

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

**Financial Statements for the  
Years Ended June 30, 2019 and 2018 and  
Independent Auditor's Report**

# **NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

## **Financial Statements for the Years Ended June 30, 2019 and 2018 and Independent Auditor's Report**

### **BOARD MEMBERS (2018-2019)**

Joan Sutton, LRT/CTRS, Chairman

Judith Kinney, PhD, LRT/CTRS, Vice Chair-Treasurer

Tracey Warren, Secretary

Michael Atkins

Russell H. Greenfield, MD

Doretha Maxwell, LRTA

Carl Sipe Owens, LRT/CTRS

Rhonda Walton, LRT

### **EXECUTIVE OFFICER**

Becky Garrett, LRT/CTRS, Executive Director

### **LEGAL COUNSEL**

North Carolina Department of Justice

# **NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

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# **NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **Introduction**

This section of the Board's financial report represents Management's analysis of the Board's financial performance during the years ended June 30, 2019 and 2018. Please read it in conjunction with the financial statements which follow this section.

### **Financial Highlights**

During 2019, the Board's net position increased by \$1,018, or 1.53%, due primarily to an increase in revenues. During 2018, the Board's net position increased by \$2,924, or 4.60%, due primarily to an increase in revenues.

During 2019, the operating revenues of the Board increased by \$2,400, or 3.08%, due to an increase in revenue from fees. During 2018, the operating revenues of the Board increased by \$9,195, or 13.38%, due to an increase in revenue from fees.

During 2019, the non-operating revenues of the Board increased by \$4, or 2.76%, due to the fact that the board had more average cash on hand during the current year. During 2018, the non-operating revenues of the Board decreased by \$13, or 8.23%, due to the fact that the board had less average cash on hand during the current year.

During 2019, the operating expenses of the Board increased by \$4,310, or 5.74%, due primarily to an increase in travel expenses and storage rental fees. During 2018, the operating expenses of the Board increased by \$3,572, or 4.99%, due primarily to an increase in website expenses and credit card processing fees.

### **Overview of the Financial Statements**

This financial report consists of two sections: Management's Discussion and Analysis and the Financial Statements. The Board has no other supplementary information required by the Governmental Accounting Standards Board (GASB). The Financial Statements also include notes to the financial statements that provide detail of the information included in the financial statements.

The financial statements of the Board report information about the Board using accounting methods similar to those used by private sector companies. These statements offer short and long-term financial information about the activities of the Board.

The Statements of Net Position present the current and long-term portions of assets and liabilities separately.

The Statements of Revenues, Expenses, and Changes in Net Position present information on how the Board's assets changed as a result of its operations.

The Statements of Cash Flows present information on how the Board's cash changed as a result of its financial activities.

# **NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **Condensed Financial Information**

The following presents condensed financial information on the operations of the Board:

	Current Year as of and for the year ended June 30, 2019	Current Year as of and for the year ended June 30, 2018
Current assets	\$ 70,041	\$ 70,167
Capital assets	3,058	2,750
Total assets	<u>\$ 73,099</u>	<u>\$ 72,917</u>
Current liabilities	\$ 5,658	\$ 6,494
Total liabilities	<u>\$ 5,658</u>	<u>\$ 6,494</u>
Investment in capital assets	\$ 3,058	\$ 2,750
Unrestricted	64,383	63,673
Total net position	<u>\$ 67,441</u>	<u>\$ 66,423</u>
Operating revenues	\$ 80,300	\$ 77,900
Operating expenses	(79,431)	(75,121)
Operating income	869	2,779
Non-operating revenues	149	145
Change in net position	<u>\$ 1,018</u>	<u>\$ 2,924</u>

# NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Financial Analysis

Net position is an indicator of the fiscal health of the Board. Assets exceeded liabilities by \$67,441 for the year ended June 30, 2019. The largest component of net position was cash and cash equivalents. Cash and cash equivalents represented 103.84% of total net position. Current assets consist of cash, accrued interest receivable, and prepaid expenses. Noncurrent assets consist of capital assets (net of accumulated depreciation). Capital assets are not a significant component of assets and are denoted below in the comparative summary of the Statements of Net Position. Current liabilities consist of accounts payable and payroll related liabilities. The Board has no long term liabilities. Net position consists of net assets invested in capital assets and unrestricted net assets. Net investment in capital assets is a component of net position and consists of capital assets net of depreciation. The following is a summary of the Statements of Net Position.

