

**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR

Division: Purchase and Services

Budget Code 24308 Center Title: Purchase and Services

Center Number: 2930

**\*\*\* Position Information \*\*\***

Proposed Classification Purchasing Agent III Proposed Salary Grade: 72

Salary Range: \$34,671 - \$54,434 Proposed Effective Date: 10 / 01 / 03

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$	\$ 41,816
Receipts	_____	\$ 41,816 _____
Appropriation	\$	\$ 0

Funding Source(s): Ecosystem Enhancement Program Receipts (DOT)

Justification for Position (including description of duties and responsibilities):

The proposed Division of Purchase & Services Purchasing Agent III position shall provide as needed, procurement services to the Wetlands Restoration Program, including but not limited to the acquisition of contracts, thru the issuance of Request for Proposals, Memoranda of Agreements and the procurement of other goods and services as required. The purchasing agent will also provide technical assistance/ guidance to WRP staff, internal customers and the vendor community in related contractual and procurement matters.

Statutory Reference for Request

Sheryl Stephens

Presentation to be made by

Legislative Liaison

Title

  
\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
State Budget Officer Signature



**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR

Division: OCCA/Natural Heritage Program

Budget Code: 14300      Center Title: Office of Conservation & Community Affairs

Center Number: 1610 -6113

**\*\*\* Position Information \*\*\***

Proposed Classification: Environmental Biologist I      Proposed Salary Grade: 67

Salary Range: \$26,882 - \$ 43,484      Proposed Effective Date: 10 / 01 / 03

Number of Positions: 3

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$	\$ 150,000
Receipts	_____	\$ 150,000
Appropriation	\$	\$ 0

Funding Source(s): Natural Heritage Trust Fund grant

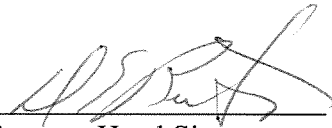
Justification for Position (including description of duties and responsibilities):

A qualified individual is needed to design and conduct field studies to identify, evaluate, and document significant natural areas; compile information about these significant natural areas, occurrences of rare species and their habitats and unique ecological resources, and prepare detailed reports; work with staff of the Natural Heritage Program and cooperators in maintaining the species databases and in developing database reports.

Statutory Reference for Request

Sheryl Stephens  
Presentation to be made by

Legislative Liaison  
Title

  
\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
State Budget Officer Signature



**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

**Agency:** Department of Environment and Natural Resources

**Division:** Marine Fisheries

**Budget Code:** \_\_\_\_\_

**Center Title:** Trip Ticket Administration

**Center Number:** 1325-3411

**\*\*\* Position Information \*\*\***

**Proposed Classification:** Marine Fisheries Biologist I **Proposed Salary Grade:** 67

**Salary Range:** \$30,413 - \$43,484 **Proposed Effective Date:** 9 / 1 / 2003

**Number of Positions:** 1

	<u><b>Center Authorized Budget</b></u>	<u><b>Current Request</b></u>
Total Budget	\$ 326,847	\$ 38,741
Receipts	<u>326,847</u>	<u>38,741</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): License Receipts

Justification for Position (including description of duties and responsibilities):

The Marine Fisheries Biologist I will serve as the lead biologist for all commercial fishery quota-monitoring responsibilities and serve as the lead on federal and state funded economic assistance programs for fishermen and dealers. Currently, this is an 11-month temporary Marine Fisheries Biologist I position serving in the capacities stated above for the past 3 years and it is requested that this position be made permanent using the same funding source that currently funds it as a temporary. The roles of this position are not temporary. Responsibilities for this position have grown since the creation of the temporary position.

This position was needed in 2000 to help generate, analyze and make recommendations on individual fishers eligible for economic assistance provided by the State for economic losses associated with hurricanes in 1999. After completion of that program, the position was maintained to assist the Division with monitoring commercial fishery quotas. An increasing number of fisheries are being managed through quota allocation (set number of pounds allowed to be harvested during a specified season). This position has been responsible for monitoring these quotas, ensuring those required to report are complying, analyzing and reporting quota totals, and analyzing and generating annual scientific technical reports at the end of each quota season for each species.

Since 1999, the Division of Marine Fisheries has been mandated to monitor four commercial fisheries (striped bass, river herring, American shad, and summer flounder) on a daily basis for various seasonal allocations. The mandates for these quotas are a result of Fishery Management Plans developed by

North Carolina or federal Fishery Management Plans adopted by North Carolina. The Division did not receive any dedicated funding to conduct processes developed to monitor the quotas. Funds used to support the Trip Ticket Program have been diverted to maintain the temporary Marine Fisheries Biologist I hired to process hurricane economic assistance grants to conduct these mandates.

North Carolina anticipates being required to monitor two additional commercial quotas (spiny dogfish, and black sea bass – north of Cape Hatteras) in the fall of 2003. Other quotas that the Division will be required to monitor in the next year are on the horizon.

This proposed position would monitor daily reports submitted from fish dealers during the open season. The position will coordinate data entry, review daily reports for errors, ensure the required dealers are reporting by the specified timeline, refer non-compliance issues to Marine Patrol for further legal action, analyze weekly reported data utilizing SAS and MS Access, and report total quota landings. The position is required to report landings data weekly. At the end of a specified quota season, the position will reconcile and verify the reported data and generate a scientific report describing the process used to monitor the quotas and summarizing the year's results. Overages in quotas result in the removal of quota for the following year. Some quotas can be captured in just a few days of fishing. Consequences of not monitoring and reporting harvest of these quotas at the level indicated will result in loss of commercial fishery quota, and ultimately the economy of North Carolina.

This position will also analyze data needed for additional economic assistance programs. Although the State's hurricane economic assistance program ended, the Division has been mandated to distribute other economic assistance programs. In 2003, the Division received funds approved by Congress to be distributed to shrimpers who suffered economic losses due to foreign imports reducing the price of locally harvested shrimp. Additionally, a similar program has been developed for blue crabs. Economic assistance programs to fishing communities are on-going in several other Atlantic States' fishery jurisdictions and will be an on-going reality for North Carolina.

This position will be responsible in assisting with generating rules and processes to determine who is eligible to receive economic funds. The position will analyze the data based on the guidelines using SAS, help create Access databases to track eligible recipients of the funds, contact the eligible participants, ensure the funds are distributed, and assist in generating the final report on the processes used and funds distributed.

As stated earlier, this position is already serving these outlined roles as an 11-month temporary, but due to the on-going nature of these programs, needs to be made a permanent position. The same funds used to pay the 11-month temporary will be utilized to pay the permanent position.

Statutory Reference for Request:


G.S. 113-182.1 Fishery Management Plans  
G.S. 113-170.3 Record-keeping Requirements


Sheryl Stephens

Presentation to be made by

Legislative Liaison

Title

  
\_\_\_\_\_  
Agency Head Signature

  
\_\_\_\_\_  
State Budget Officer Signature