

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Center Title: Food Protection Rapid Response Team (new – Federal funds)
Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Agricultural Microbiologist II Proposed Salary Grade: 69

Salary Range: \$36,685 - \$58,897 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$500,000.00 | \$50,098 |
| Receipts | \$500,000.00 | \$50,098 |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003608-01 3-year grant
Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

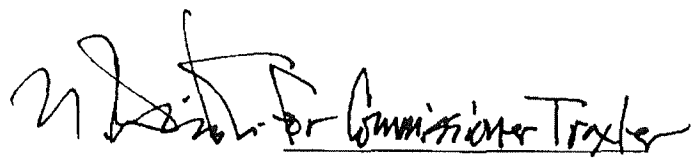
The Agricultural Microbiologist II is responsible for designing, testing, and authenticating new protocols for food analysis, assisting in developing sampling procedures and scheduling, and supervising a Medical Laboratory Assistant. The primary function is to improve laboratory procedures so that the entire microbiology group will be prepared for any emergency testing situation and routine food quality surveys.


This is to request to hire above minimum for the receipt supported position. It is difficult to recruit and keep someone for a short period of time for approximately three years at a lower rate of pay.

| | |
|-------------------|----------|
| Annual Salary | \$39,676 |
| Soc. Sec. – 7.65% | \$ 3,035 |
| Ret. – 8.14% | \$ 3,230 |
| Med. Ins. | \$ 4,157 |
| | \$50,098 |

Statutory Reference for Request: N/A

Joseph W. Reardon
Presentation to be made by
Director of Food & Drug Protection Division
Title



Agency Head Signature


State Budget Officer Signature

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10-3-08
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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Center Title: FSIS FERN Microbiology (new – Federal funds)
Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Agricultural Microbiologist II Proposed Salary Grade: 69

Salary Range: \$36,685 - \$58,897 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$219,000.00 | \$50,098 |
| Receipts | <u>\$219,000.00</u> | <u>\$50,098</u> |
| Appropriation | \$0 | \$0 |

Funding Source(s): USDA, Food Safety & Inspection Service (FSIS), Fern Div.

-- Grant No. FSIS-C-07-2008/01 00

Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

The Agricultural Microbiologist II is responsible for performing FERN (Food Emergency Response Network) related activities and will be dedicated to this project. The position is responsible for developing and validating new methods for identification of staphylococcal enterotoxins. These methods will be validated in a variety of different foods and will become the official methods for the Food Emergency Response Network.

This is to request to hire above minimum for the receipt supported position. It is difficult to recruit and keep someone for a short period of time on "soft" money. Note that this grant is for a one-year period; however, we anticipate that renewable funding may be available for the next two to three years.

| | |
|-------------------|-----------------|
| Annual Salary | \$39,676 |
| Soc. Sec. – 7.65% | \$ 3,035 |
| Ret. – 8.14% | \$ 3,230 |
| Med. Ins. | <u>\$ 4,157</u> |
| | \$50,098 |


Statutory Reference for Request: N/A


Joseph W. Reardon

Presentation to be made by

Director of Food & Drug Protection Division

Title



Agency Head Signature


State Budget Officer Signature

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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services

Division: Food & Drug Protection Division

Budget Code: 13700

Center Title: Food Protection Rapid Response Team (new – Federal funds)

Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Chemist I (QC Specialist) Proposed Salary Grade: 72

Salary Range: \$41,173 - \$67,369 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|--|---------------------------------|------------------------|
| Total Budget | \$500,000.00 | \$52,412 |
| Receipts | <u>\$500,000.00</u> | <u>\$52,412</u> |
| Appropriation | \$0 | \$0 |
| Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003608-01 | | 3-year grant |

Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

The Chemist I position will serve as a Quality Control Specialist in the Food & Drug Protection Division Laboratory with designated responsibilities for development, execution and maintenance of programs, procedures and policies to support the quality management systems and technical competence necessary for accreditation to the ISO 17025 standard.

This is to request to hire slightly above minimum for the receipt supported position to bring this position in line with the salary of our other Quality Control Specialist in the laboratory. As this is a receipt supported position for an approximate three-year period, it will be difficult to recruit and keep someone on "soft" money for the short period of time.

| | |
|-------------------|-----------------|
| Annual Salary | \$41,675 |
| Soc. Sec. – 7.65% | \$ 3,188 |
| Ret. – 8.14% | \$ 3,392 |
| Med. Ins. | <u>\$ 4,157</u> |
| | \$52,412 |

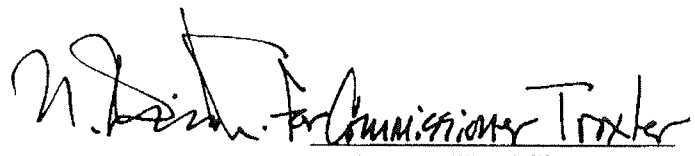
Statutory Reference for Request: N/A

Joseph W. Reardon

Presentation to be made by

Director of Food & Drug Protection Division

Title



Agency-Head Signature


State Budget Officer Signature

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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Title: North Carolina BSE Ruminant Feed Ban Support Project (new – Federal funds)
Center Number: 1070 (new center to be assigned under 1070)

