC) to evaluate our program and to establish a Best Practices model for Summit House. The NIC provided a grant of \$10,000. We contracted with Dr. Pauline Brennan, then Assistant Professor, Department of Criminal Justice at UNC-Charlotte, now an Associate Professor at the University of Nebraska, to conduct this study and to recommend improvements to our program model. The final report was presented to the Summit House, Inc. Board on December 10, 2004.

We will be pleased to share this report with you as it contains extensive research of our target population and the unique challenges that they and society face in altering their patterns of destructive behavior. Dr. Brennan provided a comprehensive background section that includes comparative data from other like organizations throughout the country. We were pleased to find that we operate one of the best facilities in the country. Perhaps even better than this affirmation, we received specific evaluations of our practices that we will use as a road map to improving and strengthening our program. At a special meeting on February 18, 2005, the Summit House, Inc. Board began the process of Strategic Planning to determine and implement changes as indicated in the report. We are fortunate to have a psychologist on our Board who is also an expert in this field and she has been meeting with the executive directors and program directors of each site to craft specific steps to be taken.

While the focus in Summit House programs has historically emphasized the therapeutic rehabilitation of female offenders to become productive citizens and effective parents, it has become increasingly evident that any success in "breaking the cycle of crime" lies with the succeeding generation – the children. We are in the early stages of discussions with Dr. Brennan to determine the next step. We anticipate that the National Institute of Correction will provide additional funding to establish procedures for determining measurable outcomes with the children who "graduate" with their mothers from the Summit House program.

In addition to this initiative, we have also embarked this year on a review of our relationships with our referral sources to determine what steps we can take to have Summit House considered a prime sentencing option for the vast majority of non violent female offenders. While we do not think that we are the program for everyone, we do feel that the benefits that our program offers to the offending

mother, her children and most importantly society, should keep it on the minds of those who can influence the sentencing decision – judges, probation officers, public defenders, sentencing services. We offer the ability to change lives and break the cycle of crime. It is a priceless opportunity. We want to ensure that those who can benefit from it or who influence the decision of placement see it as an attractive choice.

We are eager and committed to continual review of our program. We embrace change that will keep us in the forefront of effective services to our residents utilizing a Best Practice model. As we seek to carry out our mission of giving new opportunity to our mothers and their children, we are most grateful for the funds that you provide. We consider this a sign of trust placed in us by the NC General Assembly.

Summit House Charlotte

Carol O. Dunlap, MSW, Executive Director

Program Successes:

- Summit House Charlotte continues to have a stable census. In 2005, two
 women graduated from the Charlotte program and 100% of all 2004 and 2005
 graduates remain drug and crime free. One 2005 graduate is employed as a
 receptionist at a Charlotte law firm and the other is working full-time at Dunkin
 Donuts.
- We eliminated the Substance Abuse Counselor Position to maximize the program and avoid duplication of services. Residents are receiving genderspecific community treatment.
- We held a very successful 1st Annual Family and Friends Fun Day to celebrate the role of family and friends in recovery. All clients had family members join them and a former resident was available to give a blessing for the meal.

Funding and Public Relations

- Thanks to the organizing efforts of Lynn Lewis and Mary Ann Loughlin we netted a little over \$13,000 on our 2005 Jane Lowe Odom Awards Dinner.
- A total of \$86,000 will be received from United Way (for 05-06) for the following: \$67,000 to support Children's Programming. \$8000 for rental and utilities subsidies (formerly referred to as Transitional Housing) \$3,000 Impact grant for children's and parenting curriculum materials. \$8,275 from funds from a closed program. These funds will be used to offset the cost of childcare subsidies for current clients.
- \$10,000 from an anonymous source.
- \$7,500 from the **Leon Levine Foundation**.
- **IBM** donated three new computers and a printer that can be networked to the server (value up to \$10,000).
- \$5,000 from the **Empty Stocking Fund**
- \$6,000 from Myers Park Baptist Church and \$1,800 from Christ Episcopal Church
- United Way's leadership development program "Leading the Way" has accepted Summit House as a six month team project. The goal of the team is to develop a long-range fundraising plan to assist in long term financial sustainability.

