

**Chronological Schedule
of Reports Due and Actions Required by the General Assembly
2005-2006**

	Bill Section	Assigned Responsibility	Action Required	Due Date in Statute (Noted if specific reporting date not included in legislation.)	SBE Dates
42.	Collaboration Among Departments of Administration, Health And Human Services, Juvenile Justice and Delinquency Prevention, and Public Instruction on School-Based Child and Family Team Initiative SL 2005-276, Sec. 6.24 (SB 622, the 2005 Budget Bill)	Supt. Atkinson	Requires the North Carolina Child and Family Leadership Council (co-chaired by the Superintendent of Public Instruction and including the Chairman of the State Board of Education) to report semiannually, on January 1 and July 1, on progress made and goals achieved to the Office of the Governor, the Joint Appropriations Committees and Subcommittees on Education, Justice and Public Safety, and Health and Human Services, and the Fiscal Research Division of the Legislative Services Office.	July 1, 2006 Annual Report	May 06 June 06
43.	UNC-NCCCS Joint Initiative For Teacher Education and Recruitment SL 2005-276, Sec. 9.3 (SB 622, the 2005 Budget Bill)	UNC System Office	Establishes 8 positions to work with staff in the Regional Alternative Licensure Centers of DPI. Their responsibilities are to assist in increasing the number of certified teachers in the public schools of North Carolina. The results of this initiative shall be reported by September 1, 2006, and annually thereafter to the SBE, the UNC BOG, the State Board of Community Colleges, the Education Cabinet, the JLEOC, and OSBM.	September 1, 2006 Annual Report	July 06 Aug. 06
44.	High School Workforce Development Program SL 2004-124, Sec. 7.22 (HB 1414, the 2004 Budget Bill) "Learn and Earn"	Janice Davis Elsie Leak Carolyn White	The State Board of Education shall conduct an annual evaluation of this program. The evaluation shall include (i) an assessment of the overall impact of this program on student achievement, retention, and employability, (ii) an accounting of how funds and personnel resources were utilized and their impact on student achievement, retention, and employability, and (iii) recommendations for continuance and improvement of the program. The State Board of Education shall report the results of this evaluation to OSBM, JLEOC, and the Fiscal Research Division by September 15 of each year.	September 15, 2006 Annual Report	Aug. 06 Sept. 06

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45.	IHE Performance Report SL 2000-67, Sec. 9.2(a) (HB 1840, the 2000 Budget Bill)	Kathy Sullivan	The SBE shall submit the IHE performance report for the 1999-2000 school year to the Joint Legislative Education Oversight Committee by December 15, 2000. Subsequent performance reports shall be submitted to the JLEOC on an annual basis by October 1.	October 1, 2006 Annual Report	Aug. 06 Sept. 06
46.	Agency Technology Plan SL 2004-129 (SB 991)	Bob Bellamy	Each executive agency shall biennially develop an agency information technology plan that includes the information required under subsection (b) of SB 991 for the state Technology Plan. The Office of Information Technology Services shall consult with and assist agencies in the preparation of these plans. Each agency shall submit its plan to the State Chief Information Officer (CIO) by October 1 of each even-numbered year.	October 1, 2006 Required in each even-numbered year.	Aug. 06 Sept. 06
47.	Prototype Plan for High School Innovation SL 2005-276, Sec. 7.33 (SB 622, the 2005 Budget Bill)	Elsie Leak Tony Habit	If, by October 15, 2006, the Boards determine any or all of these programs have been successful, they are to jointly develop a prototype plan for similar programs that could be expanded across the State. This plan shall be included in their report to the JLEOC that is due by October 15, 2007.	October 15, 2006	Sept. 06 Oct. 06
48.	Evaluation of Innovative High School Programs SL 2003-277, Sec. 2 (SB 656)	Elsie Leak Ken Whitehurst	The SBE and the State Board of Community Colleges shall evaluate the success of students in programs approved under this Part. List items to be used in determining success. Beginning October 15, 2005, and annually thereafter, the Boards shall jointly report the evaluation to the JLEOC.	October 15, 2006 Annual Report	Sept. 06 Oct. 06

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	Bill Section	Assigned Responsibility	Action Required	Due Date in Statute (Noted if specific reporting date not included in legislation.)	SBE Dates
49.	Accountability Assessment For Agricultural Education SL 2004-124, Sec. 7.20A (HB 1414, the 2004 Budget Bill)	Elsie Leak Wandra Polk	During the 2005-2006 school year, the State Board of Education shall submit an amended State Career-Technical Education Plan to the United States Department of Education. The Department of Public Instruction and the Department of Agricultural Education at North Carolina State University shall report on the field test to the Joint Legislative Education Oversight Committee by October 15, 2006.	October 15, 2006	Sept. 06 Oct. 06
50.	Report on Characteristics of Effective Full-Time Mentor Programs SL 2005-276, Sec. 7.21 (SB 622, the 2005 Budget Bill)	Kathy Sullivan	Each LEA with a plan approved must report to the SBE on the impact of its mentor program on teacher retention. SBE to analyze these reports to determine the characteristics of mentor programs that are most effective in retaining teachers and report findings to the JLEOC by October 15, 2006. SBE also to evaluate the effectiveness of a representative sample of local mentor programs and report findings to JLEOC and the Fiscal Research Division by December 15, 2006.	October 15, 2006	Sept. 06 Oct. 06
51.	Evaluation of Small Specialty High Schools Pilot Program SL 2005-276, Sec. 7.52 (SB 622, the 2005 Budget Bill)	Elsie Leak in Collaboration with Tony Habit, Geoff Coltrane, New Schools Project	SBE to conduct an evaluation of this program and report the results of this evaluation to OSBM, JLEOC, and the Fiscal Research Division by November 15, 2006.	November 15, 2006	Oct. 06 Nov. 06

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	Bill Section	Assigned Responsibility	Action Required	Due Date in Statute (Noted if specific reporting date not included in legislation.)	SBE Dates
52.	Evaluation of Initiatives to Assist High-Priority Schools SL 2003-284, Sec. 7.10(c) (HB 397, the 2003 Budget Bill)	Priscilla Maynor Ken Gattis	\$500,000 for fiscal year 2004-2005 shall be used by the SBE to contract with an outside organization to evaluate the initiatives set forth in this section. The State Board of Education shall make a report to the JLEOC regarding the results of this evaluation by December 1 of each year. The SBE shall submit its recommendations for changes to these initiatives to the Committee at any time.	December 1, 2006 Annual Report	Oct. 06 Nov. 06
53.	Report on Effectiveness of Local Mentor Programs SL 2005-276, Sec 7.21 (SB 622, the 2005 Budget Bill)	Kathy Sullivan	Each LEA with a plan approved must report to the SBE on the impact of its mentor program on teacher retention. SBE to analyze these reports to determine the characteristics of mentor programs that are most effective in retaining teachers and report findings to the JLEOC by October 15, 2006. SBE also to evaluate the effectiveness of a representative sample of local mentor programs and report findings to JLEOC and the Fiscal Research Division by December 15, 2006.	December 15, 2006	Nov. 06 Dec. 06
54.	Modifications to the State School Technology Plan SL 1997-443, Sec. 8.26(b) G.S. 115C-102.6B	Bob Bellamy Frances Bradburn	The Commission shall present the State school technology plan it develops to the Joint Legislative Commission on Governmental Operations and the JLEOC for their comments prior to January 1, 1995. At least every two years thereafter, the Commission shall develop any necessary modifications to the State school technology plan and present them to the Joint Legislative Commission on Governmental Operations and the JLEOC.	January 1, 2007 Biennial Report	Nov. 07 Dec. 07

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2005-2006**

	Bill Section	Assigned Responsibility	Action Required	Due Date in Statute (Noted if specific reporting date not included in legislation.)	SBE Dates
55.	Report on Disadvantaged Student Supplemental Funding (DSSF) SL 2005-276, Sec. 7.8 (SB 622, the 2005 Budget Bill)	Philip Price	SBE to evaluate and to report the results of the evaluation to OSBM, JLEOC, and the Fiscal Research Division by February 15, 2006, and by January 15 of each subsequent year.	January 15, 2007 Annual Report	Dec. 06 Jan. 07
56.	Approval of Innovative High School Programs First in America Innovative Education Initiatives Act SL 2003-277, Sec. 2 (d) (SB 656)	Elsie Leak Ken Whitehurst	The State Board of Education and the State Board of Community Colleges shall approve two cooperative innovative high school programs in each of the State's economic development regions. The Boards may approve programs recommended by the joint advisory committee or may approve other programs that were not recommended. The State Boards shall approve all applications by March 15 of each year.	March 15, 2007	Apr. 07 Mar. 07
57.	Coordination of Children's Services Study Commission SL 2005-276, Sec. 10.25 (SB 622, the 2005 Budget Bill)	Supt. Atkinson Elsie Leak	Directs the Coordination of Children's Services Study Commission to study and recommend changes to improve collaboration and coordination among agencies that provide services to children, youth and families with multiple service needs. Professional staff to be provided by DHHS, DJJDP, Administrative Office of the Courts, and DPI. Annual report to be made to the House of Representatives Appropriations Subcommittee on Health and Human Services, the Senate Appropriations Committee on Health and Human Services, the Joint Legislative Oversight Committee on Mental Health, Developmental Disabilities, and Substance Abuse Services, and the Fiscal Research Division by April 1 each year.	April 1, 2007 Annual Report	Feb. 07 Mar. 07

Chronological Schedule of Reports Due and Actions Required by the General Assembly 2005-2006

	Bill Section	Assigned Responsibility	Action Required	Due Date in Statute (Noted if specific reporting date not included in legislation.)	SBE Dates
58.	<p>Flexibility for Innovative High Schools SL 2005-276, Sec. 7.33 (SB 622, the 2005 Budget Bill)</p> <p>See also Prototype for Innovative High Schools First in America Innovative Education Initiatives Act SL 2003-277, Sec. 2 (Evaluation of Programs) (SB 656)</p>	<p>Elsie Leak Ken Whitehurst Tim McDowell Richard Thompson</p>	<p>Applications to be submitted to the SBE and the applicable governing Boards by November 1 of each year. Directs applicable Boards to approve all applications by March 15 of each year.</p> <p>Directs the SBE and the applicable governing Boards to evaluate the success of students in programs approved under this Part and report beginning October 15, 2005, and annually thereafter, to the JLEOC on the evaluation of these programs.</p> <p>If, by October 15, 2006, the Boards determine any or all of these programs have been successful, they are to jointly develop a prototype plan for similar programs that could be expanded across the State. This plan shall be included in their report to the JLEOC that is due by October 15, 2007.</p>	October 15, 2007	<p>Sept. 07 Oct. 07</p>
59.	<p>LEA Assistance Program SL 2005-276, Sec. 7.24 (SB 622, the 2005 Budget Bill)</p>	<p>Elsie Leak</p>	<p>Of the funds appropriated to the State Public School Fund, the SBE shall use \$500,000 for the 2005-2006 FY and \$500,000 for the 2006-2007 FY to provide assistance to the State's low-performing Local School Administrative Units (LEAs) and to assist schools in meeting adequate yearly progress in each subgroup identified in the No Child Left Behind Act of 2001. The State Board of Education shall report to the Office of State Budget and Management, the Fiscal Research Division, and the Joint Legislative Education Oversight Committee on the expenditure of these funds by May 15, 2006, and by December 15, 2007. Specific items to be included in the reports are listed in the statute.</p>	December 15, 2007	<p>Nov. 07 Dec. 07</p>

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60.	Children's Trust Fund SL 2004-124, Sec. 7.33 (HB 1414, the 2004 Budget Bill)	Elsie Leak Jackie Colbert	The Department of Public Instruction shall report annually on revenues and expenditures of the Children's Trust Fund to the Joint Legislative Commission on Governmental Operations.	None Specified. (Reported in Jan. 05 as Info last year)	Jan. 06 Feb. 06
61.	Impact of Pilot Program for Full-Time Mentors SL 2001-424, Sec. 28.18(b) (SB1005, the 2001 Budget Bill)	Kathy Sullivan	The Charlotte-Mecklenburg Board of Education, the Forsyth County Board of Education, and the Wake County Board of Education shall report to the State Board of Education on an annual basis on the impact that the mentor program has had on retention of teachers. The State Board shall report this information to the Joint Legislative Education Oversight Committee. (These reports will be included with Report #50.)	None Specified	Sept. 06 Oct. 06
62.	Class Size in High-Priority Schools SL 2003-284, Sec. 7.10(b) (HB 397, the 2003 Budget Bill)	Philip Price Paul LeSieur	The Department of Public Instruction shall monitor class sizes at high-priority schools at the end of the first month of school and report to the SBE on the actual class sizes at these schools.	None specified.	Friday Update Dec. 05
63.	Standards for Masters in School Administration Programs SL 2005-276, Sec. 7.28 (SB 622, the 2005 Budget Bill)	Kathy Sullivan	SBE, in consultation with the BOG, to review standards for Masters in School Administration programs to ensure that appropriate competencies related to teacher retention, teacher evaluations, teacher support programs, and teacher effectiveness are included and emphasized.	None Specified	Mar. 06 Apr. 06
64.	Evaluation of School Principals SL 2005-276, Sec. 7.29 (SB 622, the 2005 Budget Bill)	Philip Price Paul LeSieur	SBE to revise evaluation instruments to include accountability measures of teacher retention, teacher support, and school climate.	None Specified	Apr. 06 May 06

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65.	Minimize Time Devoted to Standardized Tests SL 2005-276, Sec. 7.37 (SB 622, the 2005 Budget Bill)	Lou Fabrizio	Directs the SBE to include in its policies and guidelines new requirements for minimizing the time students spend taking tests administered through State and local testing programs. These new requirements will require revision of current SBE policy on testing.	None Specified	Jan. 06 Feb. 06
66.	Reports on Use of Supplemental Funding in Low-Wealth Counties SL 2005-276, Sec. 7.6 (SB 622, the 2005 Budget Bill)	Philip Price Paul LeSieur	Local boards of education are encouraged to use at least twenty-five percent (25%) of the funds received pursuant to this section to improve the academic performance of children who are performing at Level I or II on either reading or mathematics end-of-grade tests in grades 3-8 and children who are performing at Level I or II on the writing tests in grades 4 and 7. Local boards of education shall report to the State Board of Education on an annual basis on funds used for this purpose, and the State Board shall report this information to the JLEOC. These reports shall specify how these funds were targeted and used to implement specific improvement strategies of each local school administrative unit and its schools, such as teacher recruitment, closing the achievement gap, improving student accountability, addressing the needs of at-risk students, and establishing and maintaining safe schools.	None Specified. Annual Report.	Friday Update Nov. 05
67.	School Employee Salary Study SL 2005-276, Sec. 7.47 (SB 622, the 2005 Budget Bill)	Ed Oversight	Ed Oversight to research and study the current salary structure for teachers. Lists areas to be included in study. No reporting date specified.	None Specified.	No SBE action required.

