

Pender County Health Department

...Building a healthier tomorrow...

*Carolyn Moser, BSN, MPA
Health and Human Services Director*

SL 2014-120 Report Pender County Environmental Health

Part 1A: On-Site Wastewater Protection

(All applications for new construction and existing structures utilizing on-site wastewater disposal, must be submitted through the Pender County Zoning Department before submittal to the Pender County Environmental Health Section.)

1. Systems with a design flow of > or equal to 3,000 gallons per day and Industrial Wastewater.
 - A. Application submitted with the Zoning approval.
 - B. Assigned application to On-site Water Program Specialist
 - C. Notify State (Regional Soil Scientist) about application and submit all material to the State.
 - D. Assist the State with any questions or concerns.
2. Systems with a design flow of < 3,000 gallons per day, Type IV and Type V systems.
 - A. Application submitted with the Zoning approval.
 - B. Assign application to the On-site Wastewater Program Specialist.
 - C. Review application and submittal using 15A NCAC 18A .1900 Section and the State website resources page (ehs.ncpublichealth.com/oswp/resources.htm).
 - D. File a request with the State (Regional Soil Scientist) via phone or e-mail and submit application and design.
 - E. Assist the State with any questions or concerns.

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3. Design Daily Flow pursuant to Rule .1949
 - A. Application Submitted with the Zoning approval.
 - B. Assign file to staff (REHS)
 - C. Notify State (Regional Soil Scientist) about the application via phone or e-mail.
 - D. Convey application to the State for review.
 - E. Assist the State with any questions or concerns.
4. Design plans and submittal pursuant to Rule .1948 (d).
 - A. Application submitted with the Zoning approval.
 - B. Assign application to the On-site Wastewater Program Specialist.
 - C. Review file and request a review by the State (Regional Soil Scientist) via phone or e-mail and submit application and design proposal.
 - D. Assist the State with any questions or concerns.
5. Low flow submittals pursuant to Session Law 2013-413 and/or 2014-120.
 - A. Application submitted with the Zoning approval.
 - B. Conduct review
 - C. Provide a response to the applicant that includes:
 - a. Approval Letter
 - b. Request for revision/additional information needed

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Part 1B: Food Protection and Facilities and Swimming Pools: Regulatory Review Process

1. Non-franchise establishments
 - A. Application submitted.
 - B. Application assigned to the Food and Lodging Program Specialist.
 - C. Conduct review based on Laws and Rules stated in:
 - a. North Carolina Food Code Manual
 - b. Rules Governing the Food Protection and Sanitation of Food Establishment (15A NCAC 18A .2600).
 - c. Guidelines for Design, Installation, and Construction of Food Establishments in North Carolina.
 - d. Contact the State (Food and Lodging Regional Specialist) with any questions or concerns.
 - D. Provide a response to applicant that includes:
 - a. Approval Letter
 - b. Request for revision/additional information needed
2. Franchised Establishments
 - A. Application submitted to Pender County Environmental Health Section and the State.
 - B. Application assigned to the Food and Lodging Program Specialist.
 - C. Conduct review based on Laws and Rules stated in:
 - a. North Carolina Food Code Manual
 - b. Rules Governing the Food Protection and Sanitation of Food Establishments (15A NCAC 18A .2600).
 - c. Guidelines for Design, Installation and Construction of Food Establishments in North Carolina.
 - D. Obtain approval letter from the State (Plan Review Unit).
 - E. Provide a response to the applicant that includes:
 - a. Approval letter
 - b. Request for revision/additional information

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3. Swimming Pools
 - A. Application submitted
 - a. New construction of pools requires Zoning approval with site plan and septic approval if using on-site wastewater disposal.
 - b. Existing pools
 - B. Application assigned to Food and Lodging Program Specialist.
 - C. Conduct review based on Laws and Rules for pools (15A NCAC 18A .2500).
 - a. Contact the State (Regional Specialist) via phone or e-mail for questions or concerns.
 - D. Provide a response to applicant that includes:
 - a. Approval letter
 - b. Request for revision/additional information needed.

Part 2A: On-site Water Protection Informal Internal Review Process and Procedures to Develop and Maintain a List of Review Engineers.

- A. A list of PE's available for Informal Internal Reviews will be developed in accordance with Session Law 2014-120.

Part 2B: Food Protection and Facilities Informal Internal Review Process and Procedures to Develop and Maintain a List of Review Engineers.

- A. A list of PE's available for Informal Internal Reviews will be developed in accordance with Session Law 2014-120.

Part 3A: On-site Wastewater Protection Review of Working Job Titles

- A. No engineers in any working job title.

Part 3B: Food Protection and Facilities Review of Working Job Titles

- A: No engineers in any working job title.

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