



NC DEPARTMENT OF JUSTICE

CRIMINAL JUSTICE STANDARDS DIVISION

ANNUAL REPORT 2015

N.C. CRIMINAL JUSTICE EDUCATION & TRAINING STANDARDS COMMISSION

The North Carolina Criminal Justice Education and Training Standards Commission, through N.C.G.S. Chapter 17C, establishes minimum employment, training and retention standards for the State's criminal justice officers.

The Commission plans for the effective implementation of innovations in the State's system of criminal justice employment, training and education.

The Commission is comprised of 34 Members who represent

the interests of law enforcement, corrections and juvenile justice personnel.

The Commission conducts its business through three Standing Committees and an Executive Committee.

Executive Committee

Comprised of the Commission Chair and Vice-Chair and the Standing Committee chairpersons and hears reports from the Standing Committees.

Education and Training Committee

Hears reports on issues relating to course curricula and training programs.

Planning and Standards Committee

Responsible for long-range planning activities of the Commission and conducts rule-making hearings.

Probable Cause Committee

Conducts probable cause hearings for officers accused of Commission rules violations.

The Commission and its staff operate under the guidance and direction of a System Plan, which the Commission updates and adopts every three years.

Core Values

The North Carolina Criminal Justice Education and Training Standards Commission is dedicated to meeting the multitude of needs of the criminal justice system in everything it does. The Commission strives to provide quality services to all the citizens of North Carolina. These Core Values guide the Commission in all its decision making and deliberations:

- Make no decision unless it is thoroughly researched, explained and evaluated by Commission members, those they represent and other constituencies.
- Put the concerns of the Criminal Justice System first. The Commission will help the system members, and ultimately the citizens of North Carolina, achieve their

goals. We shall seek their input in all that we can do.

- All persons appearing before the Commission will be courteously received and be allowed to present their point of view in accordance with the laws of North Carolina and Commission procedures.
- Strive to be innovative and responsive in addressing the current and future needs of the Criminal Justice System by a coordinated planning and goal-setting process.
- Be receptive and open to new ideas and concepts, which if implemented, will improve the Criminal Justice System in North Carolina.
- Promote a system where only the most qualified can be selected, employed, and retained by establishing

reasonable, yet exacting standards and require that training and other developmental activities improve the competence and ethical behavior of professional criminal justice officers and staff.

Vision

The system of selection, training, and retention of criminal justice officers will support the continued professional development and growth of all officers and the most effective and ethical provision of protection to all citizens.

Mission

To assure that all of the State's criminal justice officers are both competent and ethical in the conduct of their duties.

The Commission includes representatives appointed by the:

- Governor
- Attorney General
- General Assembly
- University of North Carolina
- N.C. Law Enforcement Training Officers' Association
- North State Law Enforcement Officers' Association
- N.C. Law Enforcement Officers' Association
- N.C. Law Enforcement Women's Association
- N.C. Conference of District Attorneys
- N.C. Association of Chiefs of Police
- N.C. Police Executives Association
- N.C. Criminal Justice Association
- N.C. Community College System
- N.C. League of Municipalities
- Department of Public Safety
- N.C. School of Government
- Director, State Bureau of Investigation
- Colonel, State Highway Patrol
- Juvenile Justice



DIVISION HISTORY



In 1971, the General Assembly adopted the Criminal Justice Training and Standards Council Act.

The Act created the Criminal Justice Education and Training Standards Commission and led to the adoption of minimum entrance standards, as well as mandatory basic training requirements, for all criminal justice officers, effective in 1973.

To ensure a consistent level of competency and professionalism among law enforcement officials, the Criminal Justice Standards Division administers the Commission's mandatory certification and training programs.

These programs now cover all sworn Police, Correctional, Probation/Parole, and Juvenile Justice Officers, and Juvenile Court Counselors.

TRAINING & RESEARCH SECTION

- General & Specialized Instructor Certification Program
- School Accreditation Program
- Concealed Carry Handgun Program
- SMI Certification Program
- Retired LEO Firearm Program
- Professional Certificate Program
- BLET Administration Program
- School Director Certification Program

CERTIFICATION & FIELD SERVICES SECTION

- Company/Campus Police Certification Program
- Correctional Officer Certification Program
- Law Enforcement Certification Program
- Field Auditing Program
- Juvenile Justice, & Juvenile Court Counselor Officer Certification Program
- Probation/Parole Officer Certification Program
- Investigation Unit

TRAINING & RESEARCH SECTION

BASIC LAW ENFORCEMENT TRAINING PROGRAM

The Basic Law Enforcement Training (BLET) Curriculum is designed to prepare entry-level individuals with the cognitive and physical skills needed to become certified law enforcement officers in North Carolina.

