



**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD**

**1135 Kildaire Farm Road, Suite 200, Cary, NC 27511**

**Phone: (919) 654-6914 Fax: (919) 336-5156**

**Email: [nemftlb@nc.rr.com](mailto:nemftlb@nc.rr.com) Web: [www.ncmft.org](http://www.ncmft.org)**

**In accordance with G.S. 93B and G.S. 147-64.7, the North Carolina Marriage and Family Therapy Licensure Board submits the Annual Report and Financial Report/Audit for fiscal year end JUNE 30, 2020 (July 1, 2019 - June 30, 2020) as follows:**

**Annual Report and Financial Report to:**

**Secretary of State – [pubs@sosnc.gov](mailto:pubs@sosnc.gov)**

**NC Attorney General – [mlovell@ncdoj.gov](mailto:mlovell@ncdoj.gov)**

**Joint Legislative Administrative Oversight Committee – [virginia.barlow@ncleg.gov](mailto:virginia.barlow@ncleg.gov)**

**Financial Report to:**

**Office of State Budget Management – [susie.esealuka@osbm.nc.gov](mailto:susie.esealuka@osbm.nc.gov)**

**Audit Report to:**

**Office of State Auditor – [katina\\_bell@ncauditor.net](mailto:katina_bell@ncauditor.net)**

**Office of State Auditor – [julia\\_crocker@ncauditor.net](mailto:julia_crocker@ncauditor.net)**

**Office of State Controller – [joan.saucier@osc.nc.gov](mailto:joan.saucier@osc.nc.gov)**

Item	Information
(1) The address of the board, and the names of its members and officers as of June 30, 2020.	<b>Board Address:</b> <b>NC MFT Licensure Board</b> <b>1135 Kildaire Farm Road, Suite 200</b> <b>Cary, NC 27511</b>  <ul style="list-style-type: none"><li>• Christopher Rodriguez, LMFT Chair</li><li>• Tamara Whitten, LMFT, Vice-Chair</li><li>• Heather Stehberger, LMFT</li><li>• Sandra VanderLinde, LMFT</li><li>• Stacy Kolomer</li><li>• Connie Harris</li><li>• Kelly McKinnon</li></ul>
(1a) The number of licensees supervised by the Board	179
(2) The number of persons who applied to the board for examination.	99
(3) The number who were refused examination.	0
(4) The number who took the examination.	117 +++
(5) The number to whom initial licenses were issued.	162
(5a) The number who failed the examination.	45
(6) The number who applied for license by reciprocity.	37
(7) The number who were granted license by reciprocity.	31

<b>NC MFT Licensure Board</b> <b>Annual Report: Fiscal Y/E June 30, 2020 Page Two</b>	
<b>(7a) The number of official complaints received involving licensed and unlicensed activities.</b>	<b>17</b>
<b>(7b) The number of disciplinary actions taken against licensees, or other actions taken against non-licensees, including injunctive relief</b>	<b>3</b>
<b>(8) The number of licenses suspended or revoked.</b>	<b>1</b>
<b>(9) The number of licenses terminated for any reason other than failure to pay the required renewal fee.</b>	<b>1</b>
<b>(9a) The number of applicants for a license.</b>	<b>158 +</b>
<b>(9a) The number of applicants granted a license.</b>	<b>162+</b>
<b>(9b) The number of applicants with a conviction record.</b>	<b>3</b>
<b>(9b) The number of applicants with a conviction record denied a license.</b>	<b>1</b>
<b>(10) Anticipated statute changes.</b>	<b>None</b>
<b>(11) Anticipated change in rules.</b>	<b>None</b>

**ATTACHMENT:**

**Audit or Financial report that includes revenue and expenses for fiscal year end 6-30-20.**

**+ Reflects only application fees received during fiscal year end 6-30-20**

**+ +Reflects applicants from previous fiscal year who had been deferred for missing application information and were licensed during fiscal year end 6-30-20**

**+++ Reflects applicants approved in previous fiscal year who did not take the exam until fiscal year end 6-30-20.**

**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD  
SCHEDULES OF RECEIPTS AND DISBURSEMENTS - MODIFIED CASH BASIS  
YEARS ENDED JUNE 30, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
<b>RECEIPTS:</b>		
Application and exam fees	\$ 36,550	\$ 38,550
Renewals and license fees	85,150	101,200
Miscellaneous operating income	2,600	2,825
Interest income	<u>101</u>	<u>147</u>
Total receipts	124,401	\$ 142,722
<b>DISBURSEMENTS:</b>		
Contractual management services	\$ 68,000	\$ 71,500
Staff travel	101	
Contracted temporary services (administrative)		3,785
Contracted temporary services (investigative)	12,634	
Building rent (including certain supplemental charges)	6,600	3,451
Storage space rental	1,728	1,693
Board members expenses (including special meeting expenses)	16,133	17,356
Telephone	1,047	1,000
Internet	1,259	1,259
Office supplies and expenses	1,594	4,054
Repairs and maintenance- office equipment	225	287
Printing and copying	2,034	2,147
Postage	1,449	1,261
Dues	500	500
Legal fees	29,302	18,633
Audit and accounting fees	8,995	8,795
Deposit processing fees	3,276	2,915
Bank charges	141	239
Website expenses	<u>4,638</u>	<u>2,725</u>
Total disbursements	\$ <u>159,656</u>	\$ <u>141,600</u>
Receipts over (under) disbursements	(35,255)	1,122
Change in cash	\$ <u>(35,255)</u>	\$ <u>1,122</u>
Cash and cash equivalents - beginning of year	<u>201,678</u>	<u>200,556</u>
Cash and cash equivalents - end of year	<u>\$ 166,423</u>	<u>\$ 201,678</u>

See auditor's report on supplementary information.

