



# Memo

**To:** Joint Legislative Administrative Procedure Oversight Committee  
Joint Legislative Commission on Governmental Operations  
Office of State Budget and Management

**From:** Barden Culbreth, Administrative Director

**cc:** Jon Jeffries, Chair  
Reed Fountain, Counsel

**Date:** October 1, 2020

**Re:** State Agency Regulatory Flexibility in Coronavirus Response

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In accordance with Section 4.38 of Session Law 2020-3, the North Carolina Locksmith Licensing Board submits this report on its efforts to review its statutes, rules, and policies to determine whether regulatory relief was needed in light of the Covid-19 pandemic. The Board noted that its licensees have been able to continue working during the pandemic and that online training was already available. As such, the Board determined there was not a need to delay the collection of fees, modify method of collection of said fees, or delay the renewal dates of its licensees with one exception. The Board did make the decision to empower its staff to waive late fees on renewals due to hardship upon the request of any licensee. There are no educational requirements for applications for licensure so there was no need to delay or modify the education or examination requirements. The Board did send out detailed email reminders to all licensees that the Board accepts unlimited online training for its renewals and the Board also posted links to online training on its Facebook page. The Board appreciates the efforts of the Legislature to provide regulatory flexibility to the citizens of North Carolina during the pandemic. The Board also appreciates the trust placed in the Board by the General Assembly and the responsibility to the industry and the general public that comes with that trust.