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68.	UNC-NCCS 2+2 E-Learning Initiative SL 2005-276, Sec. 9.5 (SB 622, the 2005 Budget Bill)	Chairman Lee Bob Bellamy	Directs the SBE Chairman, the President of the North Carolina Community College System, and the President of The University of North Carolina to decide mutually on the areas of greatest need, and states that funds are provided to support joint technology development, systems to track student progress and articulation between a North Carolina community college and a University of North Carolina campus, and to develop technology to support online courses and 2+2 programs.	None Specified.	
69.	Disseminate Information about New Teacher Scholarship Funds SL 2005-276, Sec. 9.11 (SB 622, the 2005 Budget Bill)	Kathy Sullivan	Directs the BOG, the SBE and the State Board of Community Colleges to develop and provide information about the new scholarship loans to counselors in the local school systems.	None Specified.	Friday Update Jan. 06
70.	Child Nutrition Standards HB 855	Philip Price Ben Matthews	Directs the SBE to establish statewide nutrition standards for school meals, a la carte foods and beverages, and the after school snack program.	None Specified.	Mar. 06 Apr. 06
71.	Teach Financial Literacy in Public Schools SL 2005-276, Sec. 7.59 (SB 622, the 2005 Budget Bill)	Elsie Leak	Gives the SBE up to two years to develop the personal financial literacy curriculum and integrate the curriculum into the standard course of study. SBE to report to JLEOC on the proposed curriculum before implementation.	None Specified, but not later than summer of 2007.	Apr. 07 May 07
72.	Equivalent Standards for Certification as School Administrator SL 2005-179 (HB 11)	Kathy Sullivan	Directs SBE to adopt equivalent standards for certification as school administrator.	None Specified.	Jan. 06 Feb. 06

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73.	Programs to Help Teacher Assistants Become Teachers SL 2005-302 (HB 1414)	Kathy Sullivan	Directs the SBE to adopt a program to facilitate the process by which teacher assistants may become teachers.	None Specified.	Friday Update Jan. 06
74.	SAT in Lieu of Praxis I SL 2005-419 (HB 1310)	Kathy Sullivan	Directs the SBE to permit students to fulfill the Praxis I requirement for entry into teacher education by achieving the appropriate required score on the verbal and mathematics portions of the SAT and directs the SBE to set the required minimum combined verbal and mathematics score on the SAT between 900 and 1,200.	None Specified.	Dec. 05 Jan. 06
75.	New Standards for Teacher Education Programs SL 2005-205 (HB 1032)	Kathy Sullivan	Directs that standards for approval of institutions of teacher education require that teacher education programs for all students include demonstrated competencies in (i) the identification and education of children with disabilities and (ii) positive management of student behavior and effective communication techniques for defusing and deescalating disruptive or dangerous behavior. Directs the SBE to incorporate the criteria developed in accordance with G.S. 116-74.21 for assessing proposals under the School Administrator Training Program into its school administrator program approval standards.	None Specified.	Mar. 06 Apr. 06

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76.	New Training Requirements for Lateral Entry Teachers SL 2005-205 (HB 1032)	Kathy Sullivan	Requires that beginning with the 2006-2007 school year, the criteria and procedures for employment of lateral entry teachers shall include preservice training in (i) the identification and education of children with disabilities and (ii) positive management of student behavior, effective communication for defusing and deescalating disruptive or dangerous behavior, and safe and appropriate use of seclusion and restraint.	None Specified.	Dec. 05 Jan. 06
77.	Report on Incidents of Seclusion and Restraint SL 2005-205 (HB 1032)	Elsie Leak	Requires SBE to collect information annually from local boards of education on incidents to be reported under G.S. 115C 391.1(j)(4).	None Specified. Annual Report	Sept. 07 Oct. 07
78.	Professional Development Programs for Public School Employees SL 2005-276, Sec. 9.34 (SB 622, the 2005 Budget Bill)	Kathy Sullivan	Directs the SBE to evaluate annually and, after consultation with the Board of Governors, make recommendations regarding professional development programs based upon reports submitted by the BOG under G.S. 116-11(12a).	None Specified. Annual Report	Feb. 06 Mar. 06
79.	School Violence Report G.S. 115C-12(11)	Elsie Leak	Duty to Monitor Acts of School Violence. – The State Board of Education shall monitor and compile an annual report on acts of violence in the public schools. The State Board shall adopt standard definitions for acts of school violence and shall require local boards of education to report them to the State Board in a standard format adopted by the State Board.	None Specified. Annual Report	Nov. 05 Dec. 05

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80.	Drop-out, Suspensions, & Expulsions Report G.S. 115C-12(27)	Priscilla Maynor Ken Gattis	Reporting Dropout Rates, Suspensions, Expulsions, and Alternative Placements. – The State Board shall report annually to the Joint Legislative Education Oversight Committee and the Commission on Improving the Academic Achievement of Minority and At-Risk Students on the numbers of students who have dropped out of school, been suspended, been expelled, or been placed in an alternative program. The data shall be reported in a disaggregated manner and be readily available to the public.	None Specified. Annual Report	Feb. 06 Mar. 06
81.	Evaluate Validity of ABCs Accountability System SL 2004-124, Sec. 7.12 (HB 1414, the 2004 Budget Bill)	Janice Davis Lou Fabrizio	During the 2004-2005 school year and at least every five years thereafter, the State Board shall evaluate the accountability system and, if necessary, modify the testing standards to assure the testing standards continue to reasonably reflect the level of performance necessary to be successful at the next grade level or for more advanced study in the content area. As part of this evaluation, the Board shall, where available, review the historical trend data on student academic performance on State tests. To the extent that the historical trend data suggest that the current standards for student performance may not be appropriate, the State Board shall adjust the standards to assure that they continue to reflect the State's high expectations for student performance. The State Board shall complete its initial evaluation and any necessary modifications to the testing standards required under G.S. 115C-105.35, as rewritten by subsection (a) of this section, so that the modified standards are in effect no later than the 2005-2006 school year.	Implement in 05-06 School Year Next evaluation required by 2009-2010.	

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82.	Long-Range Facility Plans G.S. 115C-521 (a)	Philip Price Ben Matthews	It shall be the duty of local boards of education to provide classroom facilities adequate to meet the requirements of G.S. 115C-47(10) and 115C-301. Local boards of education shall submit their long-range plans for meeting school facility needs to the State Board of Education by January 1, 1988, and every five years thereafter. In developing these plans, local boards of education shall consider the costs and feasibility of renovating old school buildings instead of replacing them.	January 1, 2011 (Note: Got off track with the 1996 State Bond. NCDPI did surveys two years in a row because GA questioned the validity of the one done on time. Schedule now is 2000, 2005, 2010 with reports to SBE in the following Jan which will always be the following year—e.g. 2001,2006, 2011)	
83.	Final Report on Community College Program of Study for Lateral Entry Teachers SL 2005-198 (HB 563)	Kathy Sullivan	Directs SBE to set standards for a program of study for lateral entry teachers to complete the coursework necessary to earn a teaching certificate in community colleges. Directs the SBE and the State Board of Community Colleges to submit annually to the JLEOC a report on the community college program of study for lateral entry teachers established under this act. The initial report is due no later than April 1, 2006. The final report, due no later than April 1, 2011, must include recommendations as to whether this program should continue and, if so, must include the reasons for its continuation and any recommended legislative changes needed to enhance the program.	April 1, 2011	

Scotland County Schools

An Investment in the Future



Mission Statement:

***The mission of the Scotland
County Schools***

***is to educate ALL children
to their fullest potential,
emphasizing human worth.***

***We believe that all children
can learn.***

Challenges

<i>Scotland County</i>	<i>North Carolina</i>
36% of children live in poverty	19% of children live in poverty
70% of students on free and reduced lunch	55.53% of students on free and reduced lunch
40% of individuals 25 and older have not attained a high school diploma	25% of individuals 25 and older have not attained a high school diploma
11.5% Unemployment rate (July 2005)	5.7% Unemployment rate (July 2005)

30% of adults in Scotland County have no or limited comprehensive literacy skills as compared to 21-23% nationally.

Medicaid eligible – 31.2% (9th highest in state)

Local Per Pupil Expenditures for Current Expense

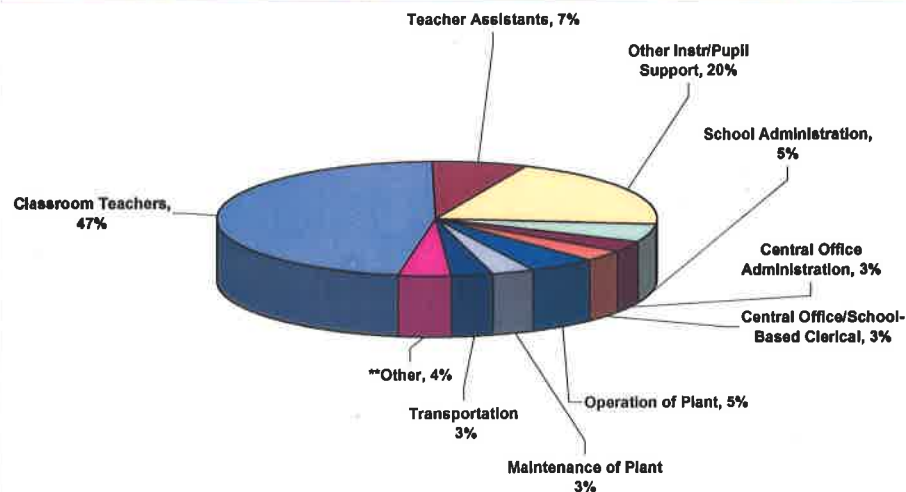
2004-2005



Scotland County Schools Low-Wealth Funding 2005-2006

Classroom Teachers (32)	\$1,210,000.00
Media Specialist (1)	35,000.00
Social Workers for SAA (2)	85,000.00
Teacher Assistants (2)	47,000.00
Media Assistants for SHS (2)	53,000.00
Attendance Liaisons for Middle Schools (3)	78,000.00
Systemwide Staff Development	95,000.00
Staff Development Coordinator (1/2)	32,000.00
Technology – computer hardware/software	140,000.00
Computer Technicians (4)	176,000.00
Reserve for Other Instructional Programs	300,247.00
TOTAL	\$2,251,247.00

SCOTLAND COUNTY SCHOOLS 2004-2005 BUDGET STATE, LOCAL AND FEDERAL



Local School Floor: \$9,208,297

State: \$35,382,825

Grants & Other Revenues: \$6,090,133

Federal: \$7,846,794

Central Office Administrators

Positions per 1000 ADM

2004-2005

State Local Federal Total

Scotland

(6891 ADM)

1.23 0.5 0.45 2.18

Average

(Medium-sized systems
2501-10,000 ADM)

1.54 0.83 0.23 2.60

Data Source: NCDPI

Average Class Size*

The average number of students enrolled in "typical" K-8 classrooms.