**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD**  
**STATEMENTS OF NET POSITION**  
**JUNE 30, 2020 AND 2019**

	<b>June 30, 2020</b>	<b>June 30, 2019</b>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents (Notes 1 and 2)	\$ 166,423	\$ 201,678
Prepaid expenses (Note 1)	<u>1,050</u>	<u>1,050</u>
Total current assets	167,473	202,728
Capital assets (Notes 1 and 3):		
Furniture and office equipment	<u>1,142</u>	<u>1,560</u>
Total capital assets - net of depreciation	<u>1,142</u>	<u>1,560</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 168,615</u></b>	<b><u>\$ 204,288</u></b>
<b>LIABILITIES AND NET POSITION</b>		
Current liabilities:		
Accounts payable (Note 4)	\$ 2,925	\$ 4,331
Due to other state agencies (Note 4)		4,968
Unearned revenue (Note 1)	<u>72,525</u>	<u>96,050</u>
Total current liabilities	75,450	105,349
<b>TOTAL LIABILITIES</b>	<b><u>75,450</u></b>	<b><u>105,349</u></b>
<b>NET POSITION (NOTE 1)</b>		
Investment in capital assets	1,142	1,560
Unrestricted net position	<u>92,023</u>	<u>97,379</u>
<b>TOTAL NET POSITION</b>	<b><u>93,165</u></b>	<b><u>98,939</u></b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 168,615</u></b>	<b><u>\$ 204,288</u></b>

See notes to financial statements.

**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD  
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
YEARS ENDED JUNE 30, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
	<u>Proprietary- Enterprise Fund</u>	<u>Proprietary- Enterprise Fund</u>
<b>OPERATING REVENUES:</b>		
<b>Fees, licenses and fines:</b>		
Application and exam fees	\$ 36,550	\$ 36,500
Renewals and license fees	108,675	100,450
Miscellaneous operating income	<u>2,600</u>	<u>2,825</u>
Total operating revenues	\$ 147,825	\$ 139,775
<b>OPERATING EXPENSES:</b>		
<b>Personal services (and board members expenses):</b>		
Board members expenses (including special meeting expenses)	\$ 14,528	\$ 18,961
<b>Supplies and materials:</b>		
Office supplies and expenses	1,594	4,054
<b>Services:</b>		
Contractual management services (Note 5)	68,000	66,000
Legal fees	24,481	25,694
Audit and accounting fees	8,995	8,795
Internet costs	1,259	1,259
Website expenses	4,455	2,749
Travel - contractual management service	300	
Printing and copying	2,034	2,147
Postage	1,485	1,261
Telephone	1,047	1,000
Bank charges	141	239
Deposit processing fees	3,276	2,915
Contracted services (administrative)		3,039
Contracted services (investigative)	12,634	
Maintenance and repairs - office equipment	225	287
Depreciation	418	893

See notes to financial statements.

**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**YEARS ENDED JUNE 30, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
	<u>Proprietary- Enterprise Fund</u>	<u>Proprietary- Enterprise Fund</u>
OPERATING EXPENSES (CONTINUED):		
Other expenses:		
Office rent (Note 6)	6,600	2,901
Storage space rental	1,728	1,693
Dues	<u>500</u>	<u>500</u>
Total operating expenses	<u>\$ 153,700</u>	<u>\$ 144,387</u>
Operating income (loss)	(5,875)	(4,612)
NON-OPERATING REVENUES (EXPENSES):		
Interest income	<u>\$ 101</u>	<u>\$ 147</u>
Total non-operating revenues	<u>\$ 101</u>	<u>\$ 147</u>
Change in net position	<u>\$ (5,774)</u>	<u>\$ (4,465)</u>
Net position - beginning of year	<u>98,939</u>	<u>103,404</u>
Net position - end of year	<u><u>\$ 93,165</u></u>	<u><u>\$ 98,939</u></u>

See notes to financial statements.

**NORTH CAROLINA MARRIAGE AND FAMILY THERAPY LICENSURE BOARD**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2020 AND 2019**

	<b>2020</b>	<b>2019</b>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
Cash flows from operating activities:		
Cash received from fees and other operating income	\$ 124,300	\$ 142,575
Cash payments for operating expenses	(159,656)	(141,600)
Net cash provided (used) by operating activities	\$ (35,356)	\$ 975
Cash flows from investing activities:		
Interest earned	\$ 101	\$ 147
Net cash provided by investing activities	\$ 101	\$ 147
Net increase (decrease) in cash	(35,255)	1,122
Cash - beginning of year	201,678	200,556
Cash - end of year	\$ 166,423	\$ 201,678
Reconciliation of operating income		
to net cash provided by operating activities:		
Operating income (loss)	\$ (5,875)	\$ (4,612)
Adjustments to reconcile operating income (loss)		
to net cash provided (used) by operating activities:		
Depreciation	\$ 418	\$ 893
Changes in assets and liabilities:		
Prepaid expense		(550)
Accounts payable	(6,374)	2,444
Unearned revenue	(23,525)	2,800
Total adjustments	\$ (29,481)	\$ 5,587
Net cash provided by operating activities	\$ (35,356)	\$ 975

See notes to financial statements.