The course is comprised of 36 blocks of instruction which cover a range of topics. The BLET course is filled with practical exercises and an extensive ethics section that is woven throughout the curriculum. The BLET course has been thoroughly researched, legally reviewed, and contains the most current law enforcement information available. The Commission mandated 616-hour course takes approximately 16 weeks to complete and concludes with a comprehensive written exam and skills testing.

Upon successful completion of the BLET State Comprehensive Written Examination, the BLET trainee has one year from the date of the State Comprehensive Examination to be duly appointed and sworn as a law enforcement officer in North Carolina. However, most agencies include an additional period of field training.

FOR MORE INFORMATION

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EXAM ADMINISTRATION

The division's staff administers Commission-mandated exams.

Types of exams administered:

- Specialized Instructor
- General Instructor
- BLET
- SMI

FAST FACTS

*Our Division administered over
3,948 exams in 2015.*

FOR MORE INFORMATION

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SCHOOL DIRECTOR CERTIFICATION PROGRAM

School Directors include directors over the Community College SMI Programs, the BLET Programs, and General Instructor Programs.

Our annual School Director's Conference will be held on August 2, 2016 at Wake Technical Community College.

FAST FACTS

*There are currently **250**
certified School Directors
and Qualified Assistants,
and **78** accredited
schools.*

FOR MORE INFORMATION

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Dawn Suffel

School Director Certification
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CONCEALED CARRY HANDGUN PROGRAM

The Concealed Carry Handgun (CCH) Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12 (a)(4).

The Commission, through the Criminal Justice Standards Division of the North Carolina Department of Justice, will review the qualifications submitted by the prospective instructor and review the course material. The Criminal Justice Standards Division will mail the prospective instructor a certification letter once certification as an instructor and approval of the submitted course material is completed.

FAST FACTS

*There are currently **1,969** CCH Instructors in NC.*

*In 2015 the Division issued over **110,250** CCH certificates.*

FOR MORE INFORMATION

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RETIRED LAW ENFORCEMENT OFFICER FIREARMS CERTIFICATION PROGRAM

In 2007, the North Carolina General Assembly enacted legislation to allow for the NC Criminal Justice Education and Training Standards Commission to “establish standards and guidelines for the annual firearms certification of qualified retired law enforcement officers.”

This action was a result of the passage by the US Congress of the Law Enforcement Officers Safety Act of 2004 (known as H.R. 218) which allows for qualified and trained active law enforcement officers and retired law enforcement officers to carry concealed weapons nationwide. Following a lengthy process, the program for qualification of retired officers has now been developed.

Under the federal law, retired law enforcement officers may carry concealed firearms nationwide if they meet the definition of a “qualified retired law enforcement officer” as specified in H.R. 218 and have, within the most recent 12-month period, met the State’s standards for training and qualification for active law enforcement officers to carry firearms.

FAST FACTS

There were **735** approved RLEO Certifications in 2015.

