

Apprenticeship Program Transition Summary
Legislative Education Oversight Committee

Mark Edmonds,
Chief Operating Officer, Division of Workforce Solutions

November 7th, 2017

***The Apprenticeship Program Transition
from NC Commerce
to NC Community College System Office
is Complete!***

A woman in a red shirt and blue apron is working on a pottery wheel in a studio. There are various pottery items and tools around her.

Key Transition Activities

Goals:

- 1. Seamless operations during all transition activities**
- 2. Collaborative focus areas; (i.e., leadership, operations, finance, human resources, information technology)**
- 3. Federal grant transfer**
- 4. Critical information exchange:**
 - **Apprenticeship strategic plan (2017-2020)**
 - **Organizational structure**
 - **Program budget**
 - **US Department of Labor (USDOL) grants**
 - **Near term actions requiring NCCCS input**
- 5. Federal 'Accelerator' and 'Expansion' grant analysis and plan**
- 6. Coordination with US DOL Region 3 Federal Program Officer**

Planning Timeline / Actions

April / May 2017

Planning meeting initiated with NCCCS office leadership (Maureen Little):

- Strategic plan
- Organizational structure
- Program budget
- USDOL grants

Funding and structure discussions with Fiscal Research

USDOL Grants transfer coordination

Commerce and Community College leadership collaboration:

- NCCCS office transition plan
- DWS/NCCCS office collaboration

June / July 2017

NCCCS develops detailed information requirements; DWS develops answers

- Historical budget expenditures
- USDOL grant associated positions
- Motor fleet / IT / fixed assets
- Contractual obligations

Legislation discussed during Apprenticeship Council quarterly meeting

SL2017-57 passes to move Apprenticeship to NCCCS office

DWS submits formal letter of notification on SL2017-57 to USDOL

Aug / Sep / Oct 2017

DWS and NCCCS office agree on Nov 1st as the formal transition day; develops 8-week detailed transition plan

USDOL extends grants to Apr 30, 2018

DWS submits formal request to USDOL to transfer grants to NCCCS office

Grant transfer approved by USDOL Region 3 (Atlanta); sent to DC office to process grant modifications

Ongoing collaboration by DWS and NCCCS office leadership; and functional area teams (Finance / IT / HR)

Nov 1, 2017

Transition-Day

ApprenticeshipNC Transfer

**Presentation to the
Joint Legislative Education
Oversight Committee**

November 7, 2017

**Maureen Little
Vice-President, Economic Development
NC Community College System**

IT, Finance, and HR Processes

Information Technology

- Meeting 9.18.17
- Email Accounts
- Phones
- Laptops
- NCRAN – NC Registered Apprenticeship Network
- NCCCS Website

IT, Finance, and HR Processes

Finance

- Office of State Controller – 9.12.17
- Accounts Created
 - State Appropriated Funds
 - WIOA
 - Accelerator Grant
 - Expansion Grant
- Internal Budgeting Process

IT, Finance, and HR Processes

Human Resources

- BEACON Accounts
- Review of Job Classifications
- Location of ApprenticeshipNC Team
- Divisional Quarterly Meetings
 - October 10, 2017
 - Review of Individual & Team Goals and Objectives
 - All Staff Meeting
 - January 23 – 24, 2018
 - Blended Learning Opportunities

ApprenticeshipNC Economic Development Regions



NCCCS Office

Kathryn Castelloes

Ryan McCarty

Casey Cooke

Field Supervisor: Dale Yarborough, Wake Technical CC

Youth Coordinator: Elizabeth Standafer, Alamance CC

Military Apprenticeship Program: Charlene Cross, Ft. Bragg

North Central: Shante Bell, Johnston CC; Tony McKnight, Durham Technical CC

Northeast and Southeast: Danny Boykin, Cape Fear CC

Northwest and Western: Shari Phelps, Asheville-Buncombe Technical CC

Piedmont Triad: Interviews are complete and offer is pending

Sandhills: Antwan Phippen, Fayetteville Technical CC

Southwest: Job position has been posted

ApprenticeshipNC Initiatives

- **Marketing Materials**
- **Website**
 - **Link to all Youth Apprenticeship Programs**
- **Benchmarking – CVCC and Carteret**
- **NC Workforce Development Boards**
- **Career and Technical Education Programs**
- **Industry Associations**

Questions?