	Current Year as of June 30, 2019	Current Year as of June 30, 2018	Amount of Change	Percentage Change
Current assets	\$ 70,041	\$ 70,167	\$ (126)	-0.18%
Capital assets	3,058	2,750	308	11.20%
Total assets	<u>\$ 73,099</u>	<u>\$ 72,917</u>	<u>\$ 182</u>	<u>0.25%</u>
Current liabilities	\$ 5,658	\$ 6,494	\$ (836)	-12.87%
Total liabilities	<u>\$ 5,658</u>	<u>\$ 6,494</u>	<u>\$ (836)</u>	<u>-12.87%</u>
Invested in capital assets	\$ 3,058	\$ 2,750	\$ 308	11.20%
Unrestricted	64,383	63,673	710	1.12%
Total net position	<u>\$ 67,441</u>	<u>\$ 66,423</u>	<u>\$ 1,018</u>	<u>1.53%</u>

The following is a summary of the Statements of Revenues, Expenses, and Changes in Net Position. Further discussion of this is included in the preceding section entitled "Financial Highlights."

	The year ended June 30, 2019	The year ended June 30, 2018	Amount of Change	Percentage Change
Operating revenues	\$ 80,300	\$ 77,900	\$ 2,400	3.08%
Operating expenses	(79,431)	(75,121)	(4,310)	5.74%
Non-operating revenues	149	145	4	2.76%
Change in net position	<u>\$ 1,018</u>	<u>\$ 2,924</u>	<u>\$ (1,906)</u>	<u>-65.18%</u>
Ending net position	<u>\$ 67,441</u>	<u>\$ 66,423</u>	<u>\$ 1,018</u>	<u>1.53%</u>

## **NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**

### **MANAGEMENT’S DISCUSSION AND ANALYSIS**

The following is a breakdown of operating revenues by source. Further discussion of this is included in the preceding section entitled “Financial Highlights.”

	The year ended June 30, 2019	The year ended June 30, 2018	Amount of Change	Percentage Change
Revenue from fees	\$ 80,300	\$ 77,900	\$ 2,400	3.08%
Total	\$ 80,300	\$ 77,900	\$ 2,400	3.08%

The following is a breakdown of non-operating revenues by source. Further discussion of this is included in the preceding section entitled “Financial Highlights.”

	The year ended June 30, 2019	The year ended June 30, 2018	Amount of Change	Percentage Change
Interest income	\$ 149	\$ 145	\$ 4	2.76%
Total	\$ 149	\$ 145	\$ 4	2.76%

### **Events Affecting Future Operations**

The Board is not aware of any significant events that may affect future operations of the Board which are reportable pursuant to GASB reporting requirements. The Board anticipates that revenues and expenses of the Board in the upcoming year will be comparable to preceding years.

### **Contacting the Board’s Management**

This financial report is designed to provide a general overview of the Board’s finances and to demonstrate the Board’s accountability for the money it receives. If you have any questions about this report or need additional information, contact: North Carolina Board of Recreational Therapy Licensure, PO Box 2655, Durham, NC 27715.

***Shelton L. Hawley, CPA, PA***  
**Certified Public Accountants**

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Angier, North Carolina 27501-1545

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**INDEPENDENT AUDITOR'S REPORT**

Members of the Board  
North Carolina Board of Recreational Therapy Licensure  
Durham, North Carolina

***Report on the Financial Statements***

We have audited the accompanying financial statements of the North Carolina Board of Recreational Therapy Licensure (the "Board"), an independent state board which is a nonmajor enterprise fund of the primary government of the State of North Carolina, as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which comprise the Board's financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on the audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the North Carolina Board of Recreational Therapy Licensure as of June 30, 2019 and 2018, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.



## INDEPENDENT AUDITOR'S REPORT (CONCLUDED)

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the supplementary information because the limited procedures do not provide sufficient evidence to express an opinion or provide any assurance thereon.



Shelton L. Hawley, C.P.A., P.A.