	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Scotland	18	17	17	18	17	18	19	19	17
State	19	19	19	20	21	21	21	21	21

* Taken from 2003-2004 Education First NC School Report Cards

Average Course Size*

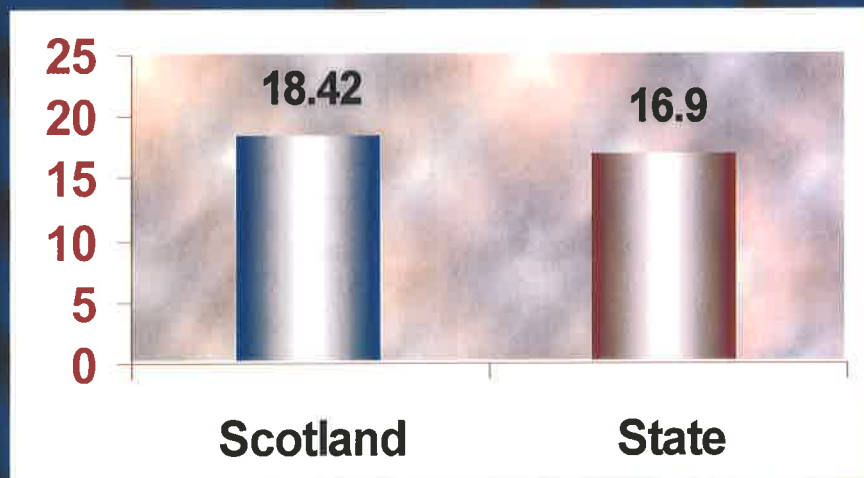
The average number of students enrolled the year long or first semester courses listed.

	English I	Algebra I	Algebra II	Geometry	Biology	Chemistry	Physical Science	Physics
Scotland	15	19	19	19	14	15	14	13
State	19	19	22	21	20	20	19	16

ELP and History – Not reported

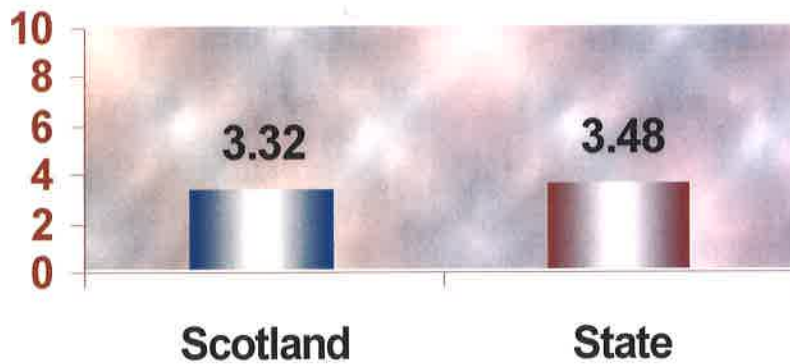
* Taken from 2003-2004 Education First NC School Report Cards

Number of Books Per Student *



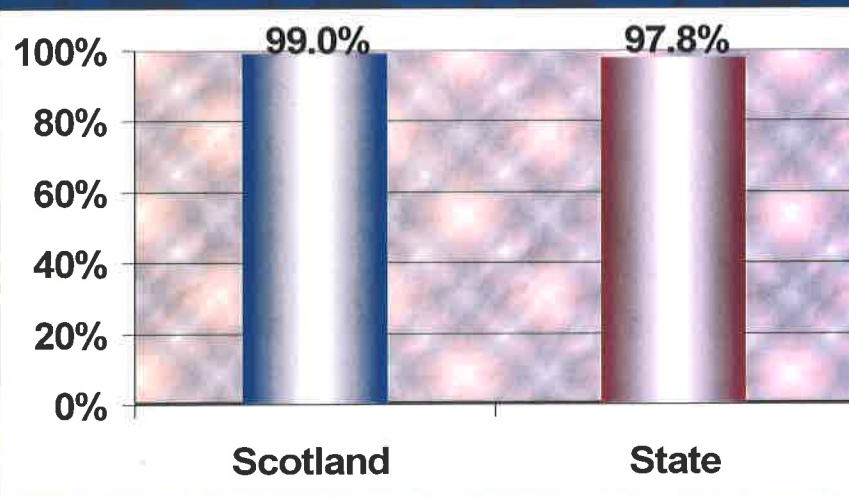
* Taken from 2003-2004 Education First NC School Report Cards

Number of Students per Instructional Computer *



* Taken from 2003-2004 Education First NC School Report Cards

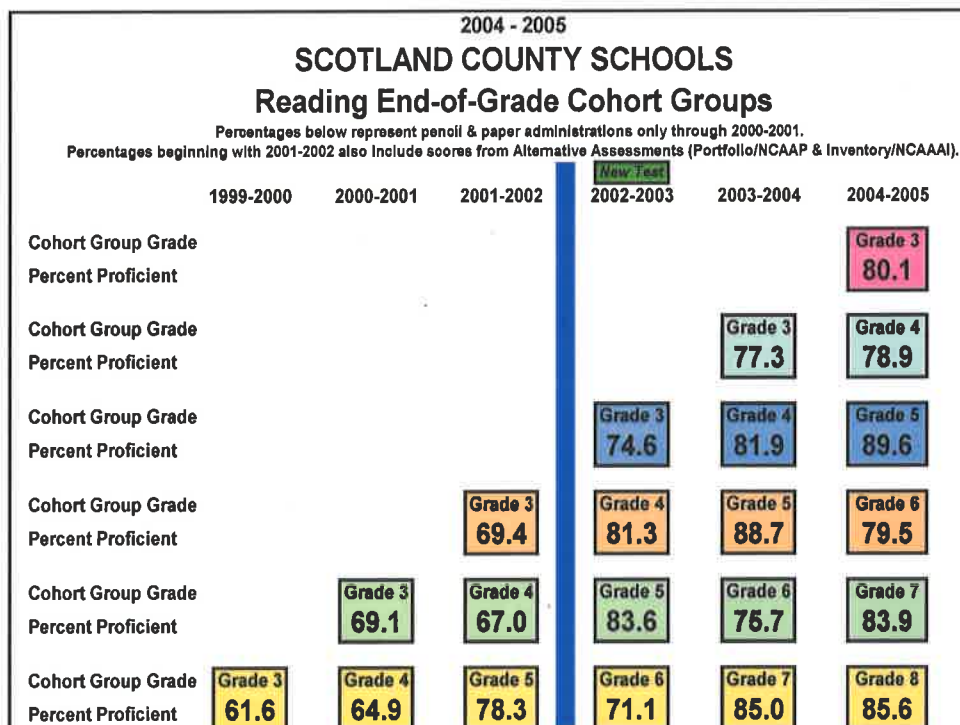
Percentage of Classrooms Connected to Internet *

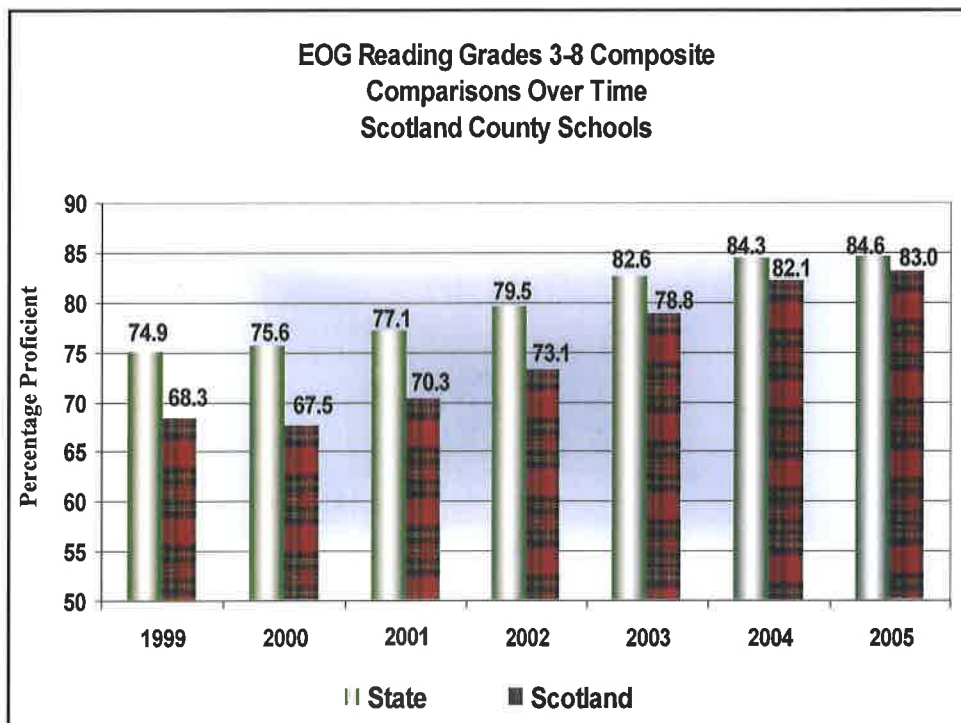
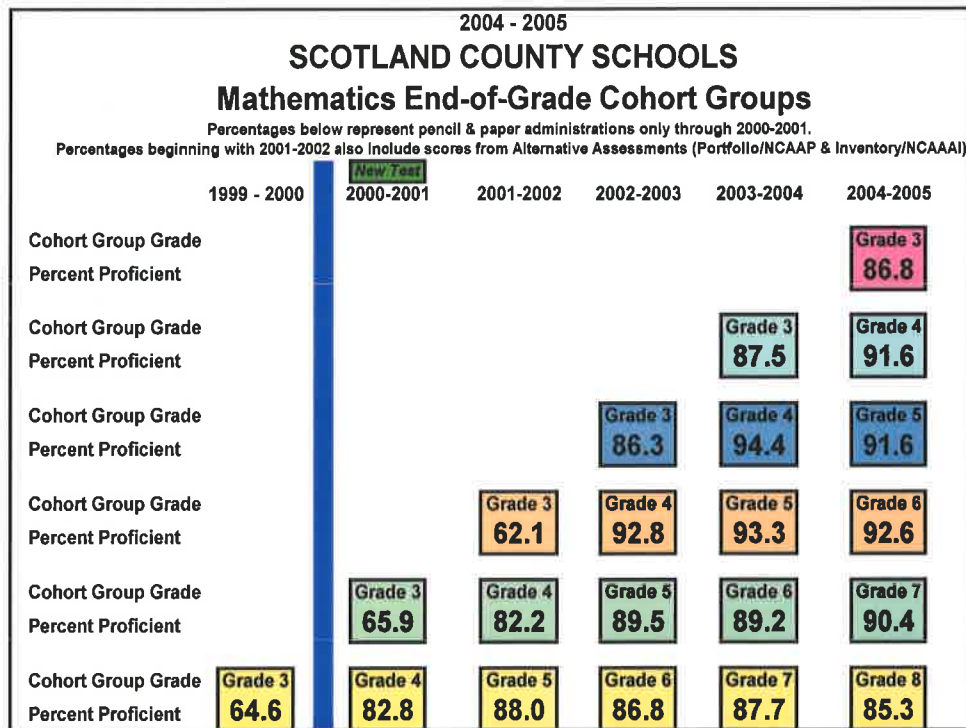


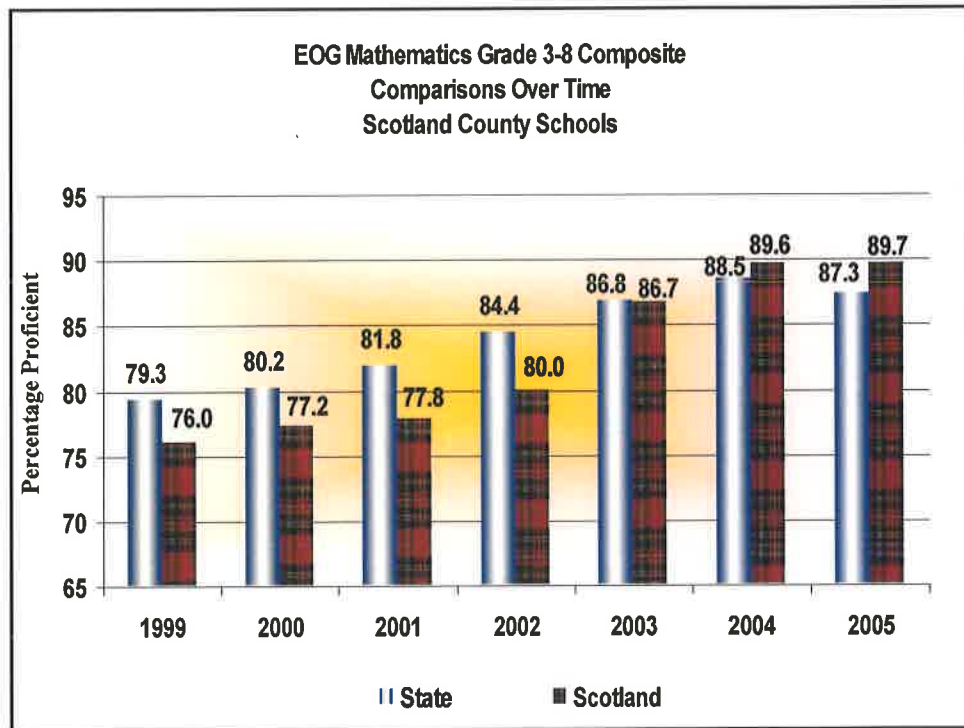
* Taken from 2003-2004 Education First NC School Report Cards

Long-Range System Goals

- Everyone a responsible learner
- Every student reading on grade level by 2nd grade
- Every student a proficient reader
- Every student a proficient writer
- Every student a proficient mathematician
- Every student ready for post-secondary education







Performance of Each Student Group on the ABCs End-of-Grade Tests*

The percentage of students, grouped by gender, ethnicity and other factors, who passed BOTH the reading and math tests.

