

SL 2014-120 Report Duplin County Environmental Health

Part 1A: On-site Water Protection Section: Standardize Certain Regulatory Procedures

Reference Session Law 2014-120, Section 29. (b).

The On-site Water Protection section of the Duplin County Health Department receives regulatory submittals relative to the On-site Water Protection Branch to ensure regulatory compliance. (Referral is made to the On-site Water Protection Branch SL 2014-120 Report DHHS DPH EHS (I) (f).

- I. Systems with design daily flow $\geq 3,000$ total gallon per day. [15A NCAC 18A .1938 (e)] or for treatment of industrial process wastewater (IPWW) [15A NCAC 18A .1938 (f)]. (Referral is made to On-Site Water Protection Branch SL 2014-120 Report DHHS DPH EHS (I) Systems with design daily flows $\geq 3,000$ total gallon per day. or for treatment of industrial process wastewater (IPWW).
 - A. Receive application
 - B. Assign Staff
 - C. Notify state regarding need for review and convey materials to the State.
 - D. Assist the State with processes outlined in Part 1A, Section I of the State report
- II. Design plans and specification pursuant to Rule .1938 (f).
 - A. Receive application.
 - B. File a Request for Review describing which elements of the Submittal the OSWP should review.
 - C. Convey the Regulatory Submittal and Request to Review to the OSWP.
 - D. Assist the State with processes outlined in Part 1A, Section II.B. of the State Report.
- III. Design daily flow review pursuant to Rule .1949.
 - A. Receive application.
 - B. File Request for Review for a proposed submittal based on Rule .1949 and convey it to the OSWP with the Regulatory Submittal.
 - C. Assist the State with processes outlined in Part 1A, Section II.A of the State report.
- IV. Design plans and specifications for flow reduction utilizing low-flow fixtures or low-flow technologies pursuant to Session Law 2013-413 or 2014-120. The procedure below is for reviews conducted on the local level only.
 - A. Receive application.
 - B. Conduct Review.

- C. Provide a response to the Submitting Party that includes:
1. *An approval of the system* engineering plans and specifications, or
 2. *A request for revisions* that include:
 - a. A section detailing any required revisions with citation of applicable statute or rule(s);
 - b. A section detailing any suggested or recommended revisions based upon current knowledge base (guidance, manuals or standards of practice).
 3. *A request for additional information* that includes:
 - a. A section detailing any required additional information with citations of applicable statute or rule(s) and;
 - b. A section detailing any suggested additional information based upon current knowledge base (guidance, manuals, or standards of practice).
 - c. Detailed listing of fixtures and practices that will be used in the facility to achieve flow reduction.

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Part 1B: Food Protection and Facilities: Standardize Certain Regulatory Review Procedures

Reference Session Law 2014-120, Section 29 (b).

The Food and Lodging staff of the Duplin County Environmental Health, acting as authorized agents of the Department, review individual food establishment plans. Plans for construction of public swimming pools are also reviewed by the local health department staff, acting as agents of the Department, with technical assistance from the FPF staff. Plan review checklists are used to assure uniform review for compliance with the rules. The Food Protection and Facilities Branch (FPF) reviews plan submittals for prototype food establishments to be franchised in multiple counties.

- A. Application is received. A Food Establishment Permit Application and/or Food Service Plan Review Application is submitted for food service establishments. Public Swimming Pool Plan Review applications are received for the plan review of pools.
- B. Plans are reviewed according to applicable Rules and Regulations.
- C. A written response is provided to applicant.
 - a. Approval of plans and specifications.
 - b. Request for additional information
 - c. Revisions are requested.

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Part 2A: On-site Water Protection Informal Internal Review Processes

And

Procedures to Develop and Maintain a List of Review Engineers

Reference Session Law 2014-120, Section 29 (c).

The Duplin County Environmental Health Department does not have specific local procedures for Informal Internal Review of On-site Water Protection Regulatory Submittals filed by a PE.

- I. The Duplin County Environmental Health Department will forward any request of an Informal Internal Review of an engineered design to the State in accordance with Part 2A Section III of the State Report (SL 2014-120 Report DHS DPH EHS).
- II. A list of PEs available for Informal Internal Review will be developed in accordance with Part 2A Section IV of the State Report (SL 2014-120 Report DHS DPH EHS).
 - a. Duplin County Environmental Health will utilize the OSWP Branch list of PE's for informal reviews in accordance with SL 2014-120 Report DHHS DPH EHS Part 2A, IV.

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Part 2B: Food Protection and Facilities Informal Internal Review Processes

And

Procedures to Develop and Maintain a List of Review Engineers

Reference Session Law 2014-120, Section 29 (c).

The Duplin County Environmental Health Department does not have specific local procedures for Informal Internal Review of Food Protection and Facilities Regulatory Submittals filed by a PE.

- I. The Duplin County Environmental Health Department will forward any request of an Informal Internal Review of an engineered design to the State in accordance with Part 2B Section II of the State Report (SL 2014-120 Report DHS DPH EHS).
- II. A list of PEs available for Informal Internal Review will be developed in accordance with Part 2B Section III of the State Report (SL 2014-120 Report DHS DPH EHS).
 - a. Duplin County Environmental Health will utilize the Food Protection and Facilities Branch list of PE's for informal reviews in accordance with SL 2014-120 Report DHHS DPH EHS Part 2B, III.

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Part 3A: Onsite Water Protection Review of Working Job Titles

Reference Session Law 2014-120, Section 29. (h).

- I. Review the Working Job Titles of every employee with job duties that include the review of Regulatory Submittals.
 - A. The Duplin County Environmental Health Department On-site Water Protection Section does not have any employees with the term engineer in their working job title.

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Part 3B: Food Protection and Facilities Review of Working Job Titles

Reference Session Law 2014-120, Section 29. (h).

- I. Review the Working Job Titles of every employee with job duties that include the review of Regulatory Submittals.
 - A. The Duplin County Environmental Health Department Food Protection and Facilities Section does not have any employees with the term engineer in their working job title.