Angier, North Carolina

October 8, 2019

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**STATEMENTS OF NET POSITION**  
**JUNE 30, 2019 AND 2018**

	<b>June 30, 2019</b>	<b>June 30, 2018</b>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents (Note 2)	\$ 70,028	\$ 69,911
Accrued interest receivable	13	12
Prepaid expense (Note 1)		244
Total current assets	70,041	70,167
Capital assets (Notes 1 and 3):		
Furniture and office equipment	3,058	2,750
Total capital assets - net of depreciation	3,058	2,750
<b>TOTAL ASSETS</b>	<b>\$ 73,099</b>	<b>\$ 72,917</b>
<b>LIABILITIES AND NET POSITION</b>		
Current liabilities:		
Accounts payable (Note 4)	\$ 654	\$ 1,956
Accrued payroll	3,119	3,077
Withheld and accrued payroll taxes	1,885	1,461
Total current liabilities	5,658	6,494
<b>TOTAL LIABILITIES</b>	<b>5,658</b>	<b>6,494</b>
<b>NET POSITION (NOTE 1)</b>		
Investment in capital assets	3,058	2,750
Unrestricted net position	64,383	63,673
<b>TOTAL NET POSITION</b>	<b>67,441</b>	<b>66,423</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 73,099</b>	<b>\$ 72,917</b>

See notes to financial statements.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
	<u>Proprietary- Enterprise Fund</u>	<u>Proprietary- Enterprise Fund</u>
OPERATING REVENUES:		
Fees, licenses and fines:		
Revenue from fees	\$ 80,300	\$ 77,900
Total operating revenues	\$ 80,300	\$ 77,900
OPERATING EXPENSES:		
Personal services (and board members expenses):		
Salary- management	\$ 40,117	\$ 39,347
Payroll taxes	3,069	3,105
Board members expenses	830	380
Supplies and materials:		
Office supplies	1,452	1,719
Services:		
Professional fees- legal, audit and accounting	7,295	6,371
Website expense (design build and hosting)	1,194	2,863
Travel and related expense (staff) (including conferences)	4,840	2,391
Postage	854	653
Telephone	1,013	825
Credit card fees	4,753	4,344
Depreciation	846	492
Insurance	11,958	12,020
Other expenses:		
Rental of storage space	881	
Dues and subscriptions	317	599
Miscellaneous other expenses	12	12
Total operating expenses	\$ 79,431	\$ 75,121
Operating income (loss)	\$ 869	\$ 2,779

See notes to financial statements.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
NON-OPERATING REVENUES (EXPENSES):		
Interest income	\$ 149	\$ 145
Total non-operating revenues	\$ 149	\$ 145
Change in net position	\$ 1,018	\$ 2,924
Net position - beginning of year	66,423	63,499
Net position - end of year	\$ 67,441	\$ 66,423

See notes to financial statements.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

	<b>2019</b>	<b>2018</b>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
Cash flows from operating activities:		
Cash received from fees and other sources	\$ 80,300	\$ 77,900
Cash payments to employees for services	(42,720)	(42,682)
Cash payments for operating expenses	(36,457)	(30,442)
Net cash provided (used) by operating activities	\$ 1,123	\$ 4,776
Cash flows from investing activities:		
Earnings on savings and investments	\$ 148	\$ 146
Net cash provided (used) by investing activities	\$ 148	\$ 146
Cash flows from capital and related financing activities:		
Acquisition of capital assets	\$ (1,154)	\$ (1,536)
Net cash provided (used) by capital and financing activities	\$ (1,154)	\$ (1,536)
Net increase(decrease) in cash	\$ 117	\$ 3,386
Cash and cash equivalents - beginning of year	69,911	66,525
Cash and cash equivalents - end of year	<u>\$ 70,028</u>	<u>\$ 69,911</u>

See notes to financial statements.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

	<b>2019</b>	<b>2018</b>
	<b>Proprietary- Enterprise Fund</b>	<b>Proprietary- Enterprise Fund</b>
Reconciliation of operating income		
to net cash provided by operating activities:		
Operating income	\$ 869	\$ 2,779
Adjustments to reconcile operating income		
to net cash provided by operating activities:		
Depreciation	\$ 846	\$ 492
Changes in assets and liabilities:		
Prepaid expense	244	101
Accounts payable	(1,302)	1634
Accrued payroll and payroll taxes	466	(230)
Total adjustments	\$ 254	\$ 1997
Net cash provided by operating activities	<u>\$ 1,123</u>	<u>\$ 4,776</u>

See notes to financial statements.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

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Note 1 - Nature of Activities and Significant Accounting Policies

**Description of Organization and Purpose**

The North Carolina Board of Recreational Therapy Licensure (the "Board") is an independent state board. During 2005, the Board had its name changed, pursuant to North Carolina General Statute, from the North Carolina Therapeutic Recreation Certification Board to the North Carolina Board of Recreational Therapy Licensure. The Board is an occupational licensing board and is authorized by Chapter 90C of the North Carolina General Statutes. The Board is composed of eight members who are appointed by the Governor and the General Assembly of the State of North Carolina. It is a nonmajor enterprise fund of the primary government of the State of North Carolina and is reported as such in the State's Comprehensive Annual Financial Report (CAFR).

