



STATE OF NORTH CAROLINA
DEPARTMENT OF HEALTH AND HUMAN SERVICES

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

October 18, 2018

SENT VIA ELECTRONIC MAIL

The Honorable Jeff Tarte, Chair
Joint Legislative Oversight Committee on
Information Technology
North Carolina General Assembly
Room 623, Legislative Office Building
Raleigh, NC 27603

The Honorable Jason Saine, Chair
Joint Legislative Oversight Committee on
Information Technology
North Carolina General Assembly
Room 1326, Legislative Building
Raleigh, NC 27601

Dear Chairmen:

Session Law 2015-286, Section 3.1 requires the Department of Health and Human Services to submit an annual report to the House Committee on Appropriations, the House Subcommittee on General Government, the Senate Committee on Appropriations, the Senate Appropriations Committee on General Government and Information Technology, the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management on the use of mobile communication devices.

The report for 2018 includes any changes to the Department policy on the use of mobile devices, the number and types of new devices issued since the last report, the number of each type of device issued, with the total cost for each type, and the total number and cost of all mobile devices issued by the Department.

Should you have any questions regarding this report, please contact Sam Gibbs, Deputy Secretary for Technology and Operations at 919-855-3000 or sam.gibbs@dhhs.nc.gov.

Sincerely,

Mandy Cohen, MD, MPH
Secretary

cc:	Matt Gross	Katherine Restrepo	Theresa Matula	LT McCrimmon
	Leah Burns	Sam Gibbs	Joyce Jones	Deborah Landry
	Marjorie Donaldson	Rod Davis	Pam Kilpatrick	reports@ncleg.net
	Mark Benton	Lisa Wilks	Susan Perry-Manning	Kody Kinsley
	Zack Wortman			

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TEL 919-855-4800 • FAX 919-715-4645

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

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SECRETARY

October 18, 2018

SENT VIA ELECTRONIC MAIL

The Honorable Harry Brown, Chair
Senate Appropriations Committee
North Carolina General Assembly
Room 300B, Legislative Office Building
Raleigh, NC 27603

The Honorable Kathy Harrington, Chair
Senate Appropriations Committee
North Carolina General Assembly
Room 300C, Legislative Office Building
Raleigh, NC 27603

The Honorable Brent Jackson, Chair
Senate Appropriations Committee
North Carolina General Assembly
Room 2022, Legislative Building
Raleigh, NC 27601

Dear Chairmen:

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October 18, 2018

SENT VIA ELECTRONIC MAIL

The Honorable Nelson Dollar, Chair
House Appropriations Committee
North Carolina General Assembly
Room 307B, Legislative Office Building
Raleigh, NC 27603

The Honorable Dean Arp, Chair
House Appropriations Committee
North Carolina General Assembly
Room 529, Legislative Office Building
Raleigh, NC 27603

The Honorable Donny Lambeth, Chair
House Appropriations Committee
North Carolina General Assembly
Room 303, Legislative Office Building
Raleigh, NC 27603

The Honorable Chuck McGrady, Chair
House Appropriations Committee
North Carolina General Assembly
Room 304, Legislative Office Building
Raleigh, NC 27603

The Honorable Justin Burr, Chair
House Appropriations Committee
North Carolina General Assembly
Room 307A, Legislative Office Building
Raleigh, NC 27603

The Honorable John Faircloth, Chair
House Appropriations Committee
North Carolina General Assembly
Room 613, Legislative Office Building
Raleigh, NC 27603

The Honorable Linda P. Johnson, Chair
House Appropriations Committee
North Carolina General Assembly
Room 301D, Legislative Office Building
Raleigh, NC 27603

Dear Chairmen:

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Sincerely,

A handwritten signature in black ink, appearing to read 'Mandy Cohen', with a large, stylized flourish at the end.

Mandy Cohen, MD, MPH
Secretary

cc:	Matt Gross	Katherine Restrepo	Theresa Matula	LT McCrimmon
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SENT VIA ELECTRONIC MAIL

The Honorable John Alexander, Chair
Senate Appropriations Committee on
General Government & Information Technology
North Carolina General Assembly
Room 625, Legislative Office Building
Raleigh, NC 27603

The Honorable Tamara Barringer, Chair
Senate Appropriations Committee on
General Government & Information Technology
North Carolina General Assembly
Room 629, Legislative Office Building
Raleigh, NC 27603

The Honorable Jeff Tarte, Chair
Senate Appropriations Committee on
General Government & Information Technology
North Carolina General Assembly
Room 623, Legislative Office Building
Raleigh, NC 27603

Dear Chairmen:

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October 18, 2018

SENT VIA ELECTRONIC MAIL

The Honorable Dennis Riddell, Chair
House Appropriations Committee on
General Government
North Carolina General Assembly
Room 533, Legislative Office Building
Raleigh, NC 27603

The Honorable George Cleveland, Chair
House Appropriations Committee on
General Government
North Carolina General Assembly
Room 417A, Legislative Office Building
Raleigh, NC 27603

Dear Chairmen:

Session Law 2015-286, Section 3.1 requires the Department of Health and Human Services to submit an annual report to the House Committee on Appropriations, the House Subcommittee on General Government, the Senate Committee on Appropriations, the Senate Appropriations Committee on General Government and Information Technology, the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management on the use of mobile communication devices.

