

**NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS
CERTIFICATION BOARD**

**ANNUAL REPORT OF LICENSURE METRICS
FOR PERIOD ENDING JUNE 30, 2021**

Originally Submitted: 11/3/2021
Resubmitted with Revisions: 3/1/2022

Purpose

This information is being submitted to satisfy annual reporting requirements specified in § 93B-2(a), which is specific to occupational licensing boards.

Introduction

In 1969, G.S. 90A, Article 2 established the N.C. Water Treatment Facility Operators' Certification Board (NCWTFOCB or board in this document) in an effort to protect the public health, and to conserve and protect the water resources of the State. The board is tasked with protecting public investment in water treatment facilities and classifying public water treatment facilities. To accomplish this, the board requires examination of water treatment facility operators to certify their competency regarding the supervision and operation of the water treatment facilities. The board also establishes procedures for classification and certification. The board is authorized to adopt rules for the certification program, with the rules codified in 15A NCAC 18D, *Rules Governing Water Treatment Facility Operators*.

As per § 90A-21 (a), the board consists of eight members appointed by the governor. One member is currently employed as a water treatment facility operator; one is a manager of a municipality using a surface water supply; one is a manager of a municipality using a treated groundwater supply; one is employed as a director of utilities, water superintendent or equivalent position with a municipality; one is employed by a private water utility or private industry and responsible for the operation or supervision of a water supply and treatment facility; one is a faculty member of a four-year college or university whose major field is related to water supply; one is employed by the Department of Environmental Quality and working in the field of water supply; and one member who is not certified or regulated who shall represent the interest of the public at large.

N.C. Water Treatment Facility Operators' Certification Board Address:
1635 Mail Service Center
Raleigh N.C. 27699-1635

Members and Officers

Sam Call, Chairman	Ann Wall
Jon Pons, First Vice-Chair	Kim Greenwood
Sarah Long, Second Vice-Chair	Linda Raynor
Dr. Orlando Coronell	Tiffanie Hawley

Program Metrics for FY2020-2021

Description:	Amount
Number of Licensees (1a)	5,655
Number of exam applications received (2)	1,099
Number of people not approved to take an exam (3)	8
Number of people who took an exam (4)	1,091
Number of initial licenses issued (5)	219
Number of exam failures (5a)	454
Number of applications by reciprocity or comity (6)	8
Number of licenses granted by reciprocity or comity (7)	2
Number of official complaints received (7a)	0
Number of disciplinary actions taken (7b)	0
Number of licenses suspended or revoked (8)	0
Number of terminated licenses for reasons other than failure to pay renewal (i.e., licenses expired for failure to meet annual continuing education requirements) (9)	0
Number of applicants for a license and of that number, the number granted a license (9a)	1,099 637

This report was revised and resubmitted on March 1, 2022 to address new requirements in G.S. 93B-2(a) as established by S.L. 2020-87. Specifically, the new requirements include (9a), (9b), (9c) and (9d). Prior to receiving notification of the new requirements from the Legislative Analysis Division on February 16, 2022, staff were unaware of the statute change. Therefore, a mechanism to collect the subject metrics was not in place prior to the reporting period.

Metrics regarding applicants with a conviction record (9b).

The NCWTFOCB did not have a mechanism to collect and tabulate conviction record data from individual applications received during the FY20-21 reporting cycle. Changes to the application for examination are will be completed to collect this information for the FY22-23 reporting cycle. The board does not deny the opportunity for licensure on the basis of an applicant's conviction record.

Metrics regarding applicants with military training (9c).

The NCWTFOCB did not have a mechanism to collect and tabulate military data from individual applications received during the FY20-21 reporting cycle. Changes to the application for examination will be completed to collect this information for the FY22-23 reporting cycle. It should be noted that the board has long provided an opportunity for applicants with military experience to receive special consideration to expedite the licensure process. Applicants who wish to disclose military training related to water treatment facility operation are encouraged via an online FAQ document (Exhibit A, attached) to submit their experience, and an “Application For Certification For Individuals With Military Training and Experience” (Exhibit B, attached) is also available online. The board did not receive any “Applications For Certification For Individuals With Military Training and Experience” during the FY20-21 reporting cycle.