Leadership Initiatives- Looking Towards the Future: Summit House Charlotte continues to build its infrastructure to support expanded services to women offenders in North Carolina. The Board is in the process of developing a Strategic Plan that will lead the organization to serving up to 12 families in individual bedrooms within five years. Short term tactical plans for 2006 include determining whether it is feasible to rent temporary space to allow the current residents individual bedroom space.

Summit House-Piedmont

Sandra W. Collins, Executive Director

- Piedmont's stable occupancy proved problematic this year. Our occupancy levels were impacted by environmental issues. During our yearly inspection by Guilford County, there were suspicions of lead based paint in and around the house. Environmental Health was contacted to conduct a complete assessment of the property and found the suspicions to be true. As a result, the Piedmont site was restricted in bringing in new clients until certain mandates were followed. All of the children were tested for lead poisoning and the test results were all negative. The staff and clients had to attend the Environmental Safety in the Workplace Training. During the training everyone learned the harmful effects of lead based paint and how to effectively clean the house where the peeled paint was prominent. At the end of the training, everyone passed the test and received a certificate of completion on workplace safety.
- For eighteen years, Summit House-Piedmont has been a thriving environment to many mothers and their children trying to make a new start. The year 2006 will prove to be another historical period in the everevolving Summit House-Piedmont Program. The house is a beautiful historical site and has served the families well, however due to environmental and maintenance issues, the decision was made to sell the house.
- This was a difficult decision to make, but we are sure that the move will be for the better, especially for the families that we serve. Space has been a major issue throughout the residence. The move will allow more space and increase the number of families that will be able to receive services at the new facility. The potential for growth is a major plus for the program as we are better able to help the mothers who are in need for change in their lives as well as in the lives of their children.
- Our first donation for the new house was given by one of our Board of Directors. Jefferson Pilot also donated \$5,000 towards the purchase of a new house. The Board of Directors will embark on a Capital Campaign to purchase or build a new house.
- One mother and two children graduated during 2005. The mother completed her GED and worked at a local restaurant. On the day of graduation, the mother was promoted to Manager of the restaurant. She participated in our After-Care Program, remained drug free, and is doing well. Graduation is always a joyous occasion, but the upcoming graduation will be a somber and joyous event. The final graduation ceremony at this facility will be held in February 2006. The graduating mother of two has been a great role model for the Summit House program. While taking care of the needs of her son and daughter, she also worked two jobs. She worked towards an associate degree in Information Systems Management and will complete the degree in May

- 2006. We are extremely proud of all of her accomplishments and we know that she will continue to be successful in all of her endeavors!
- All the families are continuing to remain on task and drug free. The
 women worked on their individual programs and cared for their children's
 needs. Mothers completed Life Skills, Parenting Skills, TASC (Alcohol
 and Drug Services) and the SISTA Program (HIV/AIDS Awareness) and
 GED classes.

Summit House Raleigh

Beth McAllister, MSW, Executive Director

- Summit House Raleigh has maintained a stable census throughout 2005. In October, two mothers and their children graduated from the program and are now receiving services through the Summit House 6 month aftercare program. One mother is employed by the state of North Carolina in the Children's Services Division. During her time at Summit House, she successfully completed a 6 month computer training program which led to her obtaining full-time employment. The second mother earned a certificate in culinary arts from Wake Technical Community College and prepared meals for the Meals on Wheels program. Her goal is to own her own restaurant in the future. Both mothers are drug and alcohol free and are continuing successfully in their recovery. These two mothers have learned to parent well while in the Summit House program and their children continue to develop healthy personalities and behaviors. Neither mother has been involved in any form of crime or in substance abuse.
- Summit House Raleigh celebrated the 10th anniversary of its program.
 Summit House supporters were invited to attend a birthday party and Judge Joyce A. Hamilton, chief district court judge, received the first annual "Service to Children Award." Currently the Board of Directors is making plans to hold a spring fundraiser that will focus on our services to children. At the event, a community children's advocate will receive the second "Service to Children Award." The Board plans to make this an annual event.
- The Raleigh Board of Directors sponsored the 9th annual charity golf tournament. The event earned \$15,400.
- The Governor's Crime Commission has continued for a second year to provide a grant that provides substance abuse services for the Summit House mothers. This grant is a two year grant and the Summit House Raleigh staff is seeking community resources that will continue to provide the substance abuse services that are so crucial to the mother's success. The grant has also enabled staff to better provide substance abuse treatment for the mothers and prevention for the children.
- The Ladies of Harley and the Harley Owner's Group have continued their generous financial support of Summit House Raleigh during 2005 with a donation of \$3,000. They have also continued to visit the mothers and children and provide food treats on their visits.
- Summit House Raleigh has continued to be the President's Project for the Woman's Club of Raleigh and for the second year has received a grant of \$5,000 from the club. In addition, club volunteers have planned weekend outings for the mothers and children and have taken them to museums, parks, and lakes.
- Summit House Raleigh continues to be a United Way Agency of Excellence in recognition of meeting best practice standards of accountability.