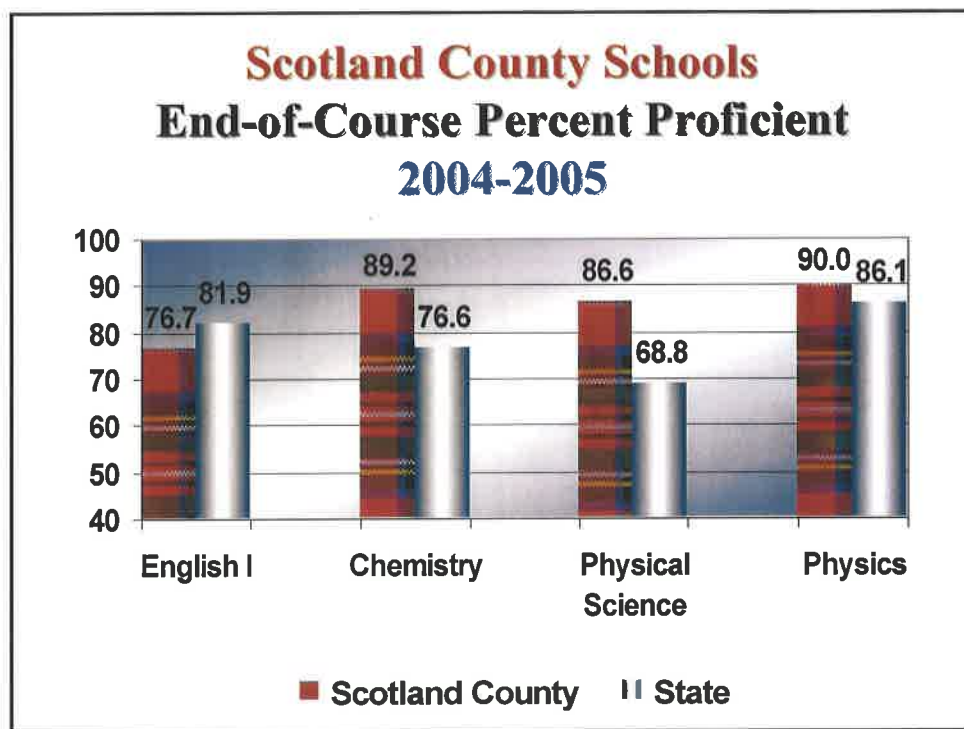
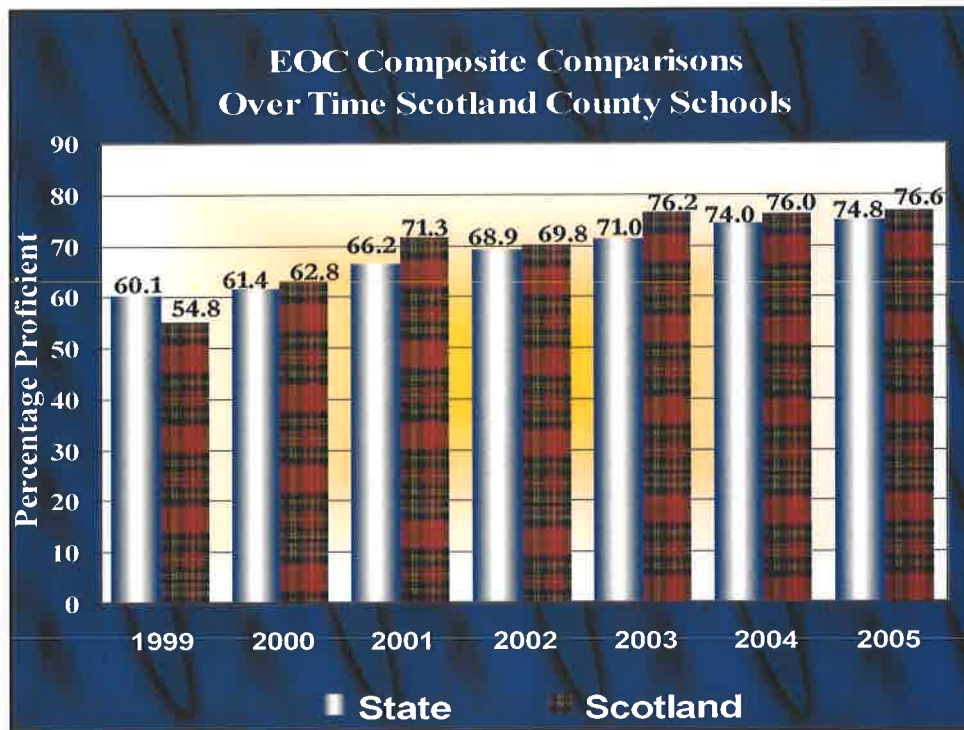
	Male	Female	White	Black	Hispanic	American Indian	Asian/Pacific Islander	Multi-Racial	E.D.	N.E.D.	L.E.P.	Migrant Students	Students with Disabilities
Scotland	75.9	82.4	90.0	70.0	75.0	78.1	> 95.0	87.2	72.6	93.5	75.0	> 95.0	45.6
State	77.3	83.2	88.3	66.7	68.6	72.7	87.1	84.0	68.6	90.0	53.9	64.8	45.6

*In any group where the percentage of students at a grade level is greater than 95% or less than 5%, the actual values may not be displayed because of federal privacy regulations. In these cases, the results will be shown as > 95% or < 5% for the group.

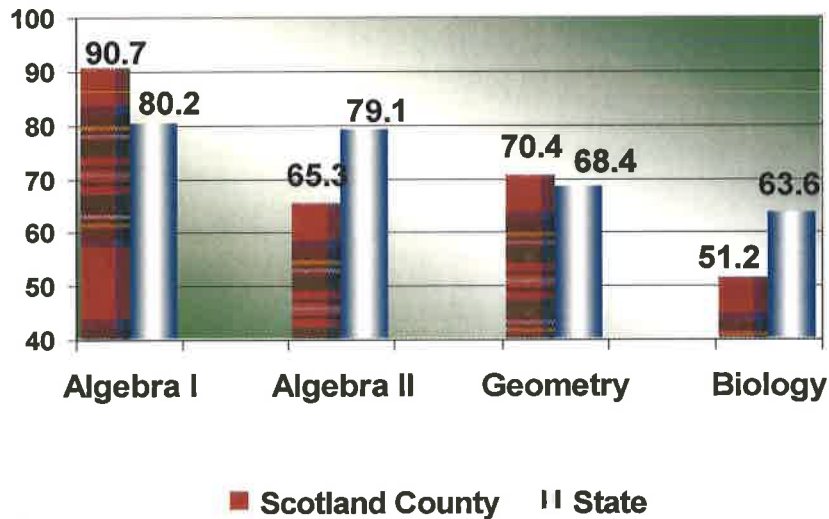
E.D. = "Economically Disadvantaged" N.E.D. = "Not Economically Disadvantaged"

L.E.P. = Limited English Proficient Students

* Taken from 2003-2004 Education First NC School Report Cards



Scotland County Schools End-of-Course Percent Proficient 2004-2005



Performance of Each Student Group on the ABCs End-of-Course Tests³

The percentage of passing scores on the state End-of-Course test grouped by gender, ethnicity and other factors.

	Male	Female	White	Black	Hispanic	American Indian	Asian/ Pacific Islander	Multi- Racial	E.D.	N.E.D.	L.E.P.	Migrant Students	Students with Disabilities
Scotland	74.0	77.7	82.2	60.3	>95.0	71.8	>95.0	85.2	N/A	N/A	N/A	>95.0	39.4
State	73.9	74.0	83.1	54.7	62.4	65.8	80.9	75.5	N/A	N/A	59.2	59.2	38.0

*In any group where the percentage of students at a grade level is greater than 95% or less than 5%, the actual values may not be displayed because of federal privacy regulations. In these cases, the results will be shown as > 95% or < 5% for the group.

E.D. = "Economically Disadvantaged"

N.E.D. = "Not Economically Disadvantaged"

L.E.P. = Limited English Proficient Students

* Taken from 2003-2004 Education First NC School Report Cards

Scotland County Schools

An Investment in the Future



Vance County Schools School Improvement Priorities 2005-2006

Recruit and Hire Teachers

- **Aggressive Recruitment**
- **Assisting Teacher Assistants to Become Teachers**
- **Retain Good Teachers**

Train All Teachers To Be Effective In The Classroom

- **Provide Cost for College Coursework**
- **Local Staff Development**
- **In-Classroom Training (8 specialists)**
 - **One-on-One Training**
 - **Model Lessons**
- **Provide Funding for All Expenses**

Reduce Class Size

- **42 Teachers From Low Wealth Funding**
- **22 Teachers From DSSF**
- **Additional Teacher Assistants: K-3**

Additional Instructional Time

- **Tutorial Instruction**
 - **Pull-out During School**
 - **After School**
 - **Summer School**
- **Benchmark Testing and Re-Teach**

**Vance County Schools
Supplemental Funds**

Funding Sources

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
PRC 031	Low Wealth	\$2,275,074.00
PRC 024	DSSF	2,139,250.00
PRC 068	Alternative Education	353,937.00
PRC 069	At Risk Funds	1,202,007.00
PRC 072	Improving Student Accountability Standards	<u>419,460.00</u>
	Total	\$6,389,728.00

**Vance County Schools
068/069/072 Expenditures
2004-2005**

PRC 068

All 068 funds were for use at Western Vance, an alternative high school.

7 Teachers	\$	207,757.00
2 Teacher Assistants	\$	40,945.00
Benefits	\$	33,388.00
Security Officer	\$	46,093.00
Supplies & Materials	\$	7,615.00
Computer Equipment	\$	9,490.00
Staff Development	\$	3,701.00
Textbooks	\$	4,013.00
Equipment	\$	935.00

Total Expenditures	\$	353,937.00
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PRC 069

At-Risk Funds were for Summer School cost, teaching/tutoring positions to address specific school needs, security, and student services positions and programs.

Summer School	\$	86,329.00
8 Teachers	\$	319,697.00
6 TA/ISS	\$	83,182.00
3 Nurses	\$	160,674.00
6 SROs/Guards	\$	146,161.00
Supplies & Materials	\$	3,484.00
Discipline Tracking/ Credit Recovery software	\$	136,416.00
Computer Equipment	\$	34,432.00
Security Equipment	\$	7,113.00
Staff Development	\$	11,715.00
Tutors	\$	135.00
Benefits	\$	125,424.00
Clerical	\$	13,301.00
Transportation	\$	1,912.00
Summer School Carryover	\$	72,032.00

Total Expenditures	\$	1,202,007.00
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PRC 072

Funds used for Summer School and focused intervention, tutoring programs at each school.

Summer School	\$	297,919.00
Tutors	\$	5,765.00
Transportation	\$	7,631.00
Computer Equipment	\$	98,400.00
Instructional Supplies	\$	9,745.00

Total Expenditures	\$	419,460.00
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**Low Wealth
PRC 031**

42	Teachers	\$2,008,860.00
8	Teacher Assistants	197,784.00
	Teacher Assistants serving As Teachers (substitutes)	<u>68,430.00</u>
	Total	\$2,275,074.00

Recipe for Success

- **A Caring and Effective Teacher In Each Classroom**
- **Small Class Size**
- **Appropriate Training for Each Teacher**
- **Appropriate Technology Available**
- **Appropriate Materials and Supplies**
- **An Effective Principal**
- **Involved Parents and Community**

Vance County Schools
2002/03 – 2004/05
ABC Accountability

School	Performance Composite Scores			2005 Growth Scores		ABC Category
	2003	2004	2005	Expected	High	
Aycock	79.7	83.0	88.0	0..39	-0.08	School of Distinction
Carver	78.6	84.0	87.3	0.11	-0.36	School of Distinction
Clark St.	71.6	71.8	73.7	0.04	-0.43	School of Progress
Dabney	84.1	89.3	88.7	0.38	-0.09	School of Distinction
New Hope	79.4	85.6	88.4	0.47	0.00	School of Distinction
Pinkston St.	73.9	74.1	76.1	0.07	-0.42	School of Progress
EM Rollins	70.0	77.7	77.0	0.34	-0.13	School of Progress
LB Yancey	74.5	80.6	81.4	0.60	0.14	School of Distinction
EO Young	80.9	84.6	81.5	0.42	-0.06	School of Distinction
Zeb Vance	87.9	90.2	83.8	0.07	-0.41	School of Distinction
EJMS	68.5	70.5	77.8	-0.65	-0.94	No Recognition
HMS	64.7	67.1	73.9	-.078	-1.06	No Recognition
NVHS	49.6	59.6	62.5	0.59	0.16	School of Progress
SVHS	52.3	56.8	60.3	0.68	0.26	School of Progress
WVHS			✓		✓	

Report to Education Oversight Committee

House Bill 622 Section 7.6 (b)
Supplemental Funding in Low Wealth
Counties

House Bill 622 Section 7.7 (f)
Small School System Supplemental Funding

Supplemental Funding Low Wealth Counties

House Bill, Section 7.6 (b)

This report presents the information required by legislation in House Bill 622 Sections 7.6 (b) and 7.7 (f).

Use of Funds for Supplemental Funding

Pursuant to section 7.6(b), Local Boards of Education are encouraged to use at least twenty-five percent (25%) of the Low-Wealth County funds to improve the academic performance of children performing at Level I or II on either reading or mathematics end of grade tests in grades 3-8 and children performing at Level I or II on the writing tests in grades 4 and 7.