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October 18, 2018

SENT VIA ELECTRONIC MAIL

Mr. Charles Perusse
State Budget Director
Office of State Budget and Management
Room 5200, Administration Building,
Raleigh, NC 27603-8005

Dear Director Perusse:

Session Law 2015-286, Section 3.1 requires the Department of Health and Human Services to submit an annual report to the House Committee on Appropriations, the House Subcommittee on General Government, the Senate Committee on Appropriations, the Senate Appropriations Committee on General Government and Information Technology, the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management on the use of mobile communication devices.

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SECRETARY

October 18, 2018

SENT VIA ELECTRONIC MAIL

Mr. Mark Trogon, Director
Fiscal Research Division
Suite 619, Legislative Office Building
Raleigh, NC 27603-5925

Dear Director Trogon:

Session Law 2015-286, Section 3.1 requires the Department of Health and Human Services to submit an annual report to the House Committee on Appropriations, the House Subcommittee on General Government, the Senate Committee on Appropriations, the Senate Appropriations Committee on General Government and Information Technology, the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management on the use of mobile communication devices.

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NC Department of Health and Human Services Annual Report on Mobile Electronic Communications Devices
As Required by S.L. 2015-286, Section 3.1 (for SFY 2018-2019)
October 18, 2018

Session Law 2015-286, Section 3.1, Reduce State Agency Mobile Device Reporting Frequency, requires each agency to report annually on the following items:

(1) Any changes to agency policies on the use of mobile devices: The Department of Health and Human Services (DHHS) has not changed agency policies on mobile devices since the last report.

(2) The number and types of new devices issued since the last report: DHHS has added 38 Tablets since the last report. DHHS has removed from service 11 Aircards, 282 Feature Phones, 118 Smart Phones, 262 Pagers and 3 Other devices since the last report. These changes represent a net decrease cost of approximately \$373,773.36 per year.

(3) The total number of mobile devices issued by agency: DHHS has issued 4,731 mobile electronic communications devices.

(4) The total cost of mobile devices issued by the agency: Based on August 2018 usage data for cellular phones and air cards obtained via the Department of Information Technology (DIT) contract and billed by DIT and other devices' cost reported by DHHS' divisions, offices, and facilities, DHHS' total annual cost for mobile electronic communications devices is approximately \$1,980,368.40.

(5) The table below summarizes the number and cost of each mobile device type issued by DHHS.

Type of Mobile Electronic Communications Device	Number of Mobile Electronic Communications Devices	Total Monthly Fixed Costs for Mobile Electronic Communications Devices	Total Monthly Variable Costs for Usage and Fees for Devices (See Note 2)	Total Monthly Fixed and Variable Costs	Total Annual Fixed Cost for Mobile Electronic Communications Devices (See Note 3)	Total Annual Variable Costs for Usage and Fees for Devices	Total Annual Fixed and Variable Costs
Air Card (see Note 1)	1,307	\$ 47,726.07	\$ 3,038.02	\$ 50,764.09	\$ 572,712.84	\$ 36,456.24	\$ 609,169.08
Pager	811	\$ 5,940.93	\$ -	\$ 5,940.93	\$ 71,291.16	\$ -	\$ 71,291.16
Cellular Phone	868	\$ 15,164.61	1845.34	\$ 17,009.95	\$ 181,975.32	\$ 22,144.08	\$ 204,119.40
Smart Phone	1,643	\$ 77,988.59	\$ 9,277.38	\$ 87,265.97	\$ 935,863.08	\$ 111,328.56	\$ 1,047,191.64
Tablet with mobile data	101	3818.11	\$ 202.64	\$ 4,020.75	\$ 45,817.32	\$ 2,431.68	\$ 48,249.00
Other (see Note 4)	1	28.84	0.17	\$ 29.01	\$ 346.08	\$ 2.04	\$ 348.12
Total	4,731	\$ 150,667.15	\$ 14,363.55	\$ 165,030.70	\$ 1,808,005.80	\$ 172,362.60	\$ 1,980,368.40

Notes:

(1) Current data sources no longer distinguish between traditional Air Cards, Hot Spot devices or some Tablets utilizing mobile data.

(2) Monthly Usage and Fees vary from month to month for each device. The monthly and annualized costs included in this report are based on August 2018 billing data and other devices' costs reported by DHHS' divisions, offices, and facilities.

(3) Annual Totals are based on multiplying the pertinent Monthly Totals by twelve months.

(4) DHHS identified a devices that is deployed for possibly telemetry/monitoring purposes and may not fall into one of the established categories of devices.