

**THE NORTH CAROLINA MANUFACTURED HOUSING BOARD
ANNUAL REPORT FOR FISCAL YEAR 2016-2017**

Pursuant to **N.C. Gen. Stat. § 93B-2(a)**, the North Carolina Code Manufactured Housing Board submits the 2015-2016 fiscal year annual report of the following information:

1. **93B-2(a)(1)** - The address of the board, and the names of its members:

The North Carolina Manufactured Housing Board

Physical Location:

**NC Dept. of Insurance
Office of the State Fire Marshal
Manufactured Housing Division
325 N. Salisbury Street
Raleigh, NC 27603**

Mailing Address:

**North Carolina Manufactured Housing Board
c/o Manufactured Building Division
North Carolina Department of Insurance
1202 Mail Service Center
Raleigh, NC 27699-1202**

1. **List of Board members at time of this report.**

See Attachment "A" for list of members

2. **93B-2(a)(1a)** – The total number of licensees supervised by the board:

(1,187) – Active licensees were supervised by the Board.

3. **93B-2(a)(2)** - The number of persons who applied to the board for examination:

(115) Persons applied to the Board for a state examination.

4. **93B-2(a)(3)** - The number of persons who were refused examination:

(0) Persons were refused examination due to non-compliance with Board requirements.

5. **93B-2(a)(4)** - The number of persons who took the examination

(115) Persons took the State exam.

6. **93B-2(a)(5)** - The number of persons to whom initial licenses were issued:

(152) Persons were issued initial licenses

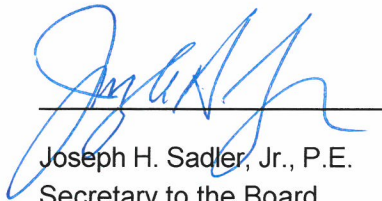
7. **93B-2(a)(5a)** – The number who failed the examination:

(11) – Persons failed the examination.

8. **93B-2(a)(6)** - The number of persons who applied for license by reciprocity or comity:
- (N/A) - No persons applied for reciprocity or comity. Our statutes do not have a provision for reciprocity.
9. **93B-2(a)(7)** - The number of persons who were granted licenses by reciprocity or comity:
- (N/A) - No licenses were issued by reciprocity or comity.
10. **93B-2(a)(7a)** - The number of official complaints received involving licensed and unlicensed activities:
- (23) Complaints were received involving licensed and unlicensed activities.
11. **93B-2(a)(7b)** - The number of disciplinary actions taken against licensees and non-licensees, including injunctive relief:
- (6) Disciplinary actions were taken against licensees and non-licensees.
12. **93B-2(a)(8)** - The number of licenses suspended or revoked:
- (1) Licenses were suspended or revoked.
13. **93B-2(a)(9)** - The number of licenses terminated for any reason other than failure to pay the required renewal fee:
- (0) licenses were terminated for reasons other than failure to pay renewal fees.
14. **93B-2(a) (10)** - The substance of any anticipated request by the occupational licensing board to the General Assembly to amend statutes related to the occupational licensing board:
- Requirements from U.S. Dept. of Housing and Urban Development may require possible statute addition for licensing of Set-up contractors relating to training and application for initial licensure.**
15. **93B-2(a) (11)** - The substance of any anticipated change in rules adopted by the occupational licensing board or the substance of any anticipated adoption of new rules by the occupational licensing board:
16. **Requirements from U.S. Dept. of Housing and Urban Development may require possible rules additions or changes for licensing of Set-up contractors relating to training and application for initial licensure. Other rules are under review for corrective changes.**

17. **93B-2(b)** - Pursuant to N.C. Gen. Stat. § 93B-2(b), **Attachment "B"** contains a financial report that includes the source and amount of all funds credited to the North Carolina Manufactured Housing Board and the purpose and amount of all funds disbursed by the North Carolina Manufactured Housing Board during the previous 12-month period.

Respectfully submitted on this the 31st day of October, 2017



Joseph H. Sadler, Jr., P.E.
Secretary to the Board
Deputy Director
Manufactured Building Division
N.C. Department of Insurance/OSFM