Source of Report Data

The Department of Public Instruction (DPI) gathered the information to complete this report by analyzing 2004-05 data submitted by the local education agencies through the Uniform Education Reporting System (UERS) files.

Results of Use of Funds for Supplemental Funding

Attachment B-1 details local education agency expenditures in dollars by category for the Low-Wealth Counties funds.

Attachment B-2 details the percentage of the total dollars expended on each category.

Attachment A provides a brief description of the types of expenditures in each category.

Supplemental Funding for Small School Systems

House Bill, Section 7.7 (f)

Pursuant to Section 7.7 (f), Local Boards of Education are encouraged to use at least twenty percent (20%) of the Small School System funds to improve the academic performance of children performing at Level I or II on either reading or mathematics end of grade tests in grades 3-8 and children performing at Level I or II on the writing tests in grades 4 and 7.

Source of Report Data

The Department of Public Instruction (DPI) gathered the information to complete this report by analyzing 2004-05 data submitted by the local education agencies through the Uniform Education Reporting System (UERS) files.

Results of Use of Funds for Supplemental Funding

Attachment C-1 details local education agency expenditures in dollars by category for the Small School System funds.

Attachment C-2 details the percentage of the total dollars expended on each category.

Attachment A provides a brief description of the types of expenditures in each category.

**Low Wealth and Small School System Supplemental Funding
Explanation of Expenditure Categories**

Admin	School based administrative costs. Neither low wealth nor small county funds may be expended on central office.
Teacher-Inst.Sal	Salary costs associated with certified classroom teachers, including state paid supplements.
Inst. Sup. Sal	Salary costs associated with certified instructional support. These include guidance counselors, media coordinators, speech language pathologists, psychologists, social workers and certified nurses.
Other Sal.	Other salary included teacher assistants, clerical, instructional support assistants, non certified nurses, therapists, custodians, transportation bus safety, cafeteria workers.
Other (NON Sal.)	Includes contracted services, printing, transportation
Staff Develop.	Includes all staff development costs
Suppl., Equip	Includes textbooks, library, audiovisual materials and equipment
Bonus & Benefits	Includes social security, health insurance and retirement
Remediat. & Tutor	Includes remediation teachers and tutor expenditures
S/ware & Instr Sup	Includes software and instructional supplies

Low Wealth Counties Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT B-1

LEA	Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup	Total
010	Alamance-Burlington (note 1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
020	Alexander County Schools	-	129,101	-	277,778	15,854	2,811	9,206	95,254	30,013	17,314	577,330
040	Anson County Schools	-	78,219	169,074	664,992	26,073	1,850	17,266	228,100	-	-	1,185,574
070	Beaufort County Schools	-	50,907	-	334,137	31,593	4,399	66,277	100,278	1,855	345,602	935,049
080	Bertie County Schools	-	259,867	-	548,988	13,113	4,859	-	169,170	-	63,771	1,059,768
090	Bladen County Schools	-	721,861	64,188	374,823	1,825	5,870	18	247,772	-	37,865	1,454,221
120	Burke County Schools	-	1,328,330	25,840	91,610	9,356	-	-	373,605	-	-	1,828,741
132	Kannapolis City Schools	-	50,790	-	134	1,636	-	-	12,555	-	11,853	76,967
140	Caldwell County Schools	-	1,110,852	-	110,073	14,752	-	24,052	292,996	8,964	92,516	1,654,205
150	Camden County Schools	-	64,516	-	183,636	-	-	61,632	50,453	26,906	9,156	396,298
170	Caswell County Schools	-	284,003	-	348,164	-	-	-	171,171	-	-	803,338
200	Cherokee County Schools	-	-	-	161,548	22,227	763	65,645	30,661	-	31,605	312,449
210	Edenton-Chowan County Schools	-	185,234	32,880	60,241	-	773	14,093	75,227	-	48,197	416,645
230	Cleveland County Schools	-	1,908,539	92,403	252,421	21,147	-	-	578,875	7,622	10,000	2,871,007
240	Columbus County Schools	-	440,659	79,166	981,626	-	-	1,812	340,665	-	2,053	1,845,980
241	Whiteville City Schools	-	247,498	-	311,637	11,262	2,384	6,029	117,989	-	19,243	716,042
250	Craven County Schools	-	504,762	-	399,977	-	-	-	246,775	-	-	1,151,514
260	Cumberland County Schools	-	4,244,769	373,147	331,843	78,576	-	-	1,082,671	-	227,826	6,338,832
290	Davidson County Schools	-	-	93,324	570,659	10,362	-	-	183,810	-	-	858,154
291	Lexington City Schools	-	65,399	-	62,577	-	-	-	35,401	-	-	163,376
292	Thomasville City Schools	-	-	-	16,665	1,281	-	61,958	5,062	-	6,231	91,197
310	Duplin County Schools	-	1,412,480	60,300	343,547	-	25,970	37,755	323,406	-	84,721	2,288,178
330	Edgecombe County Schools	-	369,084	-	934,099	-	4,652	-	253,759	-	-	1,561,594
350	Franklin County Schools	-	801,919	57,149	18,402	19,654	-	-	229,144	-	-	1,126,268
370	Gates County Schools	-	178,669	97,226	157,514	-	2,525	109,186	97,123	-	10,691	652,933
380	Graham County Schools	-	38,671	-	1,140	-	-	-	12,676	-	-	52,487
390	Granville County Schools	-	82,604	264,881	326,109	434,623	49,204	348,283	175,384	1,405	301,209	1,983,701
400	Greene County Schools	-	-	74,595	363,297	258,400	-	6,689	112,317	-	126,180	941,477
420	Halifax County Schools	-	32,213	26,280	982,705	57,364	-	-	274,746	111,570	-	1,484,877
421	Roanoke Rapids City Schools	-	198,772	-	363,650	59,181	45,488	8,478	141,957	-	3,084	820,611
422	Weldon City Schools	-	30,788	2,584	193,314	7,450	10,212	-	47,673	-	2,600	294,620
430	Harnett County Schools	-	29,392	263,846	1,685,480	259,292	81,416	301,818	532,198	18,531	989,851	4,161,824

Low Wealth Counties Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT B-1

LEA	Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup	Total
440	Haywood County Schools	\$	\$	\$	\$	\$	41,985	\$ 12,178	\$	\$	\$ 5,827	\$ 59,990
460	Hertford County Schools	-	131,539	1,202	646,015	-	3,092	-	159,426	-	3,735	945,009
470	Hoke County Schools	-	688,339	15,075	993,501	1,770	36,250	227,795	323,746	(884)	202,295	2,487,887
510	Johnston County Schools	-	1,763,527	37,105	53,556	31,050	129,456	821,837	485,736	7,220	277,290	3,606,775
520	Jones County Schools	-	95,751	125,541	18,028	-	-	-	56,340	-	-	295,660
530	Lee County Schools	-	29,725	27,514	18,070	147,737	87,045	283,618	24,441	67,523	65,217	750,889
540	Lenoir County Schools	-	804,318	37,098	546,412	10,697	522	20,700	252,195	5,687	261,766	1,939,393
550	Lincoln County Schools	-	210,619	-	13,035	69,615	51,803	99,949	54,015	1,322	112,457	612,814
570	Madison County Schools	-	-	-	117,909	-	-	-	35,776	-	-	153,684
580	Martin County Schools	-	479,078	179,717	17,988	31,168	13,770	49,225	169,612	-	104,820	1,045,379
590	McDowell County Schools	-	177,844	-	432,806	29,000	60,657	-	164,973	17,120	122,504	1,004,903
610	Mitchell County Schools	-	31,399	-	38,341	1,802	1,334	18,737	17,885	20,090	49,807	179,397
620	Montgomery County Schools	-	242,525	-	287,083	12,900	-	7,938	148,020	-	10,859	709,327
640	Nash-Rocky Mount Schools	-	2,133,870	-	390,001	-	-	-	475,909	-	170,689	3,170,468
660	Northampton County Schools	-	38,130	-	524,023	-	1,399	-	147,116	57,195	17,148	785,011
670	Onslow County Schools	-	415,896	-	2,575,433	5,803	6,079	220,919	802,309	39,324	230,234	4,295,998
690	Pamlico County Schools	-	1,912	-	179,494	-	102	-	42,339	-	-	223,847
700	Elizabeth City/Pasquotank	-	620,393	-	205,537	706	7,676	16,391	179,770	8,914	65,240	1,104,626
710	Pender County Schools	-	193,362	107,609	395,547	11,702	11,500	64,424	173,567	-	97,109	1,054,821
720	Perquimans County Schools	-	106,935	2,326	67,798	-	556	4,898	46,356	3,432	9,557	241,858
730	Person County Schools	-	145,874	-	66,786	10,623	11,200	46,126	51,863	-	80,623	413,095
740	Pitt County Schools	-	1,985,667	-	60,571	5,067	8,290	-	503,231	-	2,533	2,565,359
760	Randolph County Schools	-	92,898	-	217,245	2,650	80,926	214,635	109,752	202,924	728,876	1,649,906
761	Asheboro City Schools	-	320,381	-	3,601	-	-	-	85,620	-	-	409,601
770	Richmond County Schools	-	667,262	2,698	752,232	13,270	14,513	241,925	333,575	-	281,977	2,307,452
780	Robeson County Schools	-	3,231,983	510,512	1,968,450	152,037	36,706	847,491	918,961	210,341	1,232,571	9,109,052
790	Rockingham County Schools	-	1,072,159	14,443	822,716	-	-	-	482,171	-	1,431	2,392,920
800	Rowan-Salisbury County Schools	-	757,771	-	302,968	-	-	-	277,266	-	-	1,338,005
810	Rutherford County Schools	-	768,067	-	366,615	-	22,000	125,591	314,208	-	14,832	1,611,313
820	Sampson County Schools	-	1,320,899	-	558,258	18,654	-	12,867	337,292	-	5,958	2,253,928
821	Clinton City Schools	-	51,885	-	579,486	-	1,826	-	151,055	5,968	3,425	793,645
830	Scotland County Schools	-	887,336	75,396	302,939	22,863	62,463	113,335	323,300	54,774	28,177	1,870,583

Low Wealth Counties Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT B-1

LEA	Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup	Total
840	Stanly County Schools	\$ -	\$ 90,505	\$ 25,427	\$ 1,037,744	\$ 32,038	\$ -	\$ 52,796	\$ 311,321	\$ -	\$ 72,718	\$ 1,622,547
850	Stokes County Schools	-	158,065	185,591	141,657	206,803	59,895	251,569	130,341	61,409	96,828	1,292,157
860	Surry County Schools	-	320,147	12,393	364,676	6,750	31,523	8,637	161,827	17,878	151,780	1,075,610
861	Elkin City Schools	-	124,394	-	-	-	-	-	16,903	-	15,275	156,572
862	Mount Airy City Schools	-	136,254	-	20,645	-	-	-	39,649	-	35,447	231,994
870	Swain County Schools	-	-	-	103,372	-	-	-	28,158	-	-	131,530
890	Tyrrell County Schools	-	10,108	18,825	39,338	-	13,458	-	24,660	25,370	6,000	137,759
900	Union County Schools	-	71,779	2,315	678,110	-	3,563	-	207,868	-	14,996	978,632
910	Vance County Schools	-	629,669	-	837,234	24,651	5,280	24,354	351,909	-	470	1,873,567
930	Warren County Schools	-	271,094	-	336,220	-	-	-	133,979	-	29,090	770,382
940	Washington County Schools	-	175,869	-	252,860	6,610	3,025	1,803	118,724	-	56,105	614,995
960	Wayne County Schools	-	917,006	67,687	1,872,459	42,457	19,767	125,573	798,015	-	78,046	3,921,011
970	Wilkes County Schools	-	401,635	26,280	249,842	-	8,420	6,523	115,821	-	3,214	811,735
980	Wilson County Schools	-	-	-	751,338	27,706	-	156,895	224,373	-	368,132	1,528,443
990	Yadkin County Schools	-	183,576	62,686	260,243	14,261	58,639	113,673	121,796	-	76,220	891,094
995	Yancey County Schools	-	-	-	1,114	17,820	6,774	38,414	85	-	75,831	140,038
Total:		\$ -	\$ 37,807,341	\$ 3,314,321	\$ 31,922,079	\$ 2,313,228	\$ 1,144,667	\$ 5,371,011	\$ 17,072,123	\$ 1,012,475	\$ 7,708,676	\$ 107,665,920

Notes

1 Alamance-Burlington Schools were allotted \$103,345 in low wealth fund and elected to return these funds as part of the discretionary reduction