Summit House - Site Comparison Budgeted Statement of Activities Fiscal Year 2006

Public Support					Shared		Consol	Net
Name	DEVENUE	Piedmont	Charlotte	Raleigh	Services	Total	Elim	Budget
Major Individual Donors 3,500 5,000 6,000 12,500 3,000 6,000 8,000 6,000 6,000 6,000 6,000 6,000 6,000 6,000 6,000 6,000 6,000 6,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 7,700 7,700 7,700 7,700 7,700 7,700 7,700 7,700 10,000 10,000 10,000 125,000 125,000 125,000 125,000 17,200 7,720 1,100 8,00 8,00 8,00 8,00 8,250 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
Small Individual Donors 1,000 2,000 3,000 6,000 1,000 1,000 Corporations 2,000 5,000 3,000 1,000 1,000 1,000 Organizations - Religious 3,000 8,000 5,000 7,700 7,700 Board Donations 2,000 15,000 6,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 125,000 7,700 7,700 7,200 77,200 77,200 77,200 77,200 77,200 75,000 1,000 1,500		3 500	3 000	6 000		12 500		12 500
Corporations Corp	•	•	·			•		•
Organizations - Religious 3.000 8.000 5.000 15,000 16,000 Board Donations 2.500 25,000 5,000 7,700 23,000 Unified Way 40,000 76,000 10,000 125,000 125,000 Foundations - Raised Locally 30,000 38,000 9.200 77,200 77,200 Foundations - Statewide 1,500 1,500 1,500 1,500 1,500 GOVERNMENT SUPPORT 1,500 4,000 52,616 92,616 92,616 Free Lunch Program 1,000 4,000 52,616 92,616 92,616 Free Lunch Program 1,000 4,000 14,000 14,000 14,000 State Government - DHS 33,334 33,333 33,333 100,000 1,000 TOHA 10,000 4,000 8,500 26,500 1,477,909 1,477,909 TOTHAR 10,000 1,000 8,500 26,500 1,477,909 1,477,909 1,477,909 1,477,909 1,477,909 1,477,		·						•
Organizations - Clubs 2,500 20 5,000 7,700 7,700 Board Donaldons 2,000 15,000 6,000 23,000 25,000 Foundations - Raised Locally 30,000 38,000 9,200 77,200 77,200 Foundations - Statewide 1,500 47,200 278,300 278,300 278,900 Total Public Support 85,500 146,200 47,200 278,300 278,300 COUNG Government 40,000 4,000 14,000 14,000 14,000 State Government - DPC 410,431 410,431 410,431 11,231,233 1,231,233 State Government DPHS 33,334 33,333 33,333 1,000,00 10,000 Total Government Support 493,765 447,764 496,390 1,437,909 1,437,909 OFFIRE County Government Support 493,765 447,764 496,390 26,500 26,500 OFFIRE County Government Support 493,765 447,764 496,390 1,437,909 26,500	•		·			•		•
Board Donations		·	·	•		·		·
United Way	•							
Foundations - Raised Locally S0,000 S0,000 S0,000 T7,200 T7,200 T7,200 Total Public Support S5,500 146,200 47,200 S278,900 S278,		·						
Poundations - Statewide	•							
Total Public Support 85,500		·	30,000	9,200				
Double County C			146,200	47,200				278,900
Double County C	COVERNMENT SUPPORT							
Free Lunch Program		40.000		52 616		02 616		02 616
State Government-DOC	•	,	4 000	32,010		•		,
State Government-DHHS 33.334 33.333 33.333 100.000 100.000 Total Government Support 493.765 447.764 496.380 1.437.909 1.437.909 OTHER State			·	410.431				
Total Government Support 493,765 447,764 496,380 1,437,909 1,437,909 OTHER Room and Board 5,000 13,000 8,500 26,500 38,000 4,735 4		·	·					
DTHER Room and Board 5,000 13,000 8,500 26,500 26,500 38,00								
Room and Board S,000	Total Government Support	493,703	447,704	490,300		1,437,909		1,437,909
Nel Fundraising 7,000 12,000 19,000 38,000 38,000 11,000 11,000 12,000 12,000 12,000 12,500 12,000 112,500	' 	5 000	40.000	0.500		00.500		00.500
Interest income				•		•		•
Shared management services	<u> </u>				0.5			•
Miscellaneous Income 15,000 50 6,000 21,050 (6,000) 15,050 Total Other Revenue 27,500 29,050 27,700 118,535 202,785 (118,500) 84,285		500	4,000	200		•	(110 =00)	4,735
Total Other Revenue 27,500 29,050 27,700 118,535 202,785 (118,500) 84,285 TOTAL REVENUES 606,765 623,014 571,280 118,535 1,919,594 (118,500) 1,801,094 OPERATING EXPENSES Payroll related (detail provided) 436,133 474,364 396,994 96,308 1,403,799 1,403,799 Shared Management Services 39,500 39,500 39,500 118,500 (118,500) Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 7,50 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,46 88,846 Rental/Maintenance - Equipment 5,500 7,500 3		45.000	50		•			45.050
TOTAL REVENUES 606,765 623,014 571,280 118,535 1,919,594 (118,500) 1,801,094 OPERATING EXPENSES Payroll related (detail provided) 436,133 474,364 396,994 96,308 1,403,799 1,403,799 Shared Management Services 39,500 39,500 39,500 118,500 (118,500) Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Offlice Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,800 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 30 4,900								