FOR MORE INFORMATION

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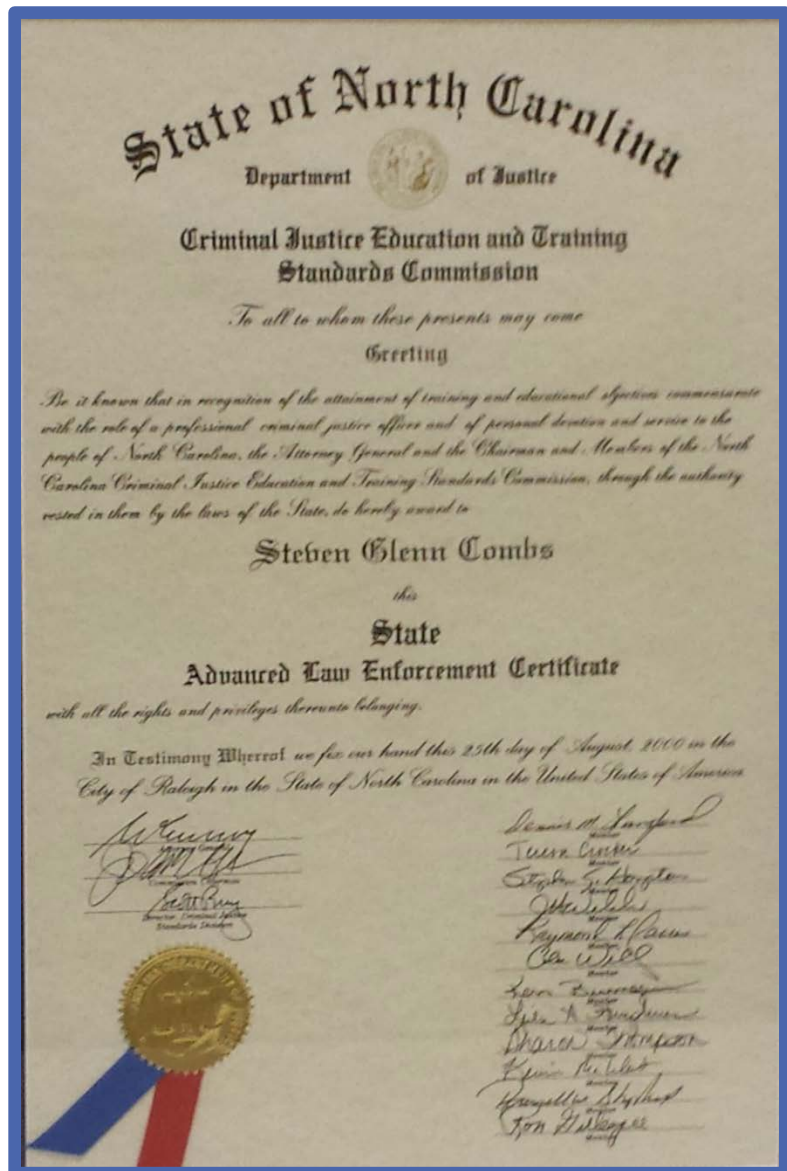
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PROFESSIONAL CERTIFICATE PROGRAM

In order to recognize the level of competence of law enforcement officers serving governmental agencies within the State, foster interest in college education and professional law enforcement training programs, and attract highly qualified candidates into a law enforcement career, the Criminal Justice Education and Training Standards Commission established the Law Enforcement Officers' Professional Certificate Program.

Under this program dedicated officers may receive statewide and nationwide recognition for education, professional training, and on-the-job experience.

The Commission grants these awards under the authority granted pursuant to North Carolina General Statutes, Chapter 17C, and in accordance with 12 NCAC 09D of the NC Administrative Code.



FAST FACTS

During 2015, **492** Advanced Certificates and **474** Intermediate Certificates were awarded to N.C. Criminal Justice Officer Professionals.

FOR MORE INFORMATION

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SPEED MEASURING INSTRUMENT PROGRAM

The Commission is authorized by the State of North Carolina to establish minimum standards and levels of training for RADAR, Time-Distance, and LIDAR operator and instructor certification.

The Speed Measurement Instrument Program encompasses the following activities:

- Approval of all certifications to operate speed measurement instruments
- Curriculum development in conjunction with the Speed Measurement Instrument Committee
- Development and revision of all state-mandated forms related to the speed measurement instrument program
- Review and approval of additional speed measurement instruments to be used in North Carolina

FOR MORE INFORMATION

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GENERAL INSTRUCTOR CERTIFICATION PROGRAM

Any person participating in a Commission-certified criminal justice training course or program as an instructor, teacher, professional lecturer or other participant making presentations to the class shall first be certified by the Commission as an instructor. To qualify for issuance of General Instructor certification, an applicant shall demonstrate to the Commission a combination of education and criminal justice experience, and proficiency in the instructional process.

SPECIALIZED INSTRUCTOR CERTIFICATION PROGRAM

Specialized Instructor certification is required to teach the following topics:

- Driver Training
- Explosives and Hazardous Materials
- Firearms
- First Responder
- Physical Fitness
- Subject Control/Arrest Techniques
- Professional Lecturer

FOR MORE INFORMATION

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FAST FACTS

*There are currently
7,700 certified SMI
operators in N.C.*

*During 2015, our SMI
Program approved
2,631 RADAR
Certifications and
RADAR Re-
certifications.*

*Currently there are
10,456 certified General
Instructors; and **7,382**
Specialized Instructors*

CERTIFICATION & FIELD SERVICES SECTION

ADULT CORRECTION/JUVENILE JUSTICE CERTIFICATION

The Criminal Justice Standards Division is responsible for verifying that every applicant for a Correctional Officer or Probation/Parole Officer position meets the requirements of 12 NCAC 09G .0200.

