

Office of State Budget and Management

Establish New, Receipt-Supported Positions  
(G.S. 143-34.1)

Agency: Environment & Natural Resources Division: Parks and Recreation

Budget Code: 14300 Center Title: The Summit Env Educ Center Center Number: 12802817

\*\*\* Position Information \*\*\*

Proposed Classification: Food Services Director II Proposed Salary Grade: 71

Salary Range: \$35,134 - \$54,430 Proposed Effective Date: 07 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 44,073
Receipts	<u>425,000</u>	<u>44,073</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts from collected revenues at The Summit Conference Center

Justification for Position (including description of duties and responsibilities):

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Food Services Director II position directs all aspects of the food service operation at the Summit. This position is responsible for menu preparation, food purchasing and inventory, sanitation and safety, preparation of all meals, and hiring, training and supervision of all food service staff.

Statutory Reference for Request: GS 113-44.15

Cathy S. Hardy

Presentation to be made by

Director of Budget, Planning and Analysis

Title

Agency Head Signature

State Budget Officer Signature

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2/14/06  
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Office of State Budget and Management  
Establish New, Receipt-Supported Positions  
(G.S. 143-34.1)

Agency: Environment & Natural Resources Division: Parks and Recreation

Budget Code: 14300 Center Title: The Summit Env Educ Center Center Number: 12802817

\*\*\* Position Information \*\*\*

Proposed Classification: Food Services Director I (Assistant) Proposed Salary Grade: 67

Salary Range: \$30,045 - \$45,462 Proposed Effective Date: 07 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 38,248
	<u>425,000</u>	<u>38,248</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts from collected revenues at The Summit Conference Center

Justification for Position (including description of duties and responsibilities):

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Food Services Director I (Assistant) position assists the Food Services Director II in all aspects of food service, and supervises the operation in the absence of the Food Services Director II. The position assists with food preparation, sanitation, food purchasing and inventory, and maintenance of kitchen equipment.

Statutory Reference for Request: GS 113-44.15

Cathy S. Hardy

Presentation to be made by

Director of Budget, Planning and Analysis

Title

Agency Head Signature

State Budget Officer Signature

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2/14/06  
DSC OK

**Office of State Budget and Management**

**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

**Agency:** Environment & Natural Resources      **Division:** Parks and Recreation

**Budget Code:** 14300      **Center Title:** The Summit Env Educ Center      **Center Number:** 12802817

**\*\*\* Position Information \*\*\***

**Proposed Classification:** Housekeeper I      **Proposed Salary Grade:** 54

**Salary Range:** \$20,112 – \$27,081      **Proposed Effective Date:** 07 / 01 / 06

**Number of Positions:** 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 26,877
Receipts	<u>425,000</u>	<u>26,877</u>
Appropriation	\$ 0	\$ 0

**Funding Source(s):** Receipts from collected revenues at The Summit Conference Center

**Justification for Position (including description of duties and responsibilities):**

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Housekeeper is responsible for the cleanliness of conference rooms, breakout areas, offices, sleeping areas, and public bathrooms on a daily basis.


**Statutory Reference for Request:** GS 113-44.15

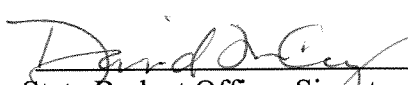
Cathy S. Hardy

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Presentation to be made by

Director of Budget, Planning and Analysis

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Title

  
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Agency Head Signature

  
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State Budget Officer Signature

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Office of State Budget and Management  
Establish New, Receipt-Supported Positions  
(G.S. 143-34.1)

Agency: Environment & Natural Resources Division: Parks and Recreation

Budget Code: 14300 Center Title: The Summit Env Educ Center Center Number: 12802817

\*\*\* Position Information \*\*\*

Proposed Classification: Administrative Asst. III Proposed Salary Grade: 67

Salary Range: \$27,818 - \$41,639 Proposed Effective Date: 07 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 38,248
Receipts	<u>425,000</u>	<u>38,248</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts from collected revenues at The Summit Conference Center

Justification for Position (including description of duties and responsibilities):

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Administrative Assistant manages the schedule of guests including contracts and billing, maintains records and files of all user groups, assists with accounting, staffs the front desk, coordinates all guest special needs, ensures that guest housing and conference needs are met, and communicates changes to housekeeping, maintenance, and food service.