Low Wealth Counties Supplemental Funding

ATTACHMENT B-2

Expenditure Analysis by LEA

Fiscal Year 2004-05

Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup
010 Alamance-Burlington Schools (note 1)	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
020 Alexander County Schools	0%	22%	0%	48%	3%	0%	2%	16%	5%	3%
040 Anson County Schools	0%	7%	14%	56%	2%	0%	1%	19%	0%	0%
070 Beaufort County Schools	0%	5%	0%	36%	3%	0%	7%	11%	0%	37%
080 Bertie County Schools	0%	25%	0%	52%	1%	0%	0%	16%	0%	6%
090 Bladen County Schools	0%	50%	4%	26%	0%	0%	0%	17%	0%	3%
120 Burke County Schools	0%	73%	1%	5%	1%	0%	0%	20%	0%	0%
132 Kannapolis City Schools	0%	66%	0%	0%	2%	0%	0%	16%	0%	15%
140 Caldwell County Schools	0%	67%	0%	7%	1%	0%	1%	18%	1%	6%
150 Camden County Schools	0%	16%	0%	46%	0%	0%	16%	13%	7%	2%
170 Caswell County Schools	0%	35%	0%	43%	0%	0%	0%	21%	0%	0%
200 Cherokee County Schools	0%	0%	0%	52%	7%	0%	21%	10%	0%	10%
210 Edenton-Chowan County Schools	0%	44%	8%	14%	0%	0%	3%	18%	0%	12%
230 Cleveland County Schools	0%	66%	3%	9%	1%	0%	0%	20%	0%	0%
240 Columbus County Schools	0%	24%	4%	53%	0%	0%	0%	18%	0%	0%
241 Whiteville City Schools	0%	35%	0%	44%	2%	0%	1%	16%	0%	3%
250 Craven County Schools	0%	44%	0%	35%	0%	0%	0%	21%	0%	0%
260 Cumberland County Schools	0%	67%	6%	5%	1%	0%	0%	17%	0%	4%
290 Davidson County Schools	0%	0%	11%	66%	1%	0%	0%	21%	0%	0%
291 Lexington City Schools	0%	40%	0%	38%	0%	0%	0%	22%	0%	0%
292 Thomasville City Schools	0%	0%	0%	18%	1%	0%	68%	6%	0%	7%
310 Duplin County Schools	0%	62%	3%	15%	0%	1%	2%	14%	0%	4%
330 Edgecombe County Schools	0%	24%	0%	60%	0%	0%	0%	16%	0%	0%
350 Franklin County Schools	0%	71%	5%	2%	2%	0%	0%	20%	0%	0%
370 Gates County Schools	0%	27%	15%	24%	0%	0%	17%	15%	0%	2%
380 Graham County Schools	0%	74%	0%	2%	0%	0%	0%	24%	0%	0%
390 Granville County Schools	0%	4%	13%	16%	22%	2%	18%	9%	0%	15%
400 Greene County Schools	0%	0%	8%	39%	27%	0%	1%	12%	0%	13%

Low Wealth Counties Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT B-2

Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup
420 Halifax County Schools	0%	2%	2%	66%	4%	0%	0%	19%	8%	0%
421 Roanoke Rapids City Schools	0%	24%	0%	44%	7%	6%	1%	17%	0%	0%
422 Weldon City Schools	0%	10%	1%	66%	3%	3%	0%	16%	0%	1%
430 Harnett County Schools	0%	1%	6%	40%	6%	2%	7%	13%	0%	24%
440 Haywood County Schools	0%	0%	0%	0%	0%	70%	20%	0%	0%	10%
460 Hertford County Schools	0%	14%	0%	68%	0%	0%	0%	17%	0%	0%
470 Hoke County Schools	0%	28%	1%	40%	0%	1%	9%	13%	0%	8%
510 Johnston County Schools	0%	49%	1%	1%	1%	4%	23%	13%	0%	8%
520 Jones County Schools	0%	32%	42%	6%	0%	0%	0%	19%	0%	0%
530 Lee County Schools	0%	4%	4%	2%	20%	12%	38%	3%	9%	9%
540 Lenoir County Schools	0%	41%	2%	28%	1%	0%	1%	13%	0%	13%
550 Lincoln County Schools	0%	34%	0%	2%	11%	8%	16%	9%	0%	18%
570 Madison County Schools	0%	0%	0%	77%	0%	0%	0%	23%	0%	0%
580 Martin County Schools	0%	46%	17%	2%	3%	1%	5%	16%	0%	10%
590 McDowell County Schools	0%	18%	0%	43%	3%	6%	0%	16%	2%	12%
610 Mitchell County Schools	0%	18%	0%	21%	1%	1%	10%	10%	11%	28%
620 Montgomery County Schools	0%	34%	0%	40%	2%	0%	1%	21%	0%	2%
640 Nash-Rocky Mount Schools	0%	67%	0%	12%	0%	0%	0%	15%	0%	5%
660 Northampton County Schools	0%	5%	0%	67%	0%	0%	0%	19%	7%	2%
670 Onslow County Schools	0%	10%	0%	60%	0%	0%	5%	19%	1%	5%
690 Pamlico County Schools	0%	1%	0%	80%	0%	0%	0%	19%	0%	0%
700 Elizabeth City/Pasquotank County	0%	56%	0%	19%	0%	1%	1%	16%	1%	6%
710 Pender County Schools	0%	18%	10%	37%	1%	1%	6%	16%	0%	9%
720 Perquimans County Schools	0%	44%	1%	28%	0%	0%	2%	19%	1%	4%
730 Person County Schools	0%	35%	0%	16%	3%	3%	11%	13%	0%	20%
740 Pitt County Schools	0%	77%	0%	2%	0%	0%	0%	20%	0%	0%
760 Randolph County Schools	0%	6%	0%	13%	0%	5%	13%	7%	12%	44%
761 Asheboro City Schools	0%	78%	0%	1%	0%	0%	0%	21%	0%	0%

Low Wealth Counties Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT B-2

Local Education Agency	Admin	Teacher Salary	Inst. Sup. Salary	Other Salary	Other (NON Salary)	Staff Develop.	Supplies Equipment	Bonus & Benefits	Remediation & Tutor	S/ware & Instr Sup
770 Richmond County Schools	0%	29%	0%	33%	1%	1%	10%	14%	0%	12%
780 Robeson County Schools	0%	35%	6%	22%	2%	0%	9%	10%	2%	14%
790 Rockingham County Schools	0%	45%	1%	34%	0%	0%	0%	20%	0%	0%
800 Rowan-Salisbury County Schools	0%	57%	0%	23%	0%	0%	0%	21%	0%	0%
810 Rutherford County Schools	0%	48%	0%	23%	0%	1%	8%	20%	0%	1%
820 Sampson County Schools	0%	59%	0%	25%	1%	0%	1%	15%	0%	0%
821 Clinton City Schools	0%	7%	0%	73%	0%	0%	0%	19%	1%	0%
830 Scotland County Schools	0%	47%	4%	16%	1%	3%	6%	17%	3%	2%
840 Stanly County Schools	0%	6%	2%	64%	2%	0%	3%	19%	0%	4%
850 Stokes County Schools	0%	12%	14%	11%	16%	5%	19%	10%	5%	7%
860 Surry County Schools	0%	30%	1%	34%	1%	3%	1%	15%	2%	14%
861 Elkin City Schools	0%	79%	0%	0%	0%	0%	0%	11%	0%	10%
862 Mount Airy City Schools	0%	59%	0%	9%	0%	0%	0%	17%	0%	15%
870 Swain County Schools	0%	0%	0%	79%	0%	0%	0%	21%	0%	0%
890 Tyrrell County Schools	0%	7%	14%	29%	0%	10%	0%	18%	18%	4%
900 Union County Schools	0%	7%	0%	69%	0%	0%	0%	21%	0%	2%
910 Vance County Schools	0%	34%	0%	45%	1%	0%	1%	19%	0%	0%
930 Warren County Schools	0%	35%	0%	44%	0%	0%	0%	17%	0%	4%
940 Washington County Schools	0%	29%	0%	41%	1%	0%	0%	19%	0%	9%
960 Wayne County Schools	0%	23%	2%	48%	1%	1%	3%	20%	0%	2%
970 Wilkes County Schools	0%	49%	3%	31%	0%	1%	1%	14%	0%	0%
980 Wilson County Schools	0%	0%	0%	49%	2%	0%	10%	15%	0%	24%
990 Yadkin County Schools	0%	21%	7%	29%	2%	7%	13%	14%	0%	9%
995 Yancey County Schools	0%	0%	0%	1%	13%	5%	27%	0%	0%	54%
Average	0%	35%	3%	30%	2%	1%	5%	16%	1%	7%

Small School System Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT C-1

Local Education Agency	Admin	Teacher- Inst. Sal	Inst. Sup. Sal	Other Sal.	Other (NON Sal.)	Staff Develop.	Suppl., Equip	Bonus & Benefits	Remediat. & Tutor	S/ware & Instr Sup	Total
030 Alleghany County Schools	\$ -	\$ 342,277	\$ 134,010	\$ 536,548	\$ 35,096	\$ 26,475	\$ 2,044	\$ 261,238	\$ 21,936	\$ 12,019	\$ 1,371,643
050 Ashe County Schools	49,933	502,575	117,086	129,861	133,036	14,619	139,794	261,284	36,012	4,247	1,388,446
060 Avery County Schools	-	820,405	-	193,813	14,400	169	-	247,662	-	64,484	1,340,933
080 Bertie County Schools	-	169,341	-	634,577	454,624	-	-	210,423	-	-	1,468,966
150 Camden County Schools	97,092	82,840	6,824	449,217	558,577	16,557	61,305	178,259	20	23,805	1,474,495
170 Caswell County Schools	-	171,144	33,280	612,564	8,068	9,435	191,903	244,678	-	167,174	1,438,246
200 Cherokee County Schools	53,331	433,845	30,327	259,907	3,488	11,028	75,704	185,214	12,473	116,798	1,182,115
210 Edenton-Chowan County Schools	134,788	274,564	4,862	571,951	30,811	-	74,200	248,263	-	762	1,340,201
220 Clay County Schools	-	394,398	-	361,460	394,051	5,903	56,882	185,132	13,577	39,021	1,450,422
270 Currituck County Schools	-	900	-	-	342,503	29,377	521,603	317,446	11,846	180,927	1,404,601
370 Gates County Schools	-	435,089	19,440	440,264	67,471	7,681	93,215	229,474	5,219	30,123	1,327,975
380 Graham County Schools	17,695	165,886	9,173	489,821	256,842	10,366	236,138	179,331	3,813	87,996	1,457,060
400 Greene County Schools	99,372	95,040	-	493,325	363,798	9,063	-	224,284	-	30,587	1,315,468
460 Hertford County Schools	72,574	155,160	116,195	540,459	19,610	51,468	252,108	226,418	-	2,395	1,436,388
480 Hyde County Schools	-	133,792	-	720,247	144,947	8,792	152,713	250,602	11,393	41,630	1,464,115
520 Jones County Schools	34,576	381,932	-	494,553	98,931	43,663	111,871	226,237	31,014	54,783	1,477,559
570 Madison County Schools	-	552,410	58,108	233,146	40,685	30,828	185,669	179,596	7,550	127,408	1,415,398
610 Mitchell County Schools	5,958	414,056	88,046	429,214	45,478	22,595	115,857	256,579	2,552	15,102	1,395,437
660 Northampton County Schools	152,806	74,851	-	529,338	50,677	20,274	214,066	197,041	26,661	68,709	1,334,422
690 Pamlico County Schools	35,728	523,105	26,795	415,371	34,556	1,843	7,395	261,604	-	12,284	1,318,681
720 Perquimans County Schools	25,571	165,954	98,613	457,301	200,135	54,148	94,559	205,749	16,999	42,195	1,361,225
750 Polk County Schools	12,396	376,583	71,770	262,904	119,551	2,759	292,621	182,140	31,873	33,187	1,385,784
870 Swain County Schools	29,162	233,859	10,778	447,431	251,979	46,913	60,037	203,972	45,711	121,442	1,451,285
890 Tyrrell County Schools	44,239	211,002	25,468	536,315	224,853	34,526	128,114	276,280	20,578	29,418	1,530,792
930 Warren County Schools	94,997	150,670	157	696,453	105,745	17,503	32,418	226,087	-	3,132	1,327,162
940 Washington County Schools	25,037	279,017	-	409,716	463,264	-	5,794	198,958	-	-	1,381,787
995 Yancey County Schools	-	165,398	133,689	640,492	10,860	12,000	28,660	252,556	-	5,350	1,249,006
Total:	\$ 985,253	\$ 7,706,094	\$ 984,621	\$ 11,986,248	\$ 4,474,034	\$ 487,984	\$ 3,134,668	\$ 6,116,508	\$ 299,227	\$ 1,314,976	\$ 37,489,614

Small School System Supplemental Funding
Expenditure Analysis by LEA
Fiscal Year 2004-05

