

# **ANNUAL REPORT**

**NORTH CAROLINA**

**STATE BOARD OF**

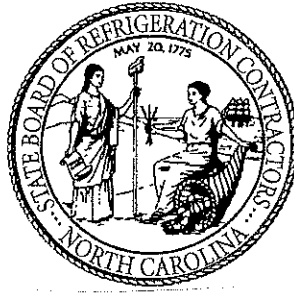
**REFRIGERATION CONTRACTORS**

**Period Ending December 31, 2017**

# STATE BOARD OF REFRIGERATION CONTRACTORS

## MEMBERS

C.L. SMITH, JR., Raleigh  
E.M. BLANCHARD, Topsail Beach  
W.D. FRYE, Rockingham  
B.R. COOK, Winston-Salem  
T.F. WELCH, Mt. Airy  
G.G. RAMSEY, Concord



## OFFICERS

W.D. FRYE, Chairman  
B.R. COOK, Secretary  
T.F. WELCH, Treasurer

BARBARA H. HINES  
Executive Director  
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Fax: 919-779-4733  
refrigeration14@gmail.com  
www.refrigerationboard.org

April 30, 2018

The Honorable Roy A. Cooper III  
Governor, State of North Carolina  
State Capitol  
Raleigh, North Carolina 27603-8001

Dear Governor Cooper:

Pursuant to the General Statutes of North Carolina, Chapter 87, Article 5, we are presenting to you herewith our annual report for the year beginning January 1, 2017 and ending December 31, 2017. This report contains a statement of revenue, a statement of expenses and a condensed summary of the activities of the State Board of Refrigeration Contractors for the stated period.

We would welcome any recommendations that you may wish to make relative to the activities, enforcement and administration of the law in the operation of this Board.

Respectfully submitted,

STATE BOARD OF REFRIGERATION CONTRACTORS

*Brad R. Cook*  
Brad R. Cook  
Secretary

**STATE BOARD OF REFRIGERATION EXAMINERS**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
Year Ending December 31, 2017

**Revenues**

New license and exam fees	\$2,605
License renewal fees	\$67,560
License reinstatement fees	\$10,425
Interest and dividends	\$4,038
Miscellaneous income	\$36
Seminar income	\$0
CFC certification income	\$43,415
CFC manual income	\$2,200
Unrealized gain on marketable securities	-\$2,991
Realized gain on marketable securities	\$12,904
Loss on asset disposals	\$0
Penalty Income	<u>\$0</u>
 Total Revenues	 \$140,192

**Expenditures**

Salaries and contract labor	\$100,229
Social security contribution	\$7,226
Unemployment Taxes	\$0
Pension plan	\$9,446
Hospital and medical benefits	\$2,111
Per diem, board members	\$1,100
Travel, board members and staff	\$2,924
Office supplies and expenses	\$2,022
CFC supplies	\$325
Office rent	\$10,125
Utilities	\$2,946
Postage and box rent	\$4,034
Insurance	\$1,510
Examination expense	\$0
Audit, legal fees, and investigative	\$9,175
Dues	\$0
Depreciation	\$146
Board meeting expense	\$5,761
Equipment rental/maintenance	\$9,432
Up-Date Expense	\$0
Public Awareness	\$0
Scholarships	\$0
Newsletter	\$865
Penalties Remitted	\$0
Credit Card Fees	\$1,787
Loss on Disposal of Assets	\$0
Miscellaneous	<u>\$172</u>

Total Expenditures	\$171,336
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Excess of revenues over expenditures	-\$31,144
Less-investment income	<u>-\$13,951</u>
Income before adjustment for CFC income	-\$45,093
Less-CFC income	-\$45,615
Plus-CFC expenses	<u>\$1,325</u>
Loss from normal operations	-\$89,383

Due to the State of North Carolina	\$0
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**Condensed Summary of the Activities of the  
STATE BOARD OF REFRIGERATION CONTRACTORS**

**January 1, 2017 through December 31, 2017**

<b>Number of meetings held</b>	<b>3</b>
<b>Number of licenses renewed</b>	<b>1689</b>
<b>Number of licenses reinstated</b>	<b>139</b>
<b>Number of persons who applied for examination</b>	<b>65</b>
<b>Number who were refused examination, pending additional Information</b>	<b>0</b>
<b>Number who took examination</b>	<b>71</b>
<b>Number to whom initial licenses were issued</b>	<b>40</b>
<b>Number of licenses applied for reciprocity or comity</b>	<b>0</b>
<b>Number who were granted licenses by reciprocity or comity</b>	<b>0</b>
<b>Number of official complaints received involving licensed and unlicensed activities (2 cases are still open)</b>	<b>4</b>
<b>Number of disciplinary actions taken against licensees, or other actions taken against non-licensees, including injunctive relief</b>	<b>0</b>
<b>Number of licenses terminated for any reasons other than failure to pay required annual renewal fee (retired/deceased)</b>	<b>17</b>

**Substance of any anticipated request by the Board to the General Assembly to amend statutes related to the Board: During 2017 legislation was enacted creating two new licensing categories and raising Board fees.**

**Substance of any anticipated change in rules adopted by the Board or the substance of any anticipated adoption of new rules by the Board: During 2017 rules were adopted to reflect legislative changes.**

**Examinations are given by appointment in the Board office in Garner.**

**The Board has a website ([www.refrigerationboard.org](http://www.refrigerationboard.org)) where a register of all licensed refrigeration contractors may be found as well as the General Statutes and Administrative**

Codes pertaining to refrigeration, licensing information, CFC information and testing sites and information on various educational opportunities offered throughout the State for commercial refrigeration contractors.

The Board publishes a newsletter, "Refrigeration Up-Date". The newsletter is mailed to licensees, wholesalers, refrigeration instructors, mechanical and electrical inspectors, city and county managers and commissioners.

The Board continues to take an active role in keeping informed on the Clean Air Act of 1990 as it relates to the commercial refrigeration industry and in disseminating this information to its licensees, wholesalers, inspectors and the interested public. A library of up-to-date information is available for use at the Board office. The Board has been approved as an EPA Technician Certification Testing Agency under Section 608 of the Clean Air Act.

Work continues on revising the commercial refrigeration examination to consolidate needed reference materials in an effort to hold down costs for technicians desiring to take the examination and to insure the most up-to-date materials are used. Work was also started on developing the industrial refrigeration examination.

Copies of the General Statutes, the Board Rules and the newsletter are available free of charge from the office of the Board.

Maddison & Caison , LLP audited the books and records of the Board.

**Members of the Board**

**Term Expires**

George G. Ramsey	December 31, 2022
Timothy F. Welch	December 31, 2021
Brad R. Cook, Secretary	December 31, 2020
William D. Frye, Treasurer	December 31, 2019
E. Morton Blanchard, Chairman	December 31, 2018
Clarence L. Smith, Jr.	December 31, 2017