Statutory Reference for Request: GS 113-44.15

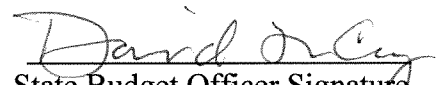
Cathy S. Hardy

Presentation to be made by

Director of Budget, Planning and Analysis

Title

  
Agency Head Signature

  
State Budget Officer Signature

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Office of State Budget and Management

Establish New, Receipt-Supported Positions  
(G.S. 143-34.1)

Agency: Environment & Natural Resources

Division: Parks and Recreation

Budget

Code: 14300

Center Title: The Summit Env Educ Center

Center Number:

12802817

\*\*\* Position Information \*\*\*

Proposed Classification: Interpretation and Education Specialist Proposed Salary Grade: 68

Salary Range: \$30,045 - \$45,462

Proposed Effective Date: 07 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 39,575
Receipts	<u>425,000</u>	<u>39,575</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts from collected revenues at The Summit Conference Center

Justification for Position (including description of duties and responsibilities):

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Interpretation and Education Specialist coordinates the on-site environmental education programming, prepares and conducts educational programs, orients and assists groups in their daily activities, hires and supervises seasonal education staff, develops new programming innovations, maintains educational materials and equipment, and helps to contact and recruit potential customers.

Statutory Reference for Request: GS 113-44.15

Cathy S. Hardy

Presentation to be made by

Director of Budget, Planning and Analysis

Title

Agency Head Signature

State Budget Officer Signature

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Office of State Budget and Management  
Establish New, Receipt-Supported Positions  
(G.S. 143-34.1)

Agency: Environment & Natural Resources Division: Parks and Recreation

Budget Code: 14300 Center Title: The Summit Env Educ Center Center Number: 12802817

\*\*\* Position Information \*\*\*

Proposed Classification: Cook II Proposed Salary Grade: 55

Salary Range: \$20,112 – \$28,039 Proposed Effective Date: 07 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 425,000	\$ 26,877
Receipts	<u>425,000</u>	<u>26,877</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts from collected revenues at The Summit Conference Center

Justification for Position (including description of duties and responsibilities):

This is one of six receipt-supported positions requested to operate the Summit Environmental Education Center, which is part of the new Haw River State Park. The facility generates receipts to pay for its operation, but currently the positions are contracted. The contract will expire, and receipt-supported positions are needed to continue the operation. Without these positions, the facility will close and receipts will not be generated.

The Cook prepares and presents all cold items for meals, monitors food levels during meals, maintains cleanliness of food bars, stores food, sets up break areas, and cleans kitchen and dining areas.

Statutory Reference for Request: GS 113-44.15

Cathy S. Hardy

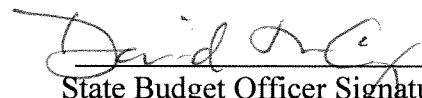
Presentation to be made by

Director of Budget, Planning and Analysis

Title



Agency Head Signature



State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR Division: Water Quality

Budget Code: 14300 Center Title: DWQ-Wetland State/Tribal Env Center Number: 1725-7262

**\*\*\* Position Information \*\*\***

Proposed Classification: Env Specialist II Proposed Salary Grade 70

Salary Range: SMR \$38,025-\$52,065 Proposed Effective Date: 02/01/2006

Number of Positions 2


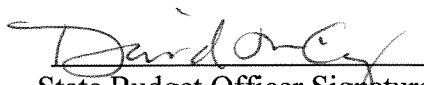
	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 264,852	\$ 94,551
Receipts	<u>264,852</u>	<u>94,551</u>
Appropriation	\$	\$

Funding Source(s): This position is being funded by an annual renewal federal grant, based on performance in the amount of \$300,000 from the Environmental Protection Agency (EPA). These new permanent positions will be posted in the Regional Office and is necessary so that North Carolina may fulfill all of its requirements pertaining to the stream and wetlands mitigation activities that are mandated under the existing DWQ wetlands and stream permitting processes. These positions will be primarily tasked with site visits to provide technical assistance and to ensure compliance with approved wetlands mitigation plans by performing field inspections.

This primary purpose of the grant is the implementation or review projects for compensatory mitigation and 401 certification compliance in North Carolina. Compensation includes wetland and stream mitigation, organize files, written correspondence with project with incomplete files, site visits and evaluations.