The Criminal Justice Standards Division is also responsible for verifying that every applicant for a Juvenile Justice Officer or Juvenile Court Counselor position meets the requirements listed under 12 NCAC 09B .0101, 12 NCAC 09B .0116, and 12 NCAC 09B .0117.

FAST FACTS

*Our Corrections Program issued **2,610** certifications and processed **2,703** separations in 2015.*

FAST FACTS

*We currently have **12,100** certified Correctional Officers, **2,200** certified Probation/Parole Officers, **500** certified Juvenile Justice officers, and **435** certified Chief, Juvenile Court Counselors.*

FOR MORE INFORMATION

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Pat Hinnant Corrections Program Assist.

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LAW ENFORCEMENT CERTIFICATION PROGRAM

The Law Enforcement Certification Program is responsible for verifying all potential law enforcement officers meet Commission mandated minimum requirements in accordance with 12 NCAC 09B .0101 and 12 NCAC 09B .0111 for employment as an officer.

Last year the Division conducted four (4) certification workshops. For 2016, certification workshops are scheduled for June 22nd-23rd in Holly Springs, July 27th-28th in Salemburg, and October 12th-13th at Haywood Community College.

FAST FACTS

*During 2015, the Law Enforcement Section processed **1,876** applications, issued **1,803** certifications and processed **1,987** separations.*

*There are currently **443** Law Enforcement Agencies in NC and **18,500** Officers.*

FOR MORE INFORMATION

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INVESTIGATIVE UNIT

The Investigative Unit of the Criminal Justice Standards Division conducts investigations of alleged or suspected violations of the administrative rules 12 NCAC 09A .0204, 09A .0205 and 12 NCAC 09G .0504 & 09G .0505, which have been adopted by the North Carolina Criminal Justice Education and Training Standards Commission in order to ensure that applicants for criminal justice officer positions meet and maintain minimum employment and retention standards.

Investigations may include inquiries of the following:

- Individuals applying for or holding positions which require certification who are employed with any municipal, county or state agency requiring law enforcement officer certification;

- Individuals applying for or holding positions which require certification who are employed with the North Carolina Division of Adult Correction and Juvenile Justice;
- Individuals applying for or holding Company Police Officer commissions; and,
- Allegations of training school improprieties by trainees, instructors or school directors.

Common rule violations include:

- making a material misrepresentation of information on Commission application forms required for certification or accreditation;
- the commission or conviction of a criminal offense which violates Commission rules, such as a felony offense, a Class B misdemeanor, or a DAC misdemeanor;
- exhibiting a lack of good moral character which is expected of a Commission-certified officer; and

- failure to report the disposition of any criminal offense (other than minor traffic offenses) to the Criminal Justice Standards Division, after being awarded criminal justice officer certification, within the 30-day period mandated by the Commission's administrative rules.

FAST FACTS

*There were a total of **187** cases investigated by the Division, with **131** of those cases being referred to the Probable Cause Committee.*

FOR MORE INFORMATION

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COMPANY & CAMPUS POLICE CERTIFICATION PROGRAM

Campus and Company police agencies are a vital part of the criminal justice system. Campus and Company police help enforce laws on private and public school property, at public hospitals, at shopping centers, apartment complexes and office buildings, and even on golf courses and recreational lakes. These agencies and their officers may, by law, provide the same police services within their territorial jurisdiction as do municipal law enforcement officers in North Carolina.

Under Chapter 74E of the North Carolina General Statutes, the Attorney General is given the authority to certify an agency as a company police agency and to commission an individual as a company police officer. For campus police officers, the applicable general statute is found in Chapter 74G.

institution, or a corporation engaged in providing on-site police security personnel services may apply to be certified as a campus or company police agency. A campus or company police agency may also apply to commission an individual designated by that agency to act as a campus or company police officer.