ATTACHMENT C-2

LEA	Local Education Agency	Admin	Teacher- Inst. Sal	Inst. Sup Sal	Other Sal.	Other (NON Sal.)	Staff Develop.	Suppl., Equip	Bonus & Benefits	Remediat. & Tutor	S/ware & Instr Sup
030	Alleghany County Schools	0%	25%	10%	39%	3%	2%	0%	19%	2%	1%
050	Ashe County Schools	4%	36%	8%	9%	10%	1%	10%	19%	3%	0%
060	Avery County Schools	0%	61%	0%	14%	1%	0%	0%	18%	0%	5%
080	Bertie County Schools	0%	12%	0%	43%	31%	0%	0%	14%	0%	0%
150	Camden County Schools	7%	6%	0%	30%	38%	1%	4%	12%	0%	2%
170	Caswell County Schools	0%	12%	2%	43%	1%	1%	13%	17%	0%	12%
200	Cherokee County Schools	5%	37%	3%	22%	0%	1%	6%	16%	1%	10%
210	Edenton-Chowan County Schools	10%	20%	0%	43%	2%	0%	6%	19%	0%	0%
220	Clay County Schools	0%	27%	0%	25%	27%	0%	4%	13%	1%	3%
270	Currituck County Schools	0%	0%	0%	0%	24%	2%	37%	23%	1%	13%
370	Gates County Schools	0%	33%	1%	33%	5%	1%	7%	17%	0%	2%
380	Graham County Schools	1%	11%	1%	34%	18%	1%	16%	12%	0%	6%
400	Greene County Schools	8%	7%	0%	38%	28%	1%	0%	17%	0%	2%
460	Hertford County Schools	5%	11%	8%	38%	1%	4%	18%	16%	0%	0%
480	Hyde County Schools	0%	9%	0%	49%	10%	1%	10%	17%	1%	3%
520	Jones County Schools	2%	26%	0%	33%	7%	3%	8%	15%	2%	4%
570	Madison County Schools	0%	39%	4%	16%	3%	2%	13%	13%	1%	9%
610	Mitchell County Schools	0%	30%	6%	31%	3%	2%	8%	18%	0%	1%
660	Northampton County Schools	11%	6%	0%	40%	4%	2%	16%	15%	2%	5%
690	Pamlico County Schools	3%	40%	2%	31%	3%	0%	1%	20%	0%	1%
720	Perquimans County Schools	2%	12%	7%	34%	15%	4%	7%	15%	1%	3%
750	Polk County Schools	1%	27%	5%	19%	9%	0%	21%	13%	2%	2%
870	Swain County Schools	2%	16%	1%	31%	17%	3%	4%	14%	3%	8%
890	Tyrrell County Schools	3%	14%	2%	35%	15%	2%	8%	18%	1%	2%
930	Warren County Schools	7%	11%	0%	52%	8%	1%	2%	17%	0%	0%
940	Washington County Schools	2%	20%	0%	30%	34%	0%	0%	14%	0%	0%
995	Yancey County Schools	0%	13%	11%	51%	1%	1%	2%	20%	0%	0%
Average		3%	21%	3%	32%	12%	1%	8%	16%	1%	4%

Department of Public Instruction
Joint Legislative Education Oversight Committee
November 30, 2005
Overview of Contracting Procedures

Attached are the procedures related to contracting for personnel/services at the North Carolina Department of Public Instruction (DPI). All procedures/processes are developed per State Purchasing and Contract (P&C) or Information Technology Services (ITS) Procurement guidelines/requirements.

Overview of Information on the Following Pages:

1. Contract approval requirements based on the amount of the contract (pages 1-3)
2. Processing time for contracts (page 3)
3. A definition of the various types of contracts (page 4)
4. Departmental maximum rates for various services (page 5)
5. Intent to Contract – required before a contract is initiated. This form requires responses to up to 13 questions related to the requested contract and must be approved prior to entering the information into e-procurement (pages 6 – 7)
6. Current DPI positions and contracts by area (page 8)
7. Changes in DPI funding/positions since 1994-95 (page 9)
8. General overview of current DPI contract positions (pages 10-11)

Department of Public Instruction

Procedures: Contracts (08EC)

All contractual services are to be encumbered through the NC E-Procurement System. The Purchasing and Contract Section will issue a Request for Proposal for those services that are not on a convenience contract established by either P&C or ITS. Contract initiators may request that a contract be issued to a sole source provider in the instance that there is only one known source for the services to be provided. Attach the necessary documentation to the requisition entered through the NC E-Procurement System; i.e., contract document, Intent to Contract letter, and justification document for sole source, if applicable.

Contracts for \$5,000.00 and Under

- For contracts between the dollar amounts of \$0.00 and up to \$5,000.00: The Contract requisition is approved online by the applicable Division Director, DPI IT (if applicable), Accounts Payable, and Purchasing via the NC E-Procurement System. Upon approval, a purchase order (with contractual terms and conditions attached) is issued and transmitted to the provider electronically. The contract document is not required. The justification document for a sole source request is not required.
- Create requisition in e-procurement giving the following information:
 - Use Buy Entity 08EC.
 - Select the "Non Catalog" Tab
 - Check the box "Transmit to Supplier"
 - In the "Full Description" field type
 - Select contract name from Supplier List
 - Quantity field is the total dollar amount of the contract
 - Unit of Measure is always "dollar" (dol)
 - Unit Price is always \$1.00
 - Item Classification is always "Service" (Edit item to select this option)
 - Comments contain the service(s) to be provided (do not use acronyms), dates of service, and DPI contact person with their telephone number. The comments must be typed accurately, because once submitted, they cannot be changed. Also, check the box "include comments, etc" under the "comments" box.
- In order to pay the contractor, whether it is a partial payment or full payment, you must fill out a receiving ticket for the amount of the payment and submit it to the Receiving Office.
- An invoice must be submitted to Accounts Payable with an approval signature.
- If the contract is processed under Dual Employment, the requisition must be encumbered through the parent agency and the dual employment form is attached to the invoice when submitting it to Accounts Payable.

Contracts over \$5,000.00 and up to \$10,000

- For contracts with dollar amounts over \$5,000.00 and up to \$10,000.00: The contract requisition is approved online by the applicable Division Director, Associate Superintendent, DPI IT (if applicable), Accounts Payable, and Purchasing and Contracts Section via the NC E-Procurement System. The contract document and, if needed, the original Intent to Contract letter and sole source justification letter are to be delivered to Purchasing. Purchasing will send out an informal Request for Proposals for services that have not been established as a convenience contract by the State or where there is more than one source for the services to be provided. Upon approval within the Department, the contract document is printed by Purchasing and routed for signature to the provider, Associate Superintendent of Financial and Business Services and the State Superintendent.

Department of Public Instruction Contract Procedures

Contracts over \$5,000.00 (cont.)

- Create requisition in e-procurement giving the following information:
 - Use Buy Entity 08EC.
 - Select the "Non Catalog Tab"
 - **DO NOT** check the box "Transmit to Supplier"
 - In the "Full Description" field type "contract with (name of contractor)"
 - Select contract name from Supplier List
 - Quantity field is the total dollar amount of the contract
 - Unit of Measure is always "dollar" (dol)
 - Unit Price is always \$1.00
 - Item Classification is always "Service" (Edit item to select this option)
 - Comments contain the service(s) to be provided (do not use acronyms), dates of contract, and DPI contact person with their telephone number. The comments must be typed accurately, because once submitted, they cannot be changed.
Also, check the box "include comments, etc" under the "comments" box.
- E-mail a copy of the contract (it can be a PC or Apple document) to the Contract Administrator in Purchasing. (Do not e-mail the terms and conditions) Any back up documentation (original sole source letter, Intent to Contract letter, and Grant Notification) are to be delivered to the Contracts Administrator in Purchasing, before the contract can be processed.
- Two copies of the contract will be mailed to the contractor for signature. When the contract is returned, it will be forwarded to the Associate Superintendent of Financial and Business Services and Superintendent for signature.
- After the signatures have been obtained from the Associate Superintendent of Financial and Business Services and the Superintendent, the Contracts Administrator will mail one original to the contractor; a copy to the initiator of the contract; a copy to Accounting; and one original will be kept in the contracts office.
- In order to pay the contractor, whether it is a partial payment or full payment, you must fill out a receiving ticket for the amount of the payment and submit it to Receiving.
- An invoice must be submitted to Accounts Payable with an approval signature.
- If the contract is processed under Dual Employment, the requisition must be encumbered through the parent agency and the dual employment form is attached to the invoice when submitting it to Accounts Payable.

For contracts with dollar amounts over \$10,000.00 and up to \$25,000.00

The contract requisition is approved online by the applicable Division Director, DPI IT (if applicable), Associate Superintendent, Accounts Payable, and Purchasing and Contracts Section via the NC E-Procurement System. The contract document, Intent to Contract letter and, if needed, the sole source justification letter are to be attached to the requisition electronically. The original Intent to Contract letter and sole source justification letter, if needed are to be delivered to Purchasing. DPI Purchasing will post a formal Request for Proposals to the IPS on the internet for services that have not been established as a convenience contract by the State or where there is more than one source for the services to be provided. Upon approval within the Department and P&C, the contract document is printed by Purchasing and routed for signature to the contractor, Associate Superintendent of Financial and Business Services and the State Superintendent.

Department of Public Instruction Contract Procedures

For contracts \$25,000.00 and over

The contract requisition is approved online by the applicable Division Director, DPI IT (if applicable), Associate Superintendent, the Associate Superintendent for Financial and Business Services, Accounts Payable, and Purchasing via the NC E-Procurement System. The contract document and, if needed, the justification document for a sole source are to be attached to the requisition. Purchasing will post a formal Request for Proposals to the internet via IPS for services that have not been established as a convenience contract by the State or where there is more than one source for the services to be provided. Upon approval within the Department and either P&C or ITS, the contract document is printed by Purchasing and routed for signature by the vendor and then both the Associate Superintendent for Financial and Business Services and the State Superintendent.

Any contract that is \$100,000 and over must be approved by the State Attorney General's office as to form.

Withholding Contracts

- DO NOT ENTER INTO E-PROCUREMENT.
- Create Withholding Contract Approval Document (CAD) (revised 7/1/2005).
- Print information on front of CAD.
- Create withholding contract with terms and conditions (revised 7/1/2005) on back.
- Attach copy of contractor's social security card and green TAX EXEMPTION CERTIFICATE (W-4) filled out by contractor.
- Obtain Signatures on lines B, C, D and E.
- Keep copy of entire contract packet.
- Submit original Withholding CAD; two original contracts, which have been signed by the contractor, copy of social security card; and green Tax Exemption Certificate sheet to the Contracts Administrator.
- The contractor will have to come to Purchasing to fill out the Employment Eligibility Verification form. They must bring with them their Social Security Card and Driver's License.
- When the Contracts Administrator has obtained necessary DPI signatures, the original contract packet will be submitted to Payroll.
- Payroll will be in contact with you as to what happens next.
- You will also receive a copy of the contract packet when completed.

Contract/RFP Time Frames

\$5,000.00 or less 7 days before starting date*

More than \$5,000.00 but \$10,000.00 or less 4 weeks before the starting date*

More than \$10,000.00, 6 weeks before the starting date*

If RFP is issued 8 weeks before the starting date*

*Approved requisitions and contract paperwork must be in the Purchasing office by the above time lines.

Department of Public Instruction Contract Procedures

Description of Contract Types:

Personal Service Contract - Contracts in which services are provided by a professional individual (person) on a temporary or occasional basis, including (by way of illustration, not limitation) those provided by a doctor, dentist, attorney, architect, professional engineer, scientist or performer of the fine arts and similar professions. **NOTE:** Per the State Purchasing Manual established by the Department of Administration, Division of Purchase & Contract, Section IV-4, these services are exempt from being processed through that Division. The exemption applies only if the individual is using his/her professional skills to perform a professional task.

Dual Employment - If a contractor (individual) is employed at a state supported university or another State agency, a dual employment form must be filled out which includes the fee for services and social security (at a rate of .0765 x fee).

Withholding Contract – To determine whether income tax withholding is appropriate on payments, please see the attached link to determine if the proposed personal service contract meets the NC Office of State Controller's Employee Versus Independent Contractor Policy:

http://www.ncosc.net/sigdocs/sig_docs/documentation/policies_procedures/sigEmployee_Versus_Independent_Cont.html

Service Contracts – Contracts for services requiring specialized knowledge, experience, expertise or similar capabilities. When a service is required by the Department which exceeds the P&C \$10,000.00 or ITS \$25,000.00 delegation, a bid with the project requirements/specifications must be posted on the Interactive Purchasing System (IPS) located on P&C's web site in the form of an RFP. DPI Purchasing Office will be glad to assist in developing this RFP. If the service can be provided by another State agency; LEA or UNC school system, it does not have to be bid.

Convenience Contract - This is a contract based on an ITS bid. Approval must be obtained from ITS for these services. Once approval has been obtained, it can be entered into the e-procurement system. In the comments field the ITS approval number must be referenced. The requisition should be entered following the procedure for a contract of \$5,000.00 or less, no matter what the amount. When the Contract Administrator approves the contract, a "Debarment Statement" will be attached to the order. The contractor must fill out and sign this statement and return it to the Contract Administrator. No invoices can be paid until this documentation is returned

Contract Amendment - A contract is to be amended whenever there is a change in the amount, dates, or required service. If the contract is \$5,000.00 or less, a change is only required in e-procurement. If the contract is over \$5,000.00, amended paperwork will need to be submitted. If the contract was approved by State Purchase & Contract or State ITS, additional approval will have to be obtained. **Note:** If a Withholding Contract is amended, the same paperwork will have to be filled out as before.

Department of Public Instruction Contract Procedures

Personal Service Contract Rates

Contracted positions should **not** be paid at a rate greater than a similar State position (in accordance with the State Salary Schedule, plus appropriate benefits) performing the same tasks. In addition, the Deputy Superintendent must approve any payment rates that **exceed** the following rates:

State Hearing Review Officers may be paid a maximum rate of \$100 per hour.

District School Assistance Team Members may be paid a maximum rate of \$75 per hour. School Assistance Team Members may be paid a maximum rate of \$65 per hour.

