

Report to the Environmental Review Commission

Pursuant to S.L. 2014-120, Sec. 29 REFORM AGENCY REVIEW OF ENGINEERING WORK

January 14, 2015

Name of Local Government Unit: *Town of Montreat*

Approved/delegated program subject to reporting requirements:

☐ Sedimentation/erosion control

☒ Stormwater

☐ Water/sewer

☐ Cross-connection

☐ 401 certifications

☐ Other **Type program name**

Type name of person preparing report

David Currie

Type date

1/7/2015

***Submit this report electronically to Mariah Matheson, Commission Assistant,
Environmental Review Commission, at Mariah.Matheson@ncleg.net.***

Name of local government unit: Town of Montreat

Please attach any written procedures that may have been developed to implement the provisions of this law.

☒ Check to indicate that this plan review program implemented procedures whereby plan reviewers distinguish between plan changes that are required by statutory or other legal authority and those that the reviewer offers as suggestions for improvement. Refer to S.L. 2014-120, Section 29.(b)(1) for further details about this requirement.

☒ Check to indicate that this plan review program identifies the statutory or regulatory authority for any revisions or requests for additional information that are required by the program in order to grant the requested plan permit, approval, or license. Refer to S.L. 2014-120, Section 29.(b)(2) for further details about this requirement.

☒ Check to indicate that this plan review program implemented procedures for local governments to follow when (1) a Professional Engineer submits a sealed design or practice that is not in the local government's guidance, manuals, or standard operating procedures, and (2) the submitting Professional Engineer requests additional internal review of that design or practice. Refer to S.L. 2014-120, Section 29.(c)(1) for further details about this requirement.

☒ Check to indicate that this plan review program established a procedure whereby the plan reviewer's supervisor OR the approving/delegating state agency can provide further review and oversight of these design details. Refer to S.L. 2014-120, Section 29.(c)(1) for further details about this requirement.

☒ Check to indicate that this plan review program either employs a Professional Engineer who can conduct further review of these innovative designs, or maintains a list of consulting Professional Engineers of the local government unit's choice that may conduct this review, if requested by and paid for by the submitting Professional Engineer. Refer to S.L. 2014-120, Section 29.(c)(1) for further details about this requirement.

☒ Check to indicate that this plan review program established an informal internal process to address disputes when a plan reviewer identifies a change to the plans as being "required" under a specific, identified legal authority. Refer to S.L. 2014-120, Section 29.(c)(2) for further details about this requirement.

☐ Check to indicate that this plan review program discontinued use of the word "engineer" in the job titles of all program employees whose responsibilities include review of plans in affected programs, *unless* those employees hold Professional Engineer licenses. Refer to S.L. 2014-120, Section 29.(h) for further details about this requirement. ***N/A – We have no staff members with "engineer" in their position title.***

Name of local government unit: [Town of Montreat]

☒ Check to indicate that this plan review program reviewed the titles of all employees conducting plan reviews for this program. Refer to S.L. 2014-120, Section 29.(h)(1) for further details about this requirement.

☐ Check to indicate that this plan review program proposed revisions to those employees' job titles in order to eliminate use of the word "engineer" when publicly identifying those employees, if those employees do not hold Professional Engineer licenses. Refer to S.L. 2014-120, Section 29.(h)(2) for further details about this requirement. **N/A**

Additional information: The Town of Montreat has an active NPDES-MS4 Stormwater Permit from NCDENR. Our Sedimentation/Erosion Control authority is delegated to Buncombe County, NC through their program. We also own and operate a well-based public water supply utility licensed by the state. As the Building Inspector/Code Administrator for the town, I am required to administer our local stormwater management ordinance and I am also the listed contact person responsible for the administration of our MS4 permit – including review of all plans submitted for both engineered and non-engineered systems proposed. I have received training/certification through joint programs offered by NCDENR and NC Cooperative Extension Service and NCSU-BAE designed to train plan reviewers of Stormwater Best Management Practices (BMP) for compliance with the requirements of local jurisdictional programs and the NCDWQ-Stormwater BMP Manual.

I am not a licensed professional engineer, nor do I claim or use such a term in my job title or description. All questions arising from review of submitted drawings sealed by a design professional, including any novel, innovative or proprietary design features, are subject to review by another NC-licensed professional engineer if matters of required changes are identified as apparent inconsistencies with practices mandated by the State BMP Manual. While as a reviewer I may have questions or even suggestions regarding submitted designs, it is my policy to require that the applicant pay for additional design review if specific regulatory concerns are identified. Although we do not have a P.E. on staff, I maintain a list of local firms with experience and expertise in these design concepts that are resources to which we may direct all necessary referrals.