Payroll related (detail provided)	Total Other Revenue	27,500	29,050	27,700	118,535	202,785	(118,500)	84,285
Payroll related (detail provided) 436,133 474,364 396,994 96,308 1,403,799 1,403,799 Shared Management Services 39,500 39,500 39,500 118,500 (118,500) Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 3,000 2,000 18,000 18,000 Printing 1,2408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provid	TOTAL REVENUES	606,765	623,014	571,280	118,535	1,919,594	(118,500)	1,801,094
Shared Management Services 39,500 39,500 39,500 39,500 118,500 (118,500) Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 30 4,900 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 5,068 56,100 17,100 123,268 123,268 Misc other (detail pr	OPERATING EXPENSES							
Shared Management Services 39,500 39,500 39,500 39,500 118,500 (118,500) Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 30 4,900 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 5,068 56,100 17,100 123,268 123,268 Misc other (detail pr	Payroll related (detail provided)	436 133	474 364	396 994	96 308	1 403 799		1 403 799
Professional Fees (detail provided) 5,118 7,512 24,652 3,562 40,844 40,844 Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) <		·			00,000		(118 500)	1,100,100
Office Supplies 4,000 2,100 2,800 500 9,400 9,400 Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,668 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES <td< td=""><td>=</td><td>·</td><td>·</td><td></td><td>3.562</td><td>•</td><td>(1.13,555)</td><td>40.844</td></td<>	=	·	·		3.562	•	(1.13,555)	40.844
Communications 12,500 4,000 7,500 3,300 27,300 27,300 Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,668 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 <td< td=""><td>` ' '</td><td>·</td><td></td><td></td><td>•</td><td>•</td><td></td><td>•</td></td<>	` ' '	·			•	•		•
Postage 600 2,500 2,000 750 5,850 5,850 Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 (17,000) (17,000) (17		·						•
Occupancy (detail provided) 31,600 18,596 30,935 7,715 88,846 88,846 Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 3,000 3,000 CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,5								·
Rental/Maintenance - Equipment 5,500 7,500 3,000 2,000 18,000 18,000 Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 3,000 CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244	•		·			•		•
Printing 1,500 1,600 1,500 300 4,900 4,900 Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 3,000 CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244								•
Travel/Trans (detail provided) 12,408 11,460 16,024 1,200 41,092 41,092 Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 3,000 (17,000) (17,000) (17,000) (17,000) 1,774,244 CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244		·	·	•		•		
Conf and Meetings (detail provided) 1,400 3,600 3,100 1,000 9,100 9,100 Assist to clients (detail provided) 50,068 56,100 17,100 123,268 123,268 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 Capital/other reserves applied (17,000) (17,000) (17,000) (17,000) CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244								
Assist to clients (detail provided) 50,068 50,068 50,100 17,100 123,268 123,268 123,268 123,268 15,845 123,268 123,268 123,268 15,845 Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 3,000 3,000 3,000 Capital/other requirements 3,000 (17,000) (17,000) (17,000) (17,000) (17,000) CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244	, , ,	·			•			•
Misc other (detail provided) 5,275 5,535 4,175 860 15,845 15,845 TOTAL OPERATING EXPENSES 605,602 634,367 549,280 117,495 1,906,744 (118,500) 1,788,244 Capital/other requirements 3,000 3,000 3,000 3,000 Capital/other reserves applied (17,000) (17,000) (17,000) (17,000) CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244		·	·		•			•
Capital/other requirements 3,000 3,000 3,000 Capital/other reserves applied (17,000) (17,000) (17,000) CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244	, , ,	•			860			15,845
Capital/other reserves applied (17,000) (17,000) (17,000) CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244	TOTAL OPERATING EXPENSES	605,602	634,367	549,280	117,495	1,906,744	(118,500)	1,788,244
CASH REQUIREMENTS 605,602 620,367 549,280 117,495 1,892,744 (118,500) 1,774,244	Capital/other requirements		3,000			3,000		3,000
	Capital/other reserves applied		(17,000)			(17,000)		(17,000)
TOTAL REV LESS CASH REQ 1,163 2,647 22,000 1,040 26,850 26,850	CASH REQUIREMENTS	605,602	620,367	549,280	117,495	1,892,744	(118,500)	1,774,244
	TOTAL REV LESS CASH REQ	1,163	2,647	22,000	1,040	26,850		26,850