The Board is established to maintain minimum standards for services provided by recreational therapists and assistants.

The Board's operations are financed with self-generated revenues from fees charged to licensees.

**Financial Reporting Entity**

The concept underlying the definition of the financial reporting entity is that elected officials are accountable to their constituents for their actions. As required by accounting principles generally accepted in the United States of America (GAAP), the financial reporting entity includes both the primary government and all of its component units. An organization other than a primary government serves as a nucleus for a reporting entity when it issues separate financial statements. The accompanying financial statements present all funds and activities for which the Board is responsible.

For financial reporting purposes, the Board is a nonmajor enterprise fund of the primary government of the State of North Carolina and is reported as such in the State's Comprehensive Annual Financial Report (CAFR). These financial statements for the Board are separate and apart from those of the State of North Carolina and do not present the financial position of the State nor changes in the State's financial position and cash flows.

**Basis of Presentation**

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting principles and reporting standards.

All activities of the Board are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

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Note 1 - Nature of Activities and Significant Accounting Policies (Continued)

**Basis of Accounting**

The basic financial statements of the Board are prepared using the economic resource measurement focus and the accrual basis of accounting. The economic resource measurement focus measures all assets that are available to the entity, not only cash or soon to be assets. Both long-term assets and long-term liabilities are measured and depreciation is recorded as a cost of operations. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recorded when a liability has been incurred, regardless of the timing of cash flows. Fees received for the various licenses are deemed earned when the license period begins.

The Statements of Revenues, Expenses, and Changes in Net Position classifies the Board's revenues as operating or non-operating revenues. Operating revenues and expenses consist of those revenues and expenses that result from the ongoing principal operations of the Board. Operating revenues consist primarily of license fees and includes activities that have characteristics of exchange transactions. Operating expenses are all expense transactions incurred other than those related to capital and noncapital financing or investing activities as defined by GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*. Non-operating revenues and expenses consist of those revenues and expenses that are related to investing, capital, and non-capital financing activities; and are classified as non-operating in the financial statements.

**Cash and Cash Equivalents**

This classification includes undeposited receipts, petty cash, checking accounts and time deposits (excluding certain certificates of deposit, if any) held by the Board. Certain certificates of deposits, if any, are considered investments for the Statements of Net Position presentation.

**Prepaid Expenses**

This classification includes expenses which were prepaid at year end for dues.

**Capital Assets**

Property and equipment are stated at cost and are being depreciated over their useful lives on a straight-line basis. The Board capitalizes assets that have a value or cost of \$100 or greater at the date of acquisition and an estimated useful life of more than one year. Depreciation is computed using the straight-line method of depreciation over the estimated useful lives of the assets, generally estimated as follows: office furniture and equipment, 5 to 7 years.



**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

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Note 1 - Nature of Activities and Significant Accounting Policies (Continued)

**Net Position**

Investment in capital assets - This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any loan proceeds that are attributable to the acquisition, construction, or improvement of those capital assets.

Restricted net position - This component of net position consists of net position which the Board is legally or contractually obligated to spend in accordance with restrictions imposed by external parties. The Board had no restricted net position at year end.

Unrestricted net position - This component of net position consists of net position that does not meet the definition of *restricted or investment in capital assets*.

