



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

1202 Mail Service Center | Raleigh, NC 27699-1202 tel: (919) 647-0000 fax: (919) 715-0067

## 93B-2(a) Annual Report: July 1, 2016 to June 30, 2017

- (1) The Board is located at 325 N Salisbury St., Raleigh, NC 27603  
The Board consists of twenty (20) officers and members as listed below:

Bill Thunberg, Chairman .....	Citizen
Ken Stafford, Vice-Chairman .....	Architect
Brenda Lyerly, Interim Secretary .....	Elected Official, City
Cliff Isaac, PE .....	Commissioner of Insurance Designee
Taher Abu-Lebdeh, PhD, PE .....	NC A&T State University, School of Engineering
Jeff Griffin .....	Building Official
Richard Ducker .....	NC Institute of Government at Chapel Hill
Mack Summey, PE.....	Professional Engineer
Mark Smith .....	Licensed General Contractor
Richard Morris .....	County Manager
Lance Olive.....	Elected Official, City
Allen Kelly.....	Licensed Mechanical Contractor
Andy Matthews.....	Licensed General Contractor
Chris Raynor .....	NC Community College System
Ray Rice.....	Building Official
James Steele.....	Licensed Electrical Contractor
Dan Brummitt .....	Elected Official, County
Stephen Terry, PhD, PE .....	NC State University, College of Engineering
Reo Griffith.....	Elected Official, County
Jerry Myers .....	Fire Prevention Official

- (1a) The total number of licensees supervised by the board [active]. .... 3,861
- (2) The # of applications for examination ..... 1,726
- (3) The # of applicants who were initially refused examination ..... 574
- (4) The # who took the examination..... 1,078
- (5) The # of initial certificates issued [Probationary Certifications do not require an exam]..... 2,399
- (5a) The # who failed the examination..... 422
- (6) The # of applications for certificates by reciprocity or comity ..... 0
- (7) The # of certificates granted by reciprocity or comity ..... 0
- (7a) The # of official complaints received involving certified and non-certified activities ..... 60
- (7b) The # of disciplinary actions taken against certificates, or other  
actions taken against non-certified persons, including injunctive relief ..... 5
- (8) The # of certificates suspended\* ..... 0
- (9) The # of certificates terminated/revoked (voluntarily surrendered) ..... 3
- (10) The substance of any anticipated request by the occupational licensing board to the General  
Assembly to amend statutes related to the occupational licensing Board: None
- (11) The substance of any anticipated change in rules adopted by the occupational licensing board or  
the substance of any anticipated adoption of new rules by the occupational licensing board:

NOTES: \*0 certificates were suspended as a disciplinary action. 569 were automatically “suspended”  
because the renewal fee was not paid.

**93B-2(b) Financial Report: July 1, 2016 to June 30, 2017**

REVENUES:	\$	210.67	Center 2201 Qualification Board Fund (interest on grant)
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(Source of funds credited – Grant, etc.)

EXPENDITURES:	\$ 3,302.41	Center 1552/02 Qualification Board*
	<u>\$ 106.77</u>	Center 23902/2201 Qualification Board Fund
	\$ 3,409.18	Total

\*NOTE: Authorized Budget Appropriation \$10,586.00. Balance \$7,283.59 not used.

(Purpose and amount of all funds disbursed – see enclosed detail report run date 7/31/17 for the period ending June 29, 2017)

FUND BALANCE: \$ 17,876.02 Center 23902/2201 Qualification Board Fund  
(Ending Cash Value)

\*[Period Ending (6/29/17); Run Date (07/31/2017)]

RMDSID12  
 BD701-04  
 120 DEPARTMENT OF INSURANCE  
 13900 INSURANCE-GENERAL  
 1500 OFFICE OF STATE FIRE MARSHAL  
 1552 ENGINEERING/N.C.CB  
 02 QUALIFICATION BOARD

