

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(S.L. 2008-107)

Agency: Revenue

Division: Documents & Payments Processing

Budget Code: 14700

Center Title: Project Collect Tax

Center Number: 1661

***** Position Information *****

Proposed Classification: Processing Assistant IV Proposed Salary Grade: 59

Salary Range: \$25,705-\$38,759 Proposed Effective Date: 08/01/08

Number of Positions: 3

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$ 112,407	\$ 103,040
Receipts	<u>112,407</u>	<u>103,040</u>
Appropriation	\$ 0	\$ 0

Funding Source(s): Receipts - 20% Collection Assistance Fee

Justification for Position (including description of duties and responsibilities):


Three permanent full-time Processing Assistant IV positions are needed in the Documents and Payments Processing Division for processing garnishment payments on which the 20% Collection Assistance Fee has been billed to the taxpayer. These positions will be responsible for the timely research and posting of the garnishment payments to the taxpayers' accounts. The timeliness of the positing of the garnishment payments is necessary in order that once the tax debt becomes fully paid the garnishment release letter can be filed with the employer.

Statutory Reference for Request: G. S. 105-243.1(5)

Elizabeth W. Colcord
Presentation to be made by


Agency Head Signature

Chief Financial Officer
Title


State Budget Officer Signature