



Montgomery County Health Department Environmental Health Division

217 South Main St.
Troy, NC 27371
Courier # 03-96-09

Phone (910) 572-8175
Fax (910) 571-0912

SL 2014-120 Section 29 (b) Report Montgomery County Environmental Health

This report is in reference to Session Law 2014-120 Section 29 (b) requirements

Part 1A: On-site Water Protection: Standardize Certain Regulatory Review Procedures

- I. Systems with design daily flows $\geq 3,000$ total gallons per day [15A NCAC 18A .1938(e)] or for treatment of industrial process wastewater (IPWW) [15A NCAC 18A .1938(f)].
 - A. Receive application. Fees collected in accordance with the approved fee schedule.
 - A. Assign to staff.
 - B. Notify state regarding need for review and convey materials to the State.
 - C. Assist the State with processes outlined in Part 1A, Section I of the State report.
- II. Design plans and specifications pursuant to Rule .1938(f)
 - A. Receive application. Fees collected in accordance with the approved fee schedule.
 - B. File a Request for Review describing which elements of the Submittal the OSWP branch should review.
 - C. Convey the Regulatory Submittal and Request to Review to the OSWP.
 - D. Assist the State with processes outlined in Part 1A, Section II.B of the State report
- II. Design daily flow review pursuant to Rule .1949
 - A. Receive application. Fees collected in accordance with the approved fee schedule.
 - B. File Request for Review for a proposal submitted based on Rule .1949 and convey it to the OSWP branch with the Regulatory Submittal.
 - C. Assist the State with processes outlined in Part 1A, Section II.A of the State report
- III. Design plans and specifications pursuant to Rule .1948(d)
 - A. Receive application. Fees collected in accordance with the approved fee schedule.
 - B. File Request for Review for a proposal submitted based on Rule .1948(d) and convey it to the OSWP branch with the Regulatory Submittal.
 - C. Assist the State with processes outlined in Part 1A, Section II.C of the State report.
- IV. Design plans and specifications for flow reduction utilizing low-flow fixtures or low-flow technologies pursuant to Session Law 2013-413 or 2014-120. The procedure below is for reviews conducted on the local level only.
 - A. Receive application. Fees collected in accordance with the approved fee schedule.
 - B. Conduct Review.
 - C. Provide a response to the Submitting Party that includes:
 - a. *An approval of the system* engineering plans and specifications, or
 - b. *A request for revisions* that include:

- (a) A section detailing any required revisions with citation of applicable statute or rule(s);
- (b) A section detailing any suggested or recommended revisions based upon current knowledge base (guidance, manuals or standards of practice).
- c. *A request for additional information* that includes:
 - (a) A section detailing any required additional information with citations of applicable statute or rule(s) and;
 - (b) A section detailing any suggested additional information based upon current knowledge base (guidance, manuals, or standards of practice).

Part 1B: Food Protection and Facilities: Standardize Certain Regulatory Review Procedures

- I. Design plans and specifications for Food Protection Facilities and Public Swimming Pools are reviewed in accordance with the applicable rules and established state guidance. The procedure below is for reviews conducted on the local level only.
 - A. Receive application. An application for Food Service Plan Review is submitted for Food Protection reviews. A Public Swimming Pool Plan Review Application is submitted for pool plan reviews. Fees are collected in accordance with the approved fee schedule.
 - B. Conduct Review based applicable rules and statutes and in accordance with state guidance.
 - C. Provide a response to the Submitting Party that includes:
 - a. *An approval of the facilities* engineered plans and specifications, or
 - b. *A request for revisions* that include:
 - (a) A section detailing any required revisions with citation of applicable statute or rule(s);
 - (b) A section detailing any suggested or recommended revisions based upon current knowledge base (guidance, manuals or standards of practice).
 - c. *A request for additional information* that includes:
 - (a) A section detailing any required additional information with citations of applicable statute or rule(s) and;
 - (b) A section detailing any suggested additional information based upon current knowledge base (guidance, manuals, or standards of practice).

**Part 2A: On-site Water Protection Informal Internal Review Processes
Procedures to Develop and Maintain a List of Review Engineers**

- I. If a Submitting Party requests an Informal Review of an engineered design, the request will be forwarded to the state in accordance with Part 2A Section III of the State Report.
- II. Montgomery County Environmental Health will utilize the OSWP Branch list of PE's for informal reviews in accordance with Part 2A Section IV of the State report.

**Part 2B: Food Protection and Facilities Informal Internal Review Processes
Procedures to Develop and Maintain a List of Review Engineers**

- I. If a Submitting Party requests an Informal Review of an engineered design, the request will be forwarded to the State in accordance with Part 2B Section II of the State report.
- II. Montgomery County Environmental Health will utilize the Food Protection and Facilities Branch list of PE's for informal reviews in accordance with SL 2014-120 Report DHHS DPH EHS Part 2B, Section III of the State report.

**Part 3A and 3B: Onsite Water Protection and Food Protection and Facilities Review of Working Job
Titles**

- I. The working titles and position descriptions of all Montgomery County staff who review Regulatory Submittals for OSWP and Food Protection are as follows:
 - A. Environmental Health Coordinator
 - B. Environmental Health Specialist