STATE OF NORTH CAROLINA GENERAL LEDGER SYSTEM  
 AUTHORIZED MONTHLY BUDGET REPORT  
 FOR THE PERIOD ENDING JUNE 29, 2016

PAGE: 1  
 C-U-GL-BD701-ORG-RPT-MASK  
 RUN DATE: 07/21/2016  
 ATBD701- FAB

DETAIL REPORT

		** AUTHORIZED **	***** A C T U A L *****							
ACCOUNT	DESCRIPTION	BUDGET	CURRENT	QUARTERLY	TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED	RATE	
EXPENDITURES-BUDGET AND ACTUAL										
-----										
531651	COMPENSATION TO BOARD ME	720.00	15.00-	135.00	555.00	165.00	.00	165.00	.77	
-----										
531XXX	PERSONAL SERVICES	720.00	15.00-	135.00	555.00	165.00	.00	165.00	.77	
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532170	ADMIN SERVICES	217.00	.00	.00	.00	217.00	.00	217.00	.00	
532199	MISC CONTRACTUAL SERVICE	1,100.00	.00	.00	1,100.00	.00	.00	.00	1.00	
532731	BD/NON-EMPLOYEE TRANSP	2,101.00	15.00-	356.50	1,657.50	443.50	.00	443.50	.79	
532732	BD/NON-EMPLOYEE SUBSIS	2,100.00	37.30-	261.10	1,688.49	411.51	.00	411.51	.80	
532840	POSTAGE, FREIGHT & DELIV	200.00	.00	.00	.00	200.00	.00	200.00	.00	
532850	PRINT,BIND,DUPLICATE	677.00	.00	.00	465.96	211.04	148.00	63.04	.91	
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532XXX	PURCHASED SERVICES	6,395.00	52.30-	617.60	4,911.95	1,483.05	148.00	1,335.05	.79	
-----										
533110	GENERAL OFFICE SUPPLIES	200.00	.00	.00	.00	200.00	.00	200.00	.00	
533120	DATA PROCESSING SUPPLIES	200.00	.00	.00	.00	200.00	.00	200.00	.00	
533190	OTHER ADMIN SUPPLIES	175.00	.00	.00	77.00	98.00	.00	98.00	.44	
-----										
533XXX	SUPPLIES	575.00	.00	.00	77.00	498.00	.00	498.00	.13	
-----										
534521	OFFICE EQUIPMENT	800.00	.00	.00	.00	800.00	.00	800.00	.00	
534534	PC/PRINTER EQUIPMENT	300.00	.00	.00	.00	300.00	.00	300.00	.00	
-----										
534XXX	PROPERTY, PLANT & EQUIP	1,100.00	.00	.00	.00	1,100.00	.00	1,100.00	.00	
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535840	SERVICE & OTHER AWARDS	66.00	.00	.00	66.00	.00	.00	.00	1.00	
535890	OTHER ADMIN EXPENSE	1,745.00	.00	.00	.00	1,745.00	.00	1,745.00	.00	
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535XXX	OTHER EXPENSES & ADJUST	1,811.00	.00	.00	66.00	1,745.00	.00	1,745.00	.04	
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	EXPENDITURES	10,601.00	67.30-	752.60	5,609.95	4,991.05	148.00	4,843.05	.54	
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REVENUES-ESTIMATED AND ACTUAL										
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	APPROPRIATION	10,601.00	67.30-	752.60	5,609.95	4,991.05	.00		.53	

RMDSID12  
 BD701-04  
 120 DEPARTMENT OF INSURANCE  
 23902 INSURANCE-SPECIAL, INTEREST BUDGETED  
 2201 QUALIFICATION BOARD FUND

STATE OF NORTH CAROLINA GENERAL LEDGER SYSTEM  
 AUTHORIZED MONTHLY BUDGET REPORT  
 FOR THE PERIOD ENDING JUNE 29, 2016  
 DETAIL REPORT

PAGE: 1  
 C-U-GL-BD701-ORG-RPT-MASK  
 RUN DATE: 07/21/2016  
 ATBD701- FAB

ACCOUNT	DESCRIPTION	** AUTHORIZED **	***** A C T U A L *****				BALANCE	ENCUMBRANCES	UNENCUMBERED	RATE
		BUDGET	CURRENT	QUARTERLY	TO DATE					
EXPENDITURES-BUDGET AND ACTUAL										
532714	TRANSP-GRND - IN STATE	407.00	.00	343.40	343.40	63.60	.00	63.60	.84	
532721	LODGING - IN STATE	93.00	.00	75.88	75.88	17.12	.00	17.12	.82	
532724	MEALS - IN STATE	60.00	.00	56.60	56.60	3.40	.00	3.40	.94	
532731	BD/NON-EMPLOYEE TRANSP	1,343.00	.00	.00	1,342.87	.13	.00	.13	1.00	
532732	BD/NON-EMPLOYEE SUBSIS	1,192.00	.00	.00	1,191.17	.83	.00	.83	1.00	
532XXX	PURCHASED SERVICES	3,095.00	.00	475.88	3,009.92	85.08	.00	85.08	.97	
533110	GENERAL OFFICE SUPPLIES	42.00	.00	.00	41.89	.11	.00	.11	1.00	
533XXX	SUPPLIES	42.00	.00	.00	41.89	.11	.00	.11	1.00	
535890	OTHER ADMIN EXPENSE	115.00	.00	.00	114.42	.58	.00	.58	.99	
535XXX	OTHER EXPENSES & ADJUST	115.00	.00	.00	114.42	.58	.00	.58	.99	
	EXPENDITURES	3,252.00	.00	475.88	3,166.23	85.77	.00	85.77	.97	
REVENUES-ESTIMATED AND ACTUAL										
433120	STIF INT INC-PROGRAM REV	.00	10.64	36.50	133.95	133.95-	.00		***	
	REVENUES	.00	10.64	36.50	133.95	133.95-	.00		***	
	INCREASE/ (DECREASE)									
	IN FUND BALANCE	3,252.00-	10.64	439.38-	3,032.28-	219.72-	.00		.93	

RMDSID12  
 120 DEPARTMENT OF INSURANCE  
 23902 INSURANCE-SPECIAL, INTEREST BUDGETED  
 FUND DESCRIPTION

STATE OF NORTH CAROLINA GENERAL LEDGER SYSTEM  
 STATEMENT OF CASH, RECEIPTS, DISBURSEMENTS, AND BALANCES  
 FOR THE PERIOD ENDED 06/29/2016

PAGE 3  
 C-GL-BD704-CSH-REC-FUND  
 RUN DATE 07/21/2016

	BEGINNING CASH	ADDITIONS	DEDUCTIONS	ASS/LIB/EQU	ENDING CASH CALCULATED	ENDING CASH ACTUAL
2201 QUALIFICATION BOARD FUND MTD:	17,761.48	10.64	.00	.00	17,772.12	17,772.12
YTD:	20,804.40	133.95	3,166.23	.00	17,772.12	