FAST FACTS

*During 2015 the Company and Campus Police Program processed **203** applications and certified **189** officers.*

*There are currently **88** Company and Campus Police Agencies and around **1,000** officers.*

FOR MORE INFORMATION

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CERTIFICATION FOR MILITARY SERVICE MEMBERS

The Criminal Justice Education and Training Standards

Commission honors and respects members of all branches of the armed services. We are pleased to be able to offer a Basic Law Enforcement Training (BLET) course that acknowledges equivalent training and experience of our military service members who meet the requirements of N.C.G.S. §17C-10.1.

FAST FACTS

*During 2015, the Military Evaluation Committee evaluated **53** applications.*

FOR MORE INFORMATION

Richard

Squires Deputy
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A public or private educational institution or hospital, a state

PROGRAM AUDITING

Program audits are conducted by field service coordinators who are responsible for:

- Inspection and certification of classrooms at law enforcement agencies and community colleges where Commission mandated courses are taught;
- Inspection of all equipment required for BLET courses;
- On-site audits of agency files to ensure compliance with Commission rules; and
- Administration of Commission mandated course exams.

Region 1: Ken Bumgarner - Email: kbumgarner@ncdoj.gov

Region 2: Bob Beck - Email: rbeck@ncdoj.gov

Region 3: Mike Register - Email: mregister@ncdoj.gov

Region 4: Alex Setzer - Email: asetzer@ncdoj.gov

Region 5: Mike Brim - Email: rbrim@ncdoj.gov

FAST FACTS

During 2015, the field auditors:

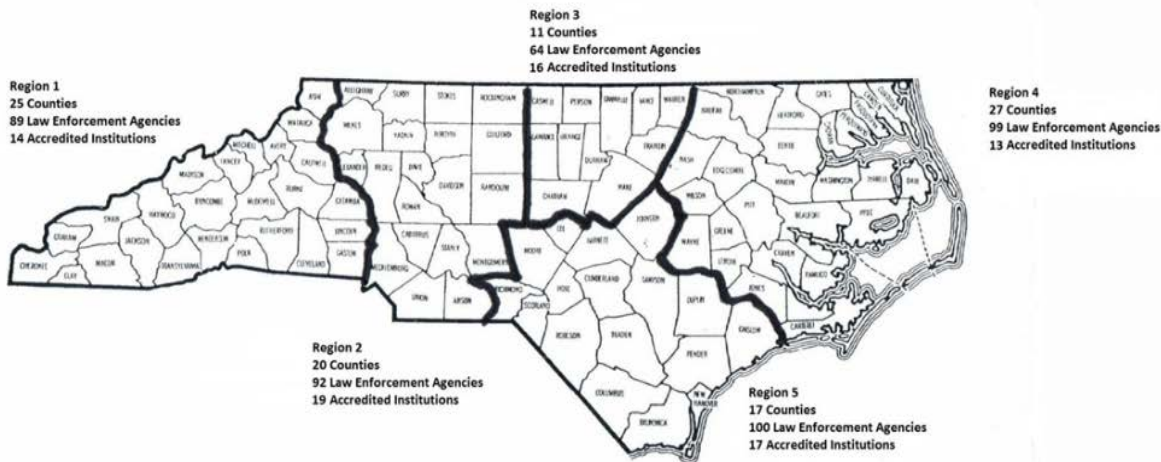
*- Conducted **230** law enforcement department audits*

*-Conducted **89** school inspections*

*-Conducted **18** school renewals*

*-Conducted **17** Concealed Carry Handgun Audits*

*-Taught **10** Training Courses.*



DIVISION NEWS

- Former Chapel Hill Assistant Police Chief Bob Overton, was hired in November as the SMI/Instructor Program Administrator. Our former administrator Tim Presley retired in June.
- We are happy to announce that Charminique Branson was hired in February to replace BLET Program Administrator Merrily Cheek. Merrily Cheek left us in November to take a job closer to home.

- Donna Sears was hired for the Company/Campus Police Program Administer in October to replace Sara Wiggins who left us in February to take a job closer to home.
- Our Recruitment and Retention Study is underway. We are partnered with ECU and Appalachian State University. The results of the study are expected to be released November of 2016.

***Note- Report was revised 10/7/16 to reflect staff changes.**

2016 EVENTS

- The annual School Director's Conference will be held on August 2nd 2016 at Wake Technical Community College.
- The annual certification workshops are June 22nd-23rd in Holly Springs, July 27th-28th in Salemburg, and October 12th-13th at

Haywood Community College.