PAYROLL RELATED DETAIL Salaries Health Insurance	340.395					
	340 305					
Health Incurance	340,393	373,701	318,765	78,360	1,111,221	1,111,221
ricalli ilisurance	45,626	47,748	31,832	7,428	132,634	132,634
Payroll Taxes	35,699	38,971	33,868	7,164	115,702	115,702
Retirement Plan/Workers Comp	14,413	13,944	12,529	3,356	44,242	44,242
TOTAL EMP COMP	436,133	474,364	396,994	96,308	1,403,799	1,403,799
PROFESSIONAL FEES DETAIL						
Counseling	600	700	450		1,750	1,750
Professional Consultants/Trainers		500			500	500
External Evaluator						
Legal Fees	50	250			300	300
Audit & Accting services	2,550	3,062	3,062	3,062	11,736	11,736
Payroll Service	1,000	1,500	1,300	475	4,275	4,275
Behavior Model Training			16,640		16,640	16,640
Employment Ads	518	500	1,500		2,518	2,518
Employee Testing & Expenses	200	500	1,400	25	2,125	2,125
Public Relations	200	500	300		1,000	1,000
TOTAL PROFESSIONAL FEES	5,118	7,512	24,652	3,562	40,844	40,844
OCCUPANCY DETAIL						
Office/Apartment Rents	12,000			7,600	19,600	19,600
General Liability Insurance	450	256	350	50	1,106	1,106
Property Insurance	1,200	830	2,325	50	4,405	4,405
Crime Insurance	100	110	110	15	335	335
Mortgage Interest			10,270		10,270	10,270
Utilities	8,000	11,000	10,000		29,000	29,000
Security	1,200	500	2,580		4,280	4,280
Moving Expenses	5,000	300			5,300	5,300
Pest Control	650	600	300		1,550	1,550
Repairs & Maintenance - Building	3,000	5,000	5,000		13,000	13,000
TOTAL OCCUPANCY	31,600	18,596	30,935	7,715	88,846	88,846
TRAVEL/TRANS DETAIL						
Gasoline for Autos	3,000	3,000	5,500		11,500	11,500
Auto Repairs & Maintenance	1,068	2,500	4,000		7,568	7,568
Auto Insurance	5,400	3,460	3,124		11,984	11,984
Mileage & Parking	2,500	2,500	3,200	1,200	9,400	9,400
Registration & Titles	140	,	100	,	240	240
Air Fare Hotels & Meals	300		100		400	400
		44.400		1.000		
TOTAL TRAVEL/TRANS	12,408	11,460	16,024	1,200	41,092	41,092
CONF AND MTGS. DETAIL						
	1,000	900	800	200	2,900	2,900
Meeting Meals			0.000	600	4,800	4 000
Meeting Meals Conference Registrations	200	2,000	2,000	000	4,000	4,800
	200	2,000 200	300	200	700	4,800 700
Conference Registrations	200					