*** Position Information ***

Proposed Classification: Chemist II Proposed Salary Grade: 74

Salary Range: \$44,670 - \$73,833 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$250,000.00 | \$57,420 |
| Receipts | <u>\$250,000.00</u> | <u>\$57,420</u> |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003600-01 2-year grant
Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

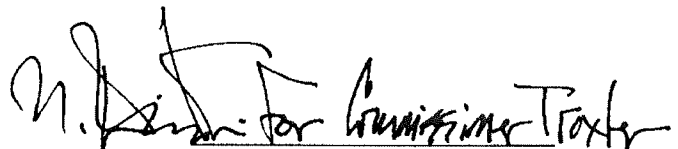
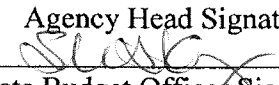
The Chemist II position will test BSE (Bovine Spongiform Encephalopathy or Mad-Cow Disease) samples to verify feed samples are free of material prohibited under the BSE/ruminant feed ban. This position will have primary responsibility for laboratory testing per FDA methodologies using PCR and microscopy.

This is to request to hire slightly above minimum for the receipt supported position for an approximate two-year period as it will be difficult to recruit and keep someone on "soft" money for the short period of time.

| | |
|-------------------|-----------------|
| Annual Salary | \$46,000 |
| Soc. Sec. – 7.65% | \$ 3,519 |
| Ret. – 8.14% | \$ 3,744 |
| Med. Ins. | <u>\$ 4,157</u> |
| | \$57,420 |

Statutory Reference for Request: N/A

Joseph W. Reardon
Presentation to be made by
Director of Food & Drug Protection Division
Title


Agency Head Signature

State Budget Officer Signature

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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Title: North Carolina BSE Ruminant Feed Ban Support Project (new – Federal funds)
Center Number: 1070 (new center to be assigned under 1070)

***** Position Information *****

Proposed Classification: Feed Inspector Proposed Salary Grade: 64

Salary Range: \$30,538 - \$47,233 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$250,000.00 | \$42,222 |
| Receipts | <u>\$250,000.00</u> | <u>\$42,222</u> |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003600-01 2-year grant
Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

The Feed Inspector will collect samples that are manufactured with materials prohibited under the BSE/ruminant (Bovine Spongiform Encephalopathy or Mad-Cow Disease) feed ban from facilities that also manufacture feed without prohibited material. This feed inspector will assist with the additional feed inspection work load as a result of this project that requires additional firms to be inspected for the manufacture, distribution, and transportation of animal feed and operations feeding ruminant animals, as well as to assist with complaint investigations.

This is to request to hire slightly above minimum for the receipt supported position for an approximate two-year period as it will be difficult to recruit and keep someone on "soft" money for the short period of time. In addition, this will help to bring the new employee in line with salaries of other Feed Inspectors.

| | |
|-------------------|-----------------|
| Annual Salary | \$32,874 |
| Soc. Sec. – 7.65% | \$ 2,515 |
| Ret. – 8.14% | \$ 2,676 |
| Med. Ins. | <u>\$ 4,157</u> |
| | \$42,222 |

Statutory Reference for Request: N/A

Joseph W. Reardon
Presentation to be made by
Director of Food & Drug Protection Division
Title

N. Keith G. Commissioners Trust
Agency Head Signature
[Signature]
State Budget Officer Signature

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10-13-08
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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Center Title: Food Protection Rapid Response Team (new – Federal funds)
Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Food Compliance Officer I Proposed Salary Grade: 69 ✓

Salary Range: \$36,685 - \$58,897 Proposed Effective Date: 1/1/2009 ✓

Number of Positions 2 ✓

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$500,000.00 | \$93,268 |
| Receipts | <u>\$500,000.00</u> | <u>\$93,268</u> |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003608-01 3-year grant
Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

The Food Compliance Officer I will expedite the Food & Drug Protection Division's responsibility of fulfilling the requirements of the Manufactured Food Regulatory Program Standards (MFRPS) through a combination of implementing the necessary programs and pursuing adoption of Federal regulations and conducting food compliance work, which will include developing and implementing an auditing system for inspections and sample transcripts, as well as evaluating inspection reports, answering inquiries, and assigning laboratory samples. This position will also enhance Federal and state collaboration by assisting the new Programming position in defining user requirements for databases and increased inspection entry.

