



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS

Criminal Case Information System for Public Defenders

[Section 18B.10 of S. L. 2013-360, as amended by Section 18A.2 of S.L. 2014-100 and Section 18B.3 of S.L. 2015-241]

Technology Services Division
October 1, 2015



Introduction

Section 18B.10 of S. L. 2013-360, as amended by Section 18A.2 of S.L. 2014-100 and Section 18B.3 of S.L. 2015-241, provides as follows:

"SECTION 18B.10. The Administrative Office of the Courts, in consultation with the Office of Indigent Defense Services, shall use the sum of three hundred fifty thousand dollars (\$350,000) in funds available to the Administrative Office of the Courts for the 2013-2015 fiscal biennium and the sum of three hundred fifty thousand dollars (\$350,000) in funds available to the Office of Indigent Defense Services for the 2013-2015 fiscal biennium to develop or acquire and to implement a component of the Department's criminal case information system for use by public defenders no later than February 1, 2016. The Administrative Office of the Courts shall make quarterly reports on the development and implementation of this system including costs, milestones, and performance measures, and a final report on the completed implementation of the system by July 1, 2016, to the Chairs of the Joint Legislative Oversight Committee on Justice and Public Safety and to the Chairs of the House of Representatives and Senate Appropriations Subcommittee Committees on Justice and Public Safety and the Senate Appropriations Committee on Justice and Public Safety."

The North Carolina Administrative Office of the Courts (NCAOC), in consultation with the Office of Indigent Defense Services (IDS), respectfully submits this quarterly report pursuant to the legislative mandate.

Project Objectives

A new case management system for public defenders will mitigate the risks and eliminate the performance and support issues associated with legacy CMS-PD by replacing the system statewide with a centralized, Web-based application supported by a centralized DB2 database. After initial implementation, NCAOC will provide key system enhancements identified by IDS and public defenders to reduce workload and improve efficiency. Enhancements will include tools for statewide reporting, new case grouping functionality, conflict checking, workflow and tracking features, automatic emailing of documents and alerts, and several new fields for improved classification of attorneys and events.

Project Approach and Timeframe

North Carolina has 17 public defender districts comprising 31 counties. Development and implementation of the new case management system to all of the districts includes two phases, with a targeted completion date of July 1, 2016.



The first phase included development of CCIS-PD Release 1.0 and deployment to at least one public defender district by August 2015. As of September 30, the system has been deployed in four districts comprising six counties, marking the completion of Phase 1.

The second phase of the project includes statewide implementation and training for public defenders, with a targeted completion date of July 2016. NCAOC has developed an implementation schedule for each of the counties in the public defender districts, which is detailed in Table 1 below.

Table 1. CCIS-PD Statewide Implementation Schedule (current as of September 30, 2015)

#	Public Defender Districts (17 Districts / 31 Counties)	Go Live Target Date	Status	Date Completed
1	District 21 (Forsyth)	July 20, 2015	Complete	July 20, 2015
2	District 14 (Durham)	August 3, 2015	Complete	August 3, 2015
3	District 29B (Henderson, Polk, Transylvania)	August 31, 2015	Complete	August 31, 2015
4	District 28 (Buncombe)	September 21, 2015	Complete	September 21, 2015
5	District 27A (Gaston)	October 5, 2015	In progress	
6	District 15B (Chatham, Orange)	October 19, 2015		
7	District 10 (Wake)	November 9, 2015		
8	District 16A (Hoke, Scotland)	December 7, 2015		
9	District 16B (Robeson)	January 11, 2016		
10	District 12 (Cumberland)	January 25, 2016		
11	District 18 (Guilford)	February 8, 2016		
12	District 5 (New Hanover)	February 22, 2016		
13	District 3B (Carteret)	March 7, 2016		
14	District 3A (Pitt)	March 21, 2016		
15	District 1 (Camden, Chowan, Currituck, Dare, Gates, Pasquotank, Perquimans)	April 11, 2016		
16	District 2 (Beaufort, Hyde, Martin, Tyrrell, Washington)	April 25, 2016		
17	District 26 (Mecklenburg)	June 15, 2016		

Phase 2 also includes development of key enhancements to the system which will be developed and delivered in a series of major releases scheduled for October 30, 2015, February 12, 2016, and June 3, 2016.

Project Cost

The projected cost for development of the initial phase of the project, CCIS-PD Release 1.0, was \$331,477, and NCAOC came in slightly under budget. The estimated cost of the statewide rollout, training, and additional enhancements requested by IDS is \$656,127, including IDS's personnel costs. In order to contribute its mandated share of the project cost, TSD and IDS

agreed that IDS would hire one senior developer and one senior analyst to help build, support, and enhance CCIS-PD going forward. IDS hired both positions in March of 2015, at an annualized cost of \$220,854.

As indicated in Table 2 below, NCAOC remains on schedule to complete the project by July 2016. Costs to date for Phase 2 are slightly higher than expected because some development work scheduled for September and October was shifted to August, resulting in higher than planned personnel cost for this period. This is expected to be offset by reduced development resource usage in the upcoming months.

Table 2. Project Costs

Phase 1		Status	Projected Cost	Actual Cost
Develop CCIS-PD Releases 1.0 and implement in one district by 08.01.2015		Completed 07/20/ 2015	\$331,477	\$325,908
Phase 2	Status	Projected Cost through 09/01/2015	Total Cost through 09/01/2015	Total Projected Cost
Roll out CCIS-PD and train public defenders and staff statewide.	On schedule (see below)	\$132,874	\$141,828	\$656,127
Deliver key enhancements in three major releases	Release 2. 0 Ahead of schedule			

Summary

Phase 1 of the project was successfully completed on time and under budget. Phase 2 of the project continues to be on schedule, and on budget. Feedback on the project from public defenders in districts already implemented is consistently positive, and NCAOC continues to work with IDS to ensure the success of the project.

