



Stormwater Permit Application

Edgecombe County Planning Department
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Tarboro, NC 27886

Visit us at our web site:
www.edgecombecountync.gov/planning

Section A. SUMMARY INFORMATION

DEVELOPMENT NAME: _____
LOCATION: _____
PARCEL IDENTIFICATION NUMBER: _____
TOTAL ACRES: _____ **AVERAGE LOT SIZE:** _____
LOT AREA: _____ **RIGHT-OF-WAY AREA:** _____ **COMMUNITY AREA:** _____

CLIENT (Owner of Developer)

Name(s): _____
Address: _____

Zip: _____
Telephone: _____ **Fax:** _____
Email Address: _____

CONSULTANT (Person to contact regarding questions or revisions to the plan):

Company: _____
Contact Name(s): _____
Address: _____

Zip: _____
Telephone: _____ **Fax:** _____
Email Address: _____

ALL ITEMS ON THIS APPLICATION MUST BE ADDRESSED PRIOR TO SUBMITTAL.

ALL INCOMPLETE SUBMITTALS WILL BE RETURNED.



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Section B. SUBMITTAL CHECKLIST AND PROCEDURE

- (1) THIS APPLICATION IS FOR STORMWATER APPROVAL AND MUST BE SUBMITTED WITH ALL CONSTRUCTION PLANS THAT REQUIRE STORMWATER BMP'S**
 - (2) PLANS MUST BE SUBMITTED TO THE EDGECOMBE COUNTY PLANNING OFFICE**
 - (3) INITIAL REVIEW OF THE STORMWATER MANAGEMENT PLAN WILL BE DONE BY PLANNING STAFF, THEN PASSED ON TO THE ENGINEER CONTRACTED WITH THE COUNTY FOR AN INDEPTH REVIEW.**
 - (4) APPROVAL WILL COME FROM THE COUNTY ONLY AFTER IT IS DEEMED IN COMPLIANCE WITH THE EDGECOMBE COUNTY STORMWATER MANAGEMENT PROGRAM FOR NUTRIENT CONTROL.**
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PLEASE INCLUDE ALL OF THE FOLLOWING (CHECK OFF). Please check the list below carefully before you submit:

- ☐ **ALL NECESSARY REVIEW FEES** (\$500 minimum, + all associated fees to be paid by applicant prior to permit issuance)
 - Checks may be made payable to Edgecombe County
 - Payments may be made by cash or check
- ☐ **PIEDMONT TAR-PAM CALCULATION WORKSHEETS AND PRE AND POST DEVELOPMENT PEAK FLOW CALCULATIONS**
 - These worksheets may be downloaded from the North Carolina Division of Water Quality's website <http://portal.ncdenr.org/web/wq/ps/nps/tarpamlico> (Please be sure to use the Piedmont version).
 - Refer to Section 2-E of the Program Document for the Edgecombe County Stormwater Program for Nutrient Control for the formula for calculating peak runoff.
- ☐ **SIX (6) SETS OF STORMWATER MANAGEMENT PLANS**
 - Maximum sheet size shall not exceed a size of 24" by 36"
 - See A-1-2 of the Edgecombe County UDO for appropriate scale of map
 - Preliminary plans do not need an engineer's, surveyor's or landscape architect's seal.



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Section C. DATA TO BE SHOWN OF PLANS

(A) Certification

All plans shall be prepared and sealed by a qualified professional who also certifies under seal that the plan, including engineering detail, conforms to the minimum requirements established by this ordinance.

(B) Key Information

All plans shall include a site plan, which at a minimum clearly indicates the following features applicable to the application unless the Stormwater Administrator determines that certain elements are not appropriate or are unnecessary for a particular application:

- 1) Title Block (*See A-1-2 – A-1-3 of the Edgecombe County UDO for more detail*)
- 2) Zoning district(s) within the property and adjacent properties
- 3) Existing land use within the property and on adjacent properties
- 4) Plat book or deed book
- 5) Names of adjoining property owners (*or subdivision or developments of record with plat book reference*)
- 6) Tax map, block, and parcel(s) number
- 7) Vicinity map showing location of site relative to surrounding area
- 8) Corporate limits, county lines and other jurisdiction lines, if any, on the tract
- 9) Registration and seal of land surveyor
- 10) North arrow and orientation (north arrow shall not be oriented towards bottom of map)
- 11) Source of property boundaries signed or sealed by a registered land surveyor, architect, landscape architect or engineer
- 12) Boundaries of the tract to be subdivided or developed (*see A-1-4 of UDO for more detail*)
- 13) Location and descriptions of all monuments, markers and control corners
- 14) Existing property lines on tract to be subdivided. If existing property lines are to be changed, label as 'old property lines' and show as dashed lines
- 15) Dimension, location and use of all existing and proposed buildings; distances between buildings measured at the closest point; distance from buildings to the closest property lines; building setback lines. A dashed line should be shown on the plat outlining all known structures, ponds or lakes removed or filled
- 16) The name and location of any property or building on the National Register of Historic Places or locally designated historic property
- 17) Railroad lines and right-of-ways
- 18) Water courses, ponds, lakes or streams