- Our quarterly Commission Meetings are August 10th-12th and November 16th-18th at Wake Technical Community College - Public Safety Campus.
- The New School Director/Qualified Assistant Orientation is June 2nd at the NCJA- Salemburg.



DIVISION STATISTICS

CERTIFICATION SECTION

	Applications	Certifications	Separations
Law Enforcement	1876	1803	1987
Corrections	NA	2610	2703
Company Police	203	189	NA

FIELD SERVICES

Audits	Renewals	Inspections	CCH Audits	Training Courses Taught
230	18	89	14	10

INVESTIGATION UNIT

Probable Cause Memorandums	Cases Closed out in Accordance with PC Policy	Total Cases
131	56	187

SMI PROGRAM

Certified SMI Operators	Radar Certifications and Radar Re-certifications Approved in 2015
7,700	2,631

GENERAL & SPECIALIZED INSTRUCTOR PROGRAM

Certified General Instructors	Certified Specialized Instructors
10,456	7,382

PROFESSIONAL CERTIFICATE PROGRAM

Advanced Certificates Awarded	Intermediate Certificates Awarded
492	474

RLEO PROGRAM

Approved RLEO Certifications in 2015
735

CCH PROGRAM

Number of Instructors	Certificates Issued 2015
1,969	110,250

TEST ADMINISTRATION PROGRAM

2015 Year Total	Average Tested per Month in 2015	Average Tested per Week in 2015
3948	439	108

SCHOOL DIRECTOR CERTIFICATION PROGRAM

Number of School Directors & QAs
250

2015 MILITARY BLET EVALUATION

	July 27	August 24	September 28	October 26	November 30	December 21	<i>Totals:</i>
Army	8	1	2	1	2	1	15
National Guard	9	2	4	1	0	1	17
Navy	1	0	0	0	1	0	2
Marines	4	0	0	1	1	0	6
Air Force	3	0	2	2	2	0	9
Reserves	1	0	1	0	1	0	3
Coast Guard	0	0	0	1	0	0	1
<i>Totals:</i>	26	3	9	6	7	2	53

CRIMINAL JUSTICE STANDARDS DIVISION

Regions & Counties

(Revised 17 November 2014)

<i>Region 1</i>		<i>Region 2</i>		<i>Region 3</i>		<i>Region 4</i>		<i>Region 5</i>	
<i>Ken Bumgarner</i>		<i>Mike Register</i>		<i>Bob Beck</i>		<i>Alex Setzer</i>		<i>Mike Brim</i>	
1	Ashe	26	Alexander	46	Alamance	57	Beaufort	84	Bladen
2	Avery	27	Alleghany	47	Caswell	58	Bertie	85	Brunswick
3	Buncombe	28	Anson	48	Chatham	59	Camden	86	Columbus
4	Burke	29	Cabarrus	49	Durham	60	Carteret	87	Cumberland
5	Caldwell	30	Davidson	50	Franklin	61	Chowan	88	Duplin
6	Catawba	31	Davie	51	Granville	62	Craven	89	Harnett
7	Cherokee	32	Forsyth	52	Orange	63	Currituck	90	Hoke

8	Clay	33	Guilford	53	Person	64	Dare	91	Johnston
9	Cleveland	34	Iredell	54	Vance	65	Edgecombe	92	Lee
10	Gaston	35	Mecklenburg	55	Wake	66	Gates	93	Moore
11	Graham	36	Montgomery	56	Warren	67	Greene	94	New Hanover
12	Haywood	37	Randolph			68	Halifax	95	Onslow
13	Henderson	38	Rockingham			69	Hertford	96	Pender
14	Jackson	39	Rowan			70	Hyde	97	Richmond
15	Lincoln	40	Stanley			71	Jones	98	Robeson
16	McDowell	41	Stokes			72	Lenoir	99	Sampson
17	Macon	42	Surry			73	Martin	100	Scotland
18	Madison	43	Union			74	Nash		
19	Mitchell	44	Wilkes			75	Northampton		
20	Polk	45	Yadkin			76	Pamlico		
21	Rutherford					77	Pasquotank		
22	Swain					78	Perquimans		
23	Transylvania					79	Pitt		
24	Watauga					80	Tyrrell		
25	Yancey					81	Washington		
						82	Wayne		
						83	Wilson		