

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: NC Board of Barbers

Division: N/A

Budget Code: 28101 Center Title: Administration

Center Number: 2100

*** Position Information ***

Proposed Classification: Admin. Asst. V Proposed Salary

Grade: FR

Salary Range: 25,427-39,228

Proposed Effective Date: 12 / 01 / 06

Number of Positions: 1

Center Authorized Budget

Current Request

Total Budget		\$34647
	\$462,260	
Receipts	<u>444,949</u>	<u>\$34647</u>
Fund Balance	<u>\$(17,311)</u>	<u>\$ 0</u>

Funding Source(s): Receipt Supported Board

Justification for Position (including description of duties and responsibilities):

This individual will serve as the Assistant to the Executive Director. The duties will include, but will not be limited to: correspondence, answering telephone, filing, assisting with the preparation of Board Meetings & Exams, Child Support Non Compliance Notices, data entry, Quarterly Newsletters.

Break Down:

Salary: \$26,825.48

Insurance: \$3,853.68

Retirement (7.14%): \$1,915.33

Social Security (7.65%): \$2,052.14

Total: \$34,646.63

Statutory Reference for Request: 86A

Kelly W. Braam

Presentation to be made by

Executive Director

Title

Kelly Braam
Agency Head Signature

David McCarty
State Budget Officer Signature

CSC 11-13-07