**Revenue Recognition**

Prior to July 1, 2013, the Board's licensing term was on a biennial basis, which began with each respective licensee's inception date, and ended on each respective licensee's subsequent second year anniversary date (the former method). Further, in alternating years, licensing maintenance fees (in the same amount as the license renewal fee) were and continue to be collected. Pursuant to a change in the Board's administrative code, effective on July 1, 2013, the Board's licensing term is now on a biennial basis which coincides with the licensee's month of birth (the current method). For all periods through June 30, 2013, license renewal fees were reported as revenue in the period received and were not allocated to other years. During the latter part of the fiscal year ended June 30, 2014, additional fees (for renewals and for maintenance fees) were collected in advance from licensees in the amounts of a pro-rated fees beginning with the licensees' renewal date under the "former method" until the month of licensees' birth month (the current method). This unearned revenue calculation for the year ended June 30, 2014 was a one year-one time only calculation, which was employed in order to allocate those advance collected pro-rata fees to the year ended June 30, 2015. Except for this one time allocation for the year ended June 30, 2015 and 2014, license renewal fees are recognized as revenue in the period received and are not deferred and recognized as revenue over the periods to which they relate. This revenue recognition method reasonably reflects income of the Board.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

Note 2 - Deposits

**Deposits**

All of the Board's deposits which are uninsured are uncollateralized [unless collateralized pursuant to NC Administrative Code (20 NCAC 7)] by the financial institution holding said deposits. For deposits, custodial credit risk is the risk that in the event of the failure of the depository (or counterparty), the Board will not be able to recover the value of its deposits that are in the possession of the outside party. The Board does not have formal written policies regarding custodial credit risk for deposits.

At June 30, 2019, the Board's deposits had a carrying amount of \$70,028 (including undeposited receipts) and a bank balance of \$61,399, which was covered by federal depository insurance with the National Credit Union Administration. At June 30, 2018, the Board's deposits had a carrying amount of \$69,911 (including undeposited receipts) and a bank balance of \$69,511; \$60,997 of which was covered by federal depository insurance with the National Credit Union Administration and \$8,514 of which was covered by federal depository insurance with the Federal Deposit Insurance Corporation.

Note 3 - Capital Assets

Changes in capital assets as of and for the years ended June 30, 2019 and 2018 are as follows:

	Cost 06-30-18	Acquisitions	Disposals	Cost 06-30-19	Accumulated Depreciation	Net Amount
Furniture/Equipment	\$ 3,442	\$ 1,154	\$ -	\$ 4,596	\$ 1,538	\$ 3,058
	<u>\$ 3,442</u>	<u>\$ 1,154</u>	<u>\$ 0</u>	<u>\$ 4,596</u>	<u>\$ 1,538</u>	<u>\$ 3,058</u>

  

	Cost 06-30-17	Acquisitions	Disposals	Cost 06-30-18	Accumulated Depreciation	Net Amount
Furniture/Equipment	\$ 1,906	\$ 1,536	\$ -	\$ 3,442	\$ 692	\$ 2,750
	<u>\$ 1,906</u>	<u>\$ 1,536</u>	<u>\$ 0</u>	<u>\$ 3,442</u>	<u>\$ 692</u>	<u>\$ 2,750</u>

When an asset is disposed of, the cost of the asset and the related accumulated depreciation are removed from the books. Any gain or loss on disposition is reflected in earnings for the period. Depreciation expense was \$846 for the year ended June 30, 2019 and \$492 for the year ended June 30, 2018.

Note 4 - Accounts Payable

Accounts payable consists of amounts due to vendors in the ordinary operations of the Board. Accounts payable due in the ordinary operations of the Board which are due to other state agencies (if any) are reported separately.

	June 30, 2019	June 30, 2018
Due to Vendors	\$ 654	\$ 1,956
Total Accounts Payable	<u>\$ 654</u>	<u>\$ 1,956</u>

**NORTH CAROLINA BOARD OF RECREATIONAL THERAPY LICENSURE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2019 AND 2018**

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Note 5 - Risk Management

The Board is exposed to various risks of loss related to torts; theft of, damage to, and the destruction of assets; errors and omissions; injuries to employees; and natural disasters. These exposures to loss are handled by participation in certain state-administered risk programs and self retention of certain risks. Additionally, the Board protects itself from exposure to loss through the purchase of commercial insurance coverage. There have been no significant reductions in insurance coverage from coverage in the prior year, and no insurance claims were filed during the last three fiscal years.

Note 6 - Contingencies

The Board is involved in occasional disciplinary hearings throughout the year which arise in the ordinary course of its operations. In the opinion of management of the Board, the results of such actions during the years under audit do not materially affect the Board's operations, changes in financial position, or cash flows for the years herein ended.

Note 7 - Subsequent Events

Subsequent events have been evaluated through October 8, 2019, the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.

This audit required approximately 52 audit hours at a cost of \$5,095.