

REPORT SUMMARIZING THE LICENSING ACTIVITIES
OF THE
NORTH CAROLINA BOARD OF FUNERAL SERVICE

Section 93B-2 of the General Statutes requires an annual financial report and a report of licensing activities be filed with the Secretary of State, the Attorney General and the Joint Legislative Administrative Procedure Oversight Committee. This report covers the Board's calendar/fiscal period of January 1, 2013 to December 31, 2013.

SECTION 1: BOARD MEMBERS, OFFICERS AND ADDRESSES

The North Carolina Board of Funeral Service is located at 1033 Wade Avenue, Suite 108, Raleigh, NC 27605. Current officers and members of the Board are:

Harris B. High (December 31, 2013)
(President)
P.O. Box 1560
Indian Trail, NC 28079

James Broadus Combs (December 31, 2014)
36206 US Highway 1
Aberdeen, NC 28315

J.T. Willoughby, III (December 31, 2013)
(Vice-President)
P.O. Box 516
Tarboro, NC 27886

Lawrence Jackson III (December 31, 2015)
P.O. Box 331
Laurinburg, NC 28353

Kenneth D. Stainback (December 31, 2013)
(Secretary)
P.O. Drawer 267
Graham, NC 27253

Rev. John Shields (December 31, 2014)
815 Croftwood Drive
Gibsonville, NC 27249

W. Stephen Aldridge III (December 31, 2014)
P.O. Box 207
Albemarle, NC 28002

Tryphina Wiseman (December 31, 2014)
431 Cumberland Street
Fayetteville, NC 28301

Marvin Kelly Byrd (December 31, 2014)
P.O. Box 3625
Monroe, NC 28111

Bold face indicates public members
Members terms end as indicated in parentheses

- 2:** In 2013, one hundred nine (109) individuals applied to the Board for examination.
- 3:** There were zero (0) candidates who were refused examination.
- 4:** Ninety-two (92) candidates took the examination. Twenty (20) 2012 applicants tested in 2013.
- 5:** Seventy-eight (78) initial licenses were issued to candidates who passed the examination and completed all other statutory requirements for licensure.
- 6:** Seventeen (17) candidates applied for license by reciprocity or comity.
- 7:** Seventeen (17) candidates (all who applied) were granted licenses by reciprocity or comity.

7a: The Board received one hundred sixteen (116) complaints in 2013; ninety-one (91) were consumer-generated and the remaining twenty-five (25) were staff-initiated.

7b: Seventy-three (73) disciplinary actions, which can involve multiple types of licenses (at-need, preneed, etc.): Forty-four (44) administrative (renewals, preneed annual reports) and twenty-nine (29) regular (audits, consumer complaints). Non-licensed = 0 (no injunctive relief).

8: As allowed under the provisions of 90-210.25(e), 90-210.69(c), and 90-210.134, the Board may impose a variety of sanctions when it finds violations of Articles 13A, 13D and 13F of the General Statutes. In addition to revocation and suspension, other allowable actions include probation, civil penalties or a combination of these. Generally, cases in which the Board imposes terms of probation include stayed license revocations and/or suspensions. One (1) individual license was suspended for a term of four (4) months; four (4) individual licenses were revoked, five (5) funeral establishment licenses were revoked, and four (4) trainee permits were revoked. Twenty-eight (28) licenses were placed on probation for terms ranging from six months to 5 years. Fifty-three (53) individuals were fined in amounts ranging from \$250 to \$3,000.

9: Eleven (11) individual licenses were terminated in 2013 due to the death of the licensee.

10: The Board has not made any decisions for the upcoming General Assembly session as to any statute changes that may be necessary.

11: The Board has not made any decisions for calendar year 2015 as to any changes in rules that may be necessary.

PART B: RECEIPTS AND DISBURSEMENTS

The Board operates on a calendar fiscal year. The included audited financial report for 2013 will provide the information on receipts and disbursements required under § 93B-2 (b).

The foregoing report summarizes the licensing activities of the North Carolina Board of Funeral Service for the year 2013. Additional information is available upon request.

Respectfully submitted,

M. Kelly Byrd
President
North Carolina Board of Funeral Service

Peter M. Burke, CFSP
Executive Director