ASSIST TO CLIENTS DETAIL						
Client Medicines/Prescriptions	650	1.000	200		1,850	1,850
Groceries & House Supplies	25,000	18,000	8,500		51,500	51,500
Enrichment & Recreational	1,500	500	2,000		4,000	4,000
Rent Subsidy	1,000	10,000	2,000		10,000	10,000
Infant Supplies	1,000	3,000	2,000		6,000	6,000
Child Care	15,000	20,000	2,500		37,500	37,500
Drug Screening & Evaluation	2.500	2,500	500		5,500	5,500
Education	1,500	500	100		2,100	2,100
Personal and School Supplies	1,418	600	1,000		3,018	3,018
Client Miscellaneous	1,500		300		1,800	1,800
TOTAL ASSISTANCE	50,068	56,100	17,100		123,268	123,268
MISC OTHER DETAIL						
Dues & Memberships	200	500	200		900	900
Subscriptions	175	250	200		625	625
Books & Software	800	500	650	50	2,000	2,000
Insurance - Board Liability	450	575	575	575	2,175	2,175
Insurance - Professional Liability	700	1,810	1,600		4,110	4,110
Bank Charges	50	100	300	35	485	485
Miscellaneous/Volunteer Expenses	400	800	150	200	1,550	1,550
Non-Capitalized Additions	2,500	1,000	500		4,000	4,000
TOTAL MISC OTHER	5,275	5,535	4,175	860	15,845	15,845

Summit House, Inc. Program Statistics - Fiscal Year 2004-2005

Residential Programs					
	2001-	2002-	2003-	2004-	Total
	2002	2003	2004	2005	
Total number of clients served for fiscal year	82	64	79	60	285
Women	38	26	33	26	123
Children	44	38	46	34	162
Total number of new clients admitted during the year	56	32	50	35	173
Women	26	12	21	14	73
Children	30	20	29	21	100
Total number of continuing clients from last year	26	32	29	25	112
Women	12	14	12	12	50
Children	14	18	17	13	62
Number of pregnant women during fiscal year	12	4	7	2	25
Number of babies born during fiscal year	9	4	4	2	19
Number of referrals received during fiscal year	115	77	94	93	379
Number of intakes conducted during fiscal year	45	37	36	31	149
Number of mothers this fiscal year who:					
Completed parenting training	33	26	11	21	91
Secured their GED	11	3	1	4	19
Completed substance abuse treatment	29	12	1	2	44
Remained drug free for a year	15 7	19 16	10 3	6 16	50 42
Completed training for employment Secured part-time employment	13	5	7	8	33
Secured full-time employment	3	3	8	8	22
Secured independent living arrangements	9	6	9	4	28
Number of children this fiscal year who:				·	
Succeeded in public school or day care	44	25	25	20	114
Completed counseling	9	3	2	0	14
Received a developmental screening with					
recommended services	6	4	6	13	29
Total number of clients who graduated from program					
during fiscal year	10	6	22	10	48
Mothers	5	4	9	4	22
Children	5	2	13	6	26
Number of prison days saved this fiscal year	5545	5976	4806	5240	21567
Number of potential foster care days saved this					
fiscal year	7188	8240	6747	6323	28498
Number of clients non-compliant/reported	19	13	11	7	50
Number of clients whose probation was revoked	15	8	5	8	36
Total number of clients in transitional status	2	9	14	7	32
Women	1	4	6	2	13
Children	1	5	8	5	19
Total number of clients in after care	9	7	8	16	40
Women	4	3	4	8	19
Children	5	4	4	8	21

Summary of reporting requirements for FY 2005:

Number of clients served in FY05-	60
Wor	men 26
Child	Iren 34
Number of women whose probation revoked in FY05	8
Number of clients graduated in FY05-	10
Wor	nen 4
Child	lren 6
Number of graduates rearrested within three years	3

Note: The above figures for FY 2005 were impacted by environmental issues. See the Piedmont Site Report for further explanation.















