

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Administration
Division: _____

Budget Code: 14100
Center Title: State Property Office
Center Number: 1412

***** Position Information *****

Proposed Classification: Real Property Agent III **Proposed Salary Grade:** 75
Salary Range: \$43,641 – \$72,316 **Proposed Effective Date:** 12/1/06
Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Receipts/Federal:	\$ 1,001,836	\$ 53,810
Appropriation:	\$ 1,657,910	\$ _____
Total Budget:	\$ 2,659,746	\$ 53,810

Funding Source(s): Receipts

Justification for Position (including description of duties and responsibilities):

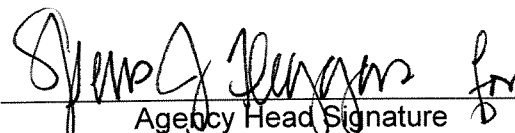
The North Carolina Wildlife Resources Commission (WRC) of the Department of Environment and Natural Resources has decided to fund a Real Property Agent III to provide real estate services to the WRC within the State Property Office. Opportunities for land acquisitions have increased over the past six years and are projected to increase over the next five years due to the addition of the Watershed Restoration Programs and the New Boating Access Initiative. The WRC currently funds one other Real Property Agent III in the State Property Office. It has been determined that one position will not be able to handle the increased level of work.

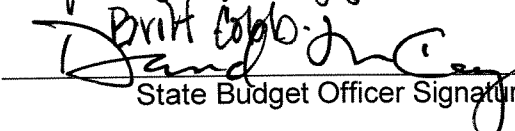
This position will be responsible for the management, acquisition, and disposition of real property associated with the WRC. Duties include investigating, evaluating, and conducting negotiations for the acquisition and disposition of real properties; making recommendations regarding the value of various properties; negotiating and administering service contracts for surveys, appraisals, inspections, special studies, etc.; developing/preparing contract documents required for the acquisition and disposition of real property; preparing summary statements of recommended transactions for consideration by the Governor and the Council of State; and other job duties as required.

Statutory Reference for Request: GS 143-64.01

Presentation to be made by:

Barbara Williams, Classification Analyst



Agency Head Signature


State Budget Officer Signature

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11/14/06