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- 19) Marshes, swamp or other wetlands
- 20) Vegetative Cover
- 21) Areas to be dedicated or reserved for the public or a local jurisdiction
- 22) Areas designated as common area or open space under control of an Owners' Association
- 23) Proposed building locations for zero lot-line developments
- 24) Location of manufactured dwellings spaces and whether they are designated for single or double wide dwellings
- 25) Typical diagram of manufactured dwelling space
- 26) Location of designated recreation areas and facilities
- 27) Location of floodway and floodway fringe from Flood Hazard Boundary Maps and cross-section elevations
- 28) Existing and proposed topography (*see A-1-5 of UDO for more detail*)
- 29) Proposed lot lines and dimensions
- 30) Square footage of all proposed lots under an acre in size and acreage for all lots over an acre in size
- 31) Site calculations including; acreage in total tract, acreage in public open space, total number of lots proposed, linear feet in roads, area in newly dedicated right-of-way
- 32) Lots sequenced or numbered consecutively
- 33) Edgecombe County Health Department information for subdivisions without public sewer available (*see A-1-6 – A-1-7 of UDO for more detail*)
- 34) Road data illustrating (*see A-1-8 of UDO for more detail*)
- 35) Existing and proposed roads (*see A-1-8 of UDO for more detail*)
- 36) Location, dimension and type of all easements
- 37) Utility layout plan (*see A-1-9 of UDO for more detail*)
- 38) Stormwater Management Plans (*see A-1-9 – A-1-10 of UDO for more detail*)
- 39) Documentation of Submission of an Erosion Control Plan, if disturbing greater than one acre
- 40) Documentation of Approval or an Erosion Control Plan, if disturbing greater than one acre
- 41) Evidence of Notification to US Army Corps of Engineers of Earth Disturbing Activities in wetlands, if applicable
- 42) Landscaping Plan (*see A-1-10 of UDO for more detail*)
- 43) Existing and proposed signs
- 44) Location, dimension and details of proposed clubhouses, pools, tennis courts, tot lots or other common area recreation facilities



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45) See A-1-11 – A-1-12 of UDO for more detail on required Certificates

(C) Supplemental Information

In addition to this written application and plans, whenever the nature of the proposed development makes information or documents such as the following relevant, such documents or information shall be provided. The following is a representative list of the types of information or documents that may be requested at the time of plat or plan submission:

- 1) Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use it in the manner requested, or is the duly appointed agent of such a person
- 2) Certifications from the appropriate agencies that proposed utility systems are or will be adequate to handle the proposed development and that all necessary easements have been provided
- 3) Detailed descriptions of recreational facilities to be provided
- 4) Legal documentation establishing homeowners' associations or other legal entities responsible for control over required common areas and facilities.
- 5) Bonds, letters of credit, or other surety devices
- 6) A traffic impact study performed and prepared by a qualified transportation or traffic engineer or planner
- 7) Time schedules for the completion of phases in staged development
- 8) The environmental impact of a development, including its effect of historically significant or ecologically fragile or important areas and its impact on pedestrian or traffic safety or congestion
- 9) If any road is proposed to intersect with a state maintained road, a copy of the application for driveway approval as required by the Dept. of Transportation, Division of Highways Manual on Driveway Regulations
- 10) Proposed deed restrictions or covenants to be imposed upon newly created lots

**PLEASE REFER TO THE EDGECOMBE COUNTY STORMWATER
MANAGEMENT PROGRAM FOR NUTRIENT CONTROL AND THE
EDGECOMBE COUNTY UNIFIED DEVELOPMENT ORDINANCE TO ASSIST
IN COMPLETING THE REQUIREMENTS OF THE APPLICATION**

Please include only the information that is applicable to your project in the Stormwater Management Plan and Site Plan

Do not forget to include the application when submitting the Plan(s) for review