Statutory Reference for Request

Cathy Hardy  
Presentation to be made by  
Director, Budget, Planning and Analysis  
Title

  
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Agency Head Signature  
  
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State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR Division: Water Quality

Budget Code: 14300 Center Title DWQ-Wetland State/Tribal Env Center Number: 1725-7262

\*\*\* Position Information \*\*\*

Proposed Classification: Env Specialist III

Proposed Salary Grade 72

Salary Range: SMR \$ 41,260-\$ 56,911 Proposed Effective Date: 2 / 01/ 2006

Number of Positions 3

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 264,852	\$ 152,936
Receipts	<u>264,852</u>	<u>152,936</u>
Appropriation	\$	\$

Funding Source(s): This position is being funded by an annual federal grant of \$300,000 from the Environmental Protection Agency (EPA). These new permanent positions will be posted in the Raleigh Central Office and is necessary so that North Carolina may fulfill all of its requirements pertaining to the stream and wetlands mitigation activities that are mandated under the existing DWQ wetlands and stream permitting processes. These positions will be primarily tasked with the review, accounting, filing, and approval of wetlands mitigation plans for statewide accountability.

This primary purpose of the grant is the implementation or review projects for compensatory mitigation and 401 certification compliance in North Carolina. Compensation includes wetland and stream mitigation, organize files, written correspondence with project with incomplete files, site visits and evaluations.


Statutory Reference for Request

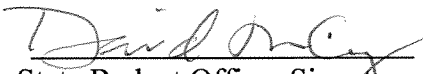
Cathy Hardy

Presentation to be made by

Director, Budget, Planning, and Analysis

Title

  
Agency Head Signature

  
State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR Division: Environmental Health

Budget Code: 64320 Center Title: DEH-State Prog Mgmt-2002 Center Number: 6402

**\*\*\* Position Information \*\*\***

Proposed Classification: Business Systems Analyst I Proposed Salary Grade: 77T

Salary Range: \$45,185 – \$71,545 Proposed Effective Date: 02 /01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
<b>Total Budget</b>	646,756	54,534
Receipts	646,756	54,534
Appropriation		


**Funding Source(s):** Drinking Water State Revolving Fund Federal Grant 2002

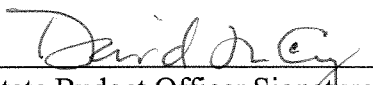
**Justification:** This position will provide a thorough review and analysis of information processes, methodology and operations of all DEH enforcement and compliance programs and activities. This position will provide results, conclusions and recommendations to the Division Director and designated staff through written report, meetings, and verbal communication. This position will provide assistance in organizational evaluation and direction for compliance and enforcement incidents. Position is in a banded class.

Statutory Reference for Request

Cathy Hardy  
Presentation to be made by

Director, Budget, Planning, and Analysis  
Title

  
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Agency Head Signature

  
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State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR Division: Environmental Health

Budget Code: 64320 Center Title: DEH-LOC ASST/CAPACITY DEV-2003 Center Number: 66036622

**\*\*\* Position Information \*\*\***

Proposed Classification: Environmental Engineer I Proposed Salary Grade: 74

Salary Range: \$42,426 - \$62,372 SMR Proposed Effective Date: 02/01/06

Number of Positions: 3

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$2,117,557	157,258
Receipts	<u>\$2,117,557</u>	<u>157,258</u>
Appropriation		


Funding Source(s): Drinking Water State Revolving Fund Federal Grant 2003

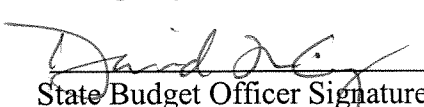
**Justification:** These positions are being requested due to the dramatic increases in workloads associated with increased numbers of systems needing regulation and increased federal regulations to be implemented. Where our inspectors used to have 103 systems per inspector on average, they now have 187. This reduces the time for inspection, technical assistance, and investigations of violations or customer problems. Each new position will provide desperately needed resources to move us closer to adequately providing the critical health protection function to enforce the federal Safe Drinking Water Act quality standards in North Carolina.

Statutory Reference for Request

Cathy Hardy  
Presentation to be made by

Director, Budget, Planning and Analysis  
Title

  
Agency Head Signature

  
State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: NCDENR Division: Environmental Health Budget Code: 24300  
Center Title: Sleep Products Center Number: 2106

**\*\*\* Position Information \*\*\***

Proposed Classification: Environmental Specialist II Proposed Salary Grade: 70

Salary Range: SMR \$38,025 - \$52,065 Proposed Effective Date: 07 /01 / 2006

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	524,428	47,383
Receipts	<u>524,428</u>	<u>47,383</u>
Appropriation		

