

# North Carolina Department of Environmental Quality

Pat McCrory  
Governor

Donald R. van der Vaart  
Secretary

November 2, 2015

## MEMORANDUM

TO: NC SECRETARY OF STATE  
The Honorable Elaine Marshall

NC ATTORNEY GENERAL  
The Honorable Roy Cooper

JOINT LEGISLATIVE ADMINISTRATIVE PROCEDURE OVERSIGHT COMMITTEE  
The Honorable Fletcher Hartsell, Chair

FROM: Matthew Dockham, Director of Legislative Affairs

SUBJECT: NC Water Treatment Facility Operators Certification Board Annual Financial  
Report for Period Ending June 30, 2015

DATE: November 2, 2015

Pursuant to G.S. 93B-2(a), "no later than October 31st of each year, each occupational licensing board shall file electronically with the Secretary of State, the Attorney General, and the Joint Legislative Administrative Procedure Oversight Committee an annual report." Please consider the attached report on behalf of the Water Treatment Facility Operators Certification Board the formal submission of this reporting requirement.

If you have any questions or need additional information, please contact me by phone at (919) 707-8618 or via e-mail at [matthew.dockham@ncdenr.gov](mailto:matthew.dockham@ncdenr.gov).

cc: Jay Frick, Protection and Enforcement Branch Head, Division of Water Resources, NCDEQ  
Jay Zimmerman, Director of Water Resources, NCDEQ  
Tom Reeder, Assistant Secretary for Environment, NCDEQ  
Cathy Moss, Publications Division, NC Secretary of State  
Melissa Lovell, NC Attorney General Office  
Karen Cochrane-Brown, Research Division, NCGA

**NC WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD  
ANNUAL FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2015**

**Introduction**

In 1969, G.S. 90A, Article 2 established the NC Water Treatment Facility Operators Board of Certification in an effort to protect the public health and conserve and protect the water resources of the State. The Board is tasked with protecting public investment in water treatment facilities and classifying public water treatment facilities. To accomplish this, the Board requires examination of water treatment facility operators to certify their competency regarding the supervision and operation of the water treatment facilities. The Board also establishes procedure and policy for classification and certification. The Board is the rule-making authority of 15A NCAC 18D, *Rules Governing Water Treatment Facility Operators*.

As per § 90A-21 (a), the Board consists of eight members appointed by the Governor. One member is currently employed as a water treatment facility operator; one is a manager of a NC municipality using a surface water supply; one is a manager of a NC municipality using a treated groundwater supply; one is employed as a director of utilities, water superintendent or equivalent position with a NC municipality; one is employed by a private water utility or private industry and responsible for the operation or supervision of a water supply and treatment facility; one is a faculty member of a four-year college or university whose major field is related to water supply; one is employed by the Department of Environmental Quality and working in the field of water supply; and one member who is not certified or regulated who shall represent the interest of the public at large.

**NC Water Treatment Facility Operators Certification Board Address:**

1635 Mail Service Center  
Raleigh NC 27699-1635

**Members and Officers**

|                                  |                 |
|----------------------------------|-----------------|
| Danny Sloan, Chairman            | Scott Stevens   |
| David Schaad, First Vice-Chair   | Leslie Carreiro |
| Steve Scruggs, Second Vice-Chair | Linda Raynor    |
| Charles Brown                    | Wendell Pickett |

The NC Water Treatment Facility Operators Certification Board utilizes staff of DWR's North Carolina Operators Certification Program to achieve its objectives and carry out its directives. Program staff that contribute to the Board's objectives include an Environmental Program Supervisor II, two Administrative Assistant I positions, and an Administrative Assistant II position, which are funded through the North Carolina Water Treatment Facility Operators Certification Board fee receipts.

The Environmental Program Supervisor functions as the supervisor for the administrative positions, promotes training opportunities, and assists in conducting water treatment examinations with staff assistance. The administrative positions are responsible for reviewing and processing exam applications, issuing initial and renewal certifications, revoking certifications when necessary, tracking ORC designations for water treatment facilities and maintaining electronic records and data.

**FY 2014-2015 Fees Collected and Disbursed**

| <b>Description</b>                       | <b>Total</b>      |
|--|-------------------|
| Fees collected FY 2014-2015              | <b>301,570.00</b> |
| Salaries/Fringes for Administration paid | <b>214,300.45</b> |
| Purchased Services/Travel                | <b>48,685.32</b>  |
| Supplies                                 | <b>1,945.73</b>   |
| Equipment                                | <b>149.39</b>     |
| Other Expenses                           | <b>0</b>          |
| Unspent fees transferred to FY 2014-2015 | <b>0</b>          |
| <b>TOTAL EXPENDITURES</b>                | <b>265,080.89</b> |