Metrics regarding applicants who are military spouses (9d).

The NCWTFOCB did not have a mechanism to collect and tabulate data related to military spouses from individual applications received during the FY20-21 reporting cycle. Changes to the application for examination will be completed to collect this information for the FY22-23 reporting cycle.

Request to Amend Statutes (10).

There are no anticipated requests by the NCWTFOCB to the General Assembly to amend statutes related to the board.

Anticipated Rules Changes (11).

There are no anticipated requests by the NCWTFOCB to amend rules related to the board.

Water Treatment Operator Certification

For U.S. veterans and active duty military with experience in treatment of source waters (rivers, lakes, streams, ocean).



Water Treatment System Types:

- Cross-Connection
- Distribution
- Surface
- Well

[Water Treatment Operator Rules](#)

If you meet the criteria above, you may [apply](#) to Water Treatment Facilities Operator Certification Board (WTFOCB) for approval. Upon approval, you may sit for a state exam at the level determined appropriate by the WTFOCB. Be sure to provide all documentation required by postmark deadline.

FAQ's:

What credentials do I receive when I pass the state exam?

A state certificate, a wallet card showing the level of certification attained and access to the operator portal. Certified operators are also listed on the Operator Certification website.

Once I'm a certified operator, how do I maintain my certificate?

As a NC certified operator, you will be required to renew your certification annually, each year following the year of initial certification.

Annual requirements for renewal:

- Complete six hours of approved [Professional Growth Hours \(PGHs\)](#), and
- Pay \$30.00 annual renewal fee

Are approved training schools required for promotion to the next level of certification?

It depends: If you are approved at the highest level of certification → N/A

If you are approved for certification by exam < highest level certification → Yes

[Approved Water Treatment Training Schools](#)

APPLICATION FOR CERTIFICATION FOR INDIVIDUALS WITH MILITARY TRAINING AND EXPERIENCE

Instructions: PLEASE PRINT OR TYPE

- 1) Carefully and completely fill out the entire application.
- 2) Application must be typed/printed in ink and **mailed to:**
NCWTFOCB or NC Water Treatment Facility Oper. Cert. Board
1635 Mail Service Center
Raleigh, NC 27699-1635
- 3) Administrative processing fee is **\$50.00** and **non-refundable**.

REQUIRED
Please attach a copy of:
VMET
HS Diploma or Equivalent

Branch of Service ☐ ARMY ☐ NAVY ☐ AIR FORCE ☐ MARINE ☐ NATIONAL GUARD ☐ OTHER

EXAM SELECTION (A level is the highest): ☐ Cross-Connection ☐ Distribution ☐ A ☐ B ☐ C ☐ D
☐ Surface ☐ A ☐ B ☐ C ☐ Well ☐ A ☐ B ☐ C ☐ D

Applicant Name: ☐ Mr. ☐ Mrs. ☐ Ms. SSN# (Required) _____ - _____ - _____

Name _____ Middle Initial _____ Last _____ (Jr. Sr. etc.)

Mailing Address _____

City _____ State _____ Zip _____

E-Mail Address: _____ Telephone #: _____

Military Experience Details:

Location Dates Population Served or Number of Connections

Civilian Experience:

System Dates Population Served or Number of Connections

(Attach Additional Sheets if Necessary)

DISCLAIMER: The North Carolina Water Treatment Facility Operators Certification Board (the Board) is the final authority on all decisions relating to the treatment of water in North Carolina. The Board has the authority to make decisions based on applicant's military experience and work history to determine the type and level of exam the applicant is qualified to sit for and their decisions are final and binding. The Board may determine that an application is not qualified to take the level of exam they requested and determine they need to sit for a lower level exam. The applicant has the right to refuse to sit for the level the Board determined. However, the administrative fee is **NON-REFUNDABLE**.

☐ I _____ (please print) have read the above disclaimer and understand the administrative fee is non-refundable.

Applicant Signature: _____ **(Required)**

OFFICE USE ONLY ☐ Approved ☐ Denied Board Issued ID# _____