Any person providing IT technical assistance may be paid a maximum rate of \$75 per hour (this maximum does not apply to IT Supplemental Staffing Convenience Contacts.)

Any person providing other non-IT technical assistance may be paid a maximum rate of \$50 per hour.

Any person providing training services (this does not include presenters/speakers) may be paid a maximum rate of \$50 per hour, not to exceed \$400 for any one day's service. No payment will be allowed for preparation time. (Note: Please see the policy on contracts for presenters/speakers requiring advance approval for contracts over \$1,000 (inclusive of travel costs.)

Any person providing clerical services may be paid a maximum rate of \$20 per hour.

Travel and subsistence may be paid in addition to the contractual fees described above, but the time spent traveling may not count as hours of service reimbursed at an hourly rate. Travel and subsistence will be paid under prevailing State rates and policies.

(Date)

Memorandum

To: (Insert Associate Superintendent's Name)

From: (Insert Director's Name)

Subject: Intent to Contract
(Required for Service Contracts Greater Than \$5,000)

Important Information: Approval of this Memorandum of Intent to Contract is required prior to initiating the contract process. It does not constitute a contract, nor does it imply that a contract will be approved. In that regard, please note that no contractor work can begin until a contract has been approved and signed by both parties. Signed contracts will be returned to the listed DPI Contract Contact Person by the DPI Purchasing and Contracts Section.

Instructions: The questions/information in this memorandum must be completed, and the appropriate approvals obtained prior to initiating a Request for Proposal (RFP) or any contract paperwork, including amendments. All appropriate requested questions and information must be answered and completed, or the form will be returned. If approved, the original memorandum will be forwarded to the Purchase and Contracts Section, and a copy will be returned to the division. If not approved, the original memorandum will be returned to the division.

1. Please complete the following information (If you will use competitive bidding, please insert a short name for the RFP or other bid instrument in the place for Contractor Name; for example: RFP for Parking Services, and do not complete the contract amount or contract dates.)

Contractor Name:

Contract Amount (if this request amends the amount, please enter the amended amount):

Contract Dates:

DPI Contract Contact Person and Telephone Number:

2. Is this a contract amendment? If so, please explain fully why you are amending it.
(Note: If the amendment is for a date extension only, do not answer questions #3 through #12)
3. Why are you initiating a contract? What services will you require?

4. How does the contract add value to the teaching/learning process?
5. Is the service unique and not repetitive with agency activity or other contracts? Please state why this service cannot be performed within the resources of the agency.
6. What is the impact, if you do not contract for these services?
7. If this contract is being paid with grant money, does the grant require the contracted services? Please describe the grant references to these contracted services, and give a synopsis of the grant.
8. Will you use competitive bidding (e.g., RFP?) If yes, skip the remaining questions # 9 through # 12.
9. Are you using an IT Supplemental Staffing Convenience Contract or other type of convenience contract? If yes, please skip question # 10 and complete questions # 11 and # 12.
10. Do you plan to request sole sourcing for this contract? If yes, please complete and attach the required sole source justification memorandum. Sole sourcing is warranted whenever only one acceptable source can be found; sole sourcing should never be the first consideration. (**Important:** The approval of the DPI Section Chief for Purchasing and Contracts, and approval by the Division of Purchasing and Contracts or ITS Procurement Services is required for sole sourced contracts.)
11. Have you contracted with this vendor previously for related services? If yes, please list all contracts with this vendor during the last twelve months.
12. How did you calculate the cost (e.g., what is the cost per hour and number of hours?) If the cost per hour is above the DPI maximum for that type of service per the New Service Contract Policies, please attach the required written permission granted by the Deputy Superintendent.
13. Is this contract for information technology services?

Approved: Yes _____ No _____

Signed: _____ Date: _____
Associate Superintendent

Public Schools of North Carolina

North Carolina Department of Public Instruction

Positions & Contracts by Division as of 11/10/05

	State Positions	Federal Positions	Receipt Positions	Total Positions	Contractors	Total Positions & Contractors
State Board of Education	6.00			6.00	1.00	7.00
State Superintendent	3.00			3.00		3.00
Deputy Superintendent	3.00			3.00		3.00
Agency Operations and Management/Communications	18.95	0.85	2.20	22.00	4.00	26.00
Personnel Relations	7.00	1.00		8.00		8.00
Human Resource Management/Quality Professionals	7.27	1.60	24.13	33.00	2.00	35.00
Accountability Services	23.95	9.05		33.00	5.00	38.00
Professional Teaching Standards Commission	2.00			2.00		2.00
Total Education Management Area	71.17	12.50	26.33	110.00	12.00	122.00
Associate Superintendent Financial & Business	8.82	1.18		10.00	1.00	11.00
School Business Services	25.62	6.13		31.75		31.75
Charter Schools	4.00	2.00		6.00		6.00
Financial Services	31.19	4.81		36.00		36.00
School Support Services	18.01	14.61	33.38	66.00	1.00	67.00
Total Financial and Business Services Area	87.64	28.73	33.38	149.75	2.00	151.75
Associate Superintendent Technology Services	2.70	0.30		3.00		3.00
IT Business Delivery	41.91	6.09		48.00	10.00	58.00
IT Service Management	39.16	2.84	2.00	44.00		44.00
Instructional Technology	16.80	2.20		19.00	5.00	24.00
Total Accountability & Technology Services Area	100.57	11.43	2.00	114.00	15.00	129.00
Associate Supt Curriculum & School Reform Svcs	6.75	26.75		33.50	42.00	75.50
Elementary Education	20.53	22.47	1.00	44.00	1.00	45.00
Middle Grades Education	9.64	21.36		31.00	14.00	45.00
Secondary Education	28.97	21.03		50.00	6.00	56.00
Exceptional Children	9.00	23.00		32.00	17.00	49.00
Total Curriculum & School Reform Services Area	74.89	114.61	1.00	190.50	80.00	270.50
Office of School Readiness	0.20	2.80		3.00	4.00	7.00
Total for DPI	334.47	170.07	62.71	567.25	113.00	680.25



Public Schools of North Carolina

North Carolina Department of Public Instruction

Changes in the Certified Budget 1994-95 through 2005-06

(in thousands)

Year	DPI						Public School Fund Budgets			Total DPI & Public School Fund Budget		
	State Budget	State Positions	Federal & Receipts Budget	Federal & Receipt Positions	Total DPI Budget	Total DPI Positions	State Budget	Federal & Receipts Budget	Total	State Budget	Federal & Receipts Budget	Total
1994-95	59,732	568.14	21,412	220.86	81,144	789.00	3,746,481	469,703	4,216,184	3,806,213	491,115	4,297,328
		72.01%		27.99%			88.86%	11.14%				
1995-96	54,670	363.32	24,292	135.18	78,962	498.50	3,905,771	450,298	4,356,069	3,960,441	474,590	4,435,031
1996-97	54,551	349.21	24,292	147.29	78,843	496.50	4,063,792	450,298	4,514,090	4,118,343	474,590	4,592,933
1997-98	46,134	349.65	23,792	148.85	69,926	498.50	4,464,185	445,928	4,910,113	4,510,319	469,720	4,980,039
1998-99	44,938	353.39	23,792	153.11	68,730	506.50	4,448,256	446,127	4,894,383	4,493,194	469,919	4,963,113
1999-2000	41,476	346.48	37,106	160.27	78,582	506.75	5,221,152	507,393	5,728,545	5,262,628	544,499	5,807,127
2000-01	47,480	345.10	26,806	163.65	74,286	508.75	5,223,558	504,279	5,727,837	5,271,038	531,085	5,802,123
2001-02	49,519	326.06	40,531	159.69	90,050	485.75	5,830,121	608,976	6,439,097	5,879,640	649,507	6,529,147
2002-03	47,503	300.87	40,367	157.88	87,870	458.75	5,847,051	655,015	6,502,066	5,894,554	695,382	6,589,936
2003-04	46,208	300.64	76,323	180.11	122,531	480.75	5,988,842	886,323	6,875,165	6,035,050	962,646	6,997,696
2004-05	46,651	324.53	77,331	207.72	123,982	532.25	6,110,614	885,377	6,995,991	6,157,265	962,708	7,119,973
2005-06	52,546	334.47	82,971	232.78	135,517	567.25	6,555,453	978,586	7,534,039	6,607,999	1,061,557	7,669,556
		58.96%		41.04%			87.01%	12.99%				
% Increase (Decrease) From 1995 till 2006	-12%	-41%	287%	5%	67%	-28%	75%	108%	79%	74%	116%	78%

Additional Responsibilities and Programs Since 1995:

Charter Schools
No Child Left Behind
Leandro Law Suit

ABCs Accountability Program
Closing the Gap
School Report Card

High School Reform
Excellent Schools Act

Note: Positions are as of June 30 except for 2005-06 which are as of Nov 11, 2005

Budgets are per the 307 report and therefore do not contain Legislative increases or benefit adjustments. FY 2005-06 is updated through 11/28/05.

General Overview of Current DPI Contract Positions

The Department of Public Instruction primarily contracts for positions in three (3) major areas:

1) Information Technology

This has historically been a major area for contracted positions. Based on the 2004 STUDY OF THE STRUCTURE AND OPERATION OF THE DEPARTMENT OF PUBLIC INSTRUCTION by the Office of State Budget and Management (and later SB 991), DPI has been working to convert all contract personnel (performing recurring, not temporary, job assignments) to permanent State positions. Primarily, DPI was obtaining personnel through the State's established Convenience Contract process (see page 4 for a definition). The General Assembly authorized the conversion and creation of up to 35 positions in the FY 2003-04 Budget. The legislation required a savings from the conversions of \$500,000. To date, 29 positions have been converted for a savings of \$797,155. Five contracted positions (completing the conversion of all recurring IT contracts) will be converted if the positions are approved at next month's Gov. Ops. Meeting. Ten temporary contracted positions continue in the ITS system's support area.

Extract from the 2004 Study by the Office of State Budget and Management:

"In the IT part of Technology and Accountability Services, over 30 contract full-time equivalent (FTE) positions are reported as performing recurring activities including applications maintenance, LAN/PC support, database administration, security and disaster recovery activities, help desk activities, etc. While a few of those "contract" employees are actually state employees being contracted from a LEA (an administrative fee of 5% is paid to the LEA for keeping the state employees on their payroll), the bulk are private sector contractors. This means that the Department must pay contractor rates, sometimes send these contractor's employees to training on systems for the Department, and risk losing that expertise with little or no backup or advance notice. While there are very legitimate reasons for utilizing contractors, including applications development and project management, it is typically not a wise use of resources to utilize contractors for recurring activities unless there is a real associated cost benefit. The Department has resorted to this extensive use of "contractors" due to the perceived ceiling put on the total number of department positions that shouldn't be exceeded."

Recommendation #8: The Associate Superintendent for Technology Services should prepare and submit a proposal for converting current contract positions being utilized for routine, recurring systems maintenance to state positions. This proposal should include the current contracted costs compared to the cost after conversion.

2) Assistance Teams and LEA Assistance Program (LEAAP)

Provide assistance to schools that are designated low-performing by the State Board of Education. Working with Curriculum and School Reform, the NC State Board of Education assigns state assistance teams to low performing schools. These teams work full time in the schools to improve student achievement and to build capacity of the staff for continuous improvement. Teams are also assigned to selected schools that do not make AYP. The first assistance teams were assigned in FY 1997-98.

General Overview of Current DPI Contract Positions

Assistance Teams and LEA Assistance Program (LEAAP) [cont.]

The objective of each LEAAP team (started in 2003-04) is to identify particular areas for improvement and increase the LEA's capacity to resolve performance issues.

Staffing of these teams is either through personnel being loaned by a LEA to the State for up to 3 years or through contracting directly with the individuals (or company if they are incorporated). This year we have 42 contract positions in the assistance area (37% of all contracts).

3) Curriculum and School Reform Services

Over 50% of the current contract personnel are related to new federal funding. Since 1994-95, we have received 17 new federal grants (we now have 41 federal grants). Funding for federal programs and other receipts for the DPI has increased \$61.5 million since FY 1994-95. In total, federal and receipt resources have increased over \$500 million during this time. Significant reporting and additional accountability requirements have accompanied these additional resources.

Initially, the DPI did not request new positions for these increased administrative requirements, choosing to contract with LEAs to employ the individuals on their payroll and assign them to work at DPI. The reasons were the perceived 'cap' in DPI personnel and the delay in creating receipt supported positions. Over the last 3 years, the General Assembly has authorized the creation of over 65 federal and 10 receipt supported positions. Some of these positions were new positions; however, the majority were to be used to eliminate contracted positions and create State permanent positions (supported with federal or receipt funds). We do not realize significant savings from these conversions. Unlike the ITS positions which were with companies, these contracts are with school systems so the contracted employees can continue to receive all their State benefits (retirement, etc.). Some contracts included a 5% administrative fee; however, most LEA contracts do not. Therefore, the conversion does not save significant resources and does not cost the State additional resources.

Currently we have 58 contracted positions through federal funds (51% of all contracted personnel). 17 of these are for children with disabilities. We have been very fortunate to receive significant additional funding and new federal funding in this area. We will continue to request positions through Gov. Ops and during the Budget process to convert these contracts to permanent positions.