Funding Source(s): Sleep Products receipts

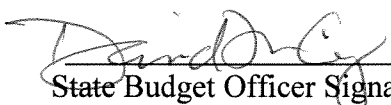
**Justification:** The Sleep Products Program is charged with insuring that previously used sleep products, primarily used mattresses, box springs, sleeping bags and pads, are sanitary and safe for sale and subsequent use by the public and institutions. Until recently this was accomplished through established sanitizing procedures specified by statutes and rules. Within the last three years a world-wide outbreak of bedbugs has begun to emerge that threatens to make our existing sanitation laws and rules inadequate to protect the public from this growing problem. Not only are bedbugs a nuisance problem, they have also been implicated in disease transmission. Current Sleep Products staff are not educated to the level needed to provide technical assistance to manufacturers, sanitizers, or institutional and public purchasers of used sleep products, or to adequately analyze and assess the need for improved statutes and rules governing this problem. We request an Environmental Specialist II position within the program with sufficient education and training to carry out these educational, technical, advisory and assessment duties to protect the public from this growing problem.

Statutory Reference for Request: GS 130A-261 to 130A-273

Cathy Hardy  
Presentation to be made by

Director, Budget, Planning, and Analysis  
Title

  
Agency Head Signature

  
State Budget Officer Signature

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**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

**Agency:** Department of Environment and Natural Resources **Division:** Environmental Health

**Budget Code:** 14300 **Center Title:** EPA Radon Grant **Center Number:** 1755-7557-2006

**\*\*\* Position Information \*\*\***

**Proposed Classification:** Environmental Specialist II **Proposed Salary Grade:** 70

**Salary Range:** SMR \$38,025 - \$52,065 **Proposed Effective Date:** 4 / 1 /06

**Number of Positions:** 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
<b>Total Budget</b>	158,955	47,276
Receipts	<u>158,955</u>	<u>47,276</u>
Appropriation		
<b>Funding Source(s):</b> EPA Radon Grant		

**Justification:** : The NC Radon Program is requesting a full-time Radon Regional Position in the western region of the state. Funding will be provided by the EPA Radon Grant.  
This person will be responsible for aiding the NC Radon Program through spreading radon information on a more efficient basis throughout the western region of NC. Presentations about basic radon information, measurement, mitigation, health risk, etc will be provided to the regional person by Raleigh personnel for presentation to various civic, professional groups and school groups among others. Contact various personnel throughout the western region of NC will be created and maintained to aid in radon information distribution. These personnel may include: health departments, environmental departments, cooperative extension agents, and other professional/ civic groups. The regional person will be a vital contact for these groups to provide supplies and information through presentations arranged through these groups. The Regional person is the main contact for the western region for distribution of radon air/ water kits for the region. Arrangement for radio, TV, newspaper, etc. broadcasts of radon information throughout the western region will also be expected. The regional person will be responsible for performing radon presentations groups in the western region and on their own accord. Radon courses designed for approval by real estate boards, HVAC Boards, and Registered Sanitarian boards to be presented in the western region.

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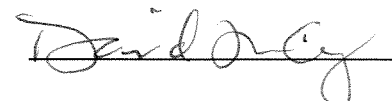
Statutory Reference for Request: GS104E

Cathy Hardy  
Presentation to be made by

Director, Budget, Planning, and Analysis

Title

  
Agency Head Signature

  
State Budget Officer Signature

**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

Agency: DENR Division: Environmental Health

Budget Code: 64320 Center Title: DEH-STATE PROG MGMT-2002 Center Number: 6402

**\*\*\* Position Information \*\*\***

Proposed Classification: Office Assistant IV Proposed Salary Grade: 59

Salary Range: \$24,166 – \$32,689 Proposed Effective Date: 02 /01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
<b>Total Budget</b>	646,756	31,517
Receipts	<u>646,756</u>	<u>31,517</u>
Appropriation		

**Funding Source(s):** Drinking Water State Revolving Fund Federal Grant 2002

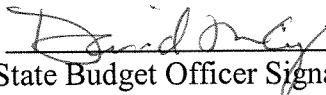
**Justification:** This position will provide support to assist in organizing correspondence, water analysis results, plan approvals, violation enforcement record files, preparing them for archiving, and perform on an on-going basis, these and other document management activities that, for the past several years, have been performed by various temporary workers. The Section is in need of this permanent position to help meet this objective.

Statutory Reference for Request

Cathy Hardy  
Presentation to be made by

Director, Budget, Planning and Analysis  
Title

  
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Agency Head Signature

  
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State Budget Officer Signature

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