The Food Compliance Officer I (Outreach) will be instrumental in expediting the Division's full compliance with MFRPS within the Food and Feed Program. Workload will involve managing implementation of MFRPS, meeting deadlines for the MFRPS, tracking work progress, conducting assessments, and conducting outreach to fulfill MFRPS requirements, which will include enhancing industry and community relations, as well as educating the public on food safety.

| | | | | |
|-------------------|----------|-----|---|----------|
| Annual Salary | \$36,685 | x 2 | = | \$73,370 |
| Soc. Sec. – 7.65% | \$ 2,806 | x 2 | = | \$ 5,612 |
| Ret. – 8.14% | \$ 2,986 | x 2 | = | \$ 5,972 |
| Med. Ins. | \$ 4,157 | x 2 | = | \$ 8,314 |
| | \$46,634 | x 2 | = | \$93,268 |

Statutory Reference for Request: N/A

Joseph W. Reardon
Presentation to be made by
Director of Food & Drug Protection Division
Title

N. Kirk for Commissioner Trotter
Agency Head Signature
Stacy
State Budget Officer Signature

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10-3-08
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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Center Title: Food Protection Rapid Response Team (new - Federal funds)
Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Food Regulatory Specialist I Proposed Salary Grade: 66

Salary Range: \$32,796 - \$51,446 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$500,000.00 | \$46,564 |
| Receipts | <u>\$500,000.00</u> | <u>\$46,564</u> |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003608-01 3-year grant

Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

The purpose of the Food Regulatory Specialist I is to protect the health and welfare of the public by accurately interpreting and uniformly enforcing the requirements of the North Carolina Food, Drug, and Cosmetic Act and its attendant regulations as they apply to the manufacture, transport, storage, and sale of food, drugs, cosmetics, and medical devices. The Food Regulatory Specialist I must enforce established laws and regulations to assure that food manufacturing, storage, and transportation facilities are adequate to insure a safe, sanitary food supply, as well as adequate identification of the food to consumers via proper label statements.

Five food regulatory supervisors and specialists have been selected and are committed to the Rapid Response Team. It is anticipated that a minimum of 20% of their workload will now consist of Rapid Response training, exercising, and other responsibilities. This additional Food Regulatory Specialist I will be hired to decrease territory size and inspection load to maintain current inspection levels.

This is to request to hire above minimum for the receipt supported position as it has been difficult to recruit and/or keep qualified individuals in the Food Regulatory Specialist I positions at the lower pay. In addition, this position will be based on the "soft" receipt supported funds; therefore, a higher salary is required to recruit qualified individuals that would be willing to work for just a three-year period.

| | |
|-------------------|-----------------|
| Annual Salary . | \$36,624 |
| Soc. Sec. — 7.65% | \$ 2,802 |
| Ret. — 8.14% | \$ 2,981 |
| Med. Ins. | <u>\$ 4,157</u> |
| | \$46,564 |

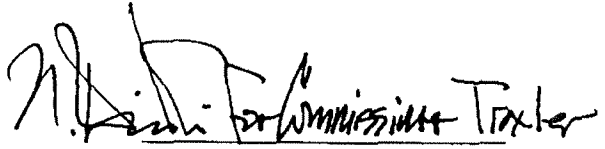
Statutory Reference for Request: N/A


Joseph W. Reardon

Presentation to be made by

Director of Food & Drug Protection Division

Title



Agency Head Signature


State Budget Officer Signature

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Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: N.C. Dept. of Agriculture & Consumer Services
Division: Food & Drug Protection Division
Budget Code: 13700
Center Title: Food Protection Rapid Response Team (new - Federal funds)
Center Number: 1100 (new center to be assigned under 1100)

***** Position Information *****

Proposed Classification: Business & Technology Applications Analyst
Proposed Salary Grade: Career Banded

Salary Range: \$44,670 - \$88,715 Proposed Effective Date: 1/1/2009

Number of Positions 1

| | <u>Center Authorized Budget</u> | <u>Current Request</u> |
|---------------|---------------------------------|------------------------|
| Total Budget | \$500,000.00 | \$80,144 |
| Receipts | \$500,000.00 | \$80,144 |
| Appropriation | \$0 | \$0 |

Funding Source(s): DHHS/ Food & Drug Administration -- Grant 1U18FD003608-01 3-year grant

Justification for Position (including description of duties and responsibilities):

Description of Duties and Responsibilities:

This Business & Technology Applications Analyst position is technical and analytical work in developing, designing, and/or analyzing solutions. The position will be responsible for participating in the development of solutions using programming expertise for day-to-day problems to include maintenance, modification, or development of complex inter-related applications. Duties include needs assessment as well as evaluating hardware availability and software requirements.

This is to request to hire above minimum for the receipt supported position at a journey level in the career banded field. It is difficult to recruit and keep someone for a short period of time for approximately three years at a lower rate of pay.

| | |
|-------------------|----------|
| Annual Salary | \$65,625 |
| Soc. Sec. - 7.65% | \$ 5,020 |
| Ret. - 8.14% | \$ 5,342 |
| Med. Ins. | \$ 4,157 |
| | \$80,144 |

Statutory Reference for Request: N/A

Joseph W. Reardon
Presentation to be made by
Director of Food & Drug Protection Division
Title

N. B. Smith for Commissioner Traylor
Agency Head Signature
Stutley
State Budget Officer Signature

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