



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS

Criminal Case Information System for Public Defenders (CCIS-PD)

[Section 18B.10 of S. L. 2013-360, as amended by Section 18A.2 of S.L. 2014-100 and Section 18B.3 of S.L. 2015-241]

Technology Services Division
January 1, 2016



Introduction

Section 18B.10 of S. L. 2013-360, as amended by Section 18A.2 of S.L. 2014-100 and Section 18B.3 of S.L. 2015-241, provides as follows:

"SECTION 18B.10. The Administrative Office of the Courts, in consultation with the Office of Indigent Defense Services, shall use the sum of three hundred fifty thousand dollars (\$350,000) in funds available to the Administrative Office of the Courts for the 2013-2015 fiscal biennium and the sum of three hundred fifty thousand dollars (\$350,000) in funds available to the Office of Indigent Defense Services for the 2013-2015 fiscal biennium to develop or acquire and to implement a component of the Department's criminal case information system for use by public defenders no later than February 1, 2016. The Administrative Office of the Courts shall make quarterly reports on the development and implementation of this system including costs, milestones, and performance measures, and a final report on the completed implementation of the system by July 1, 2016, to the Chairs of the Joint Legislative Oversight Committee on Justice and Public Safety and to the Chairs of the House of Representatives and Senate Appropriations Subcommittee Committees on Justice and Public Safety and the Senate Appropriations Committee on Justice and Public Safety."

The North Carolina Administrative Office of the Courts (NCAOC), in consultation with the Office of Indigent Defense Services (IDS), respectfully submits this quarterly project status report pursuant to the legislative mandate.

Project Objectives

A new case management system for public defenders will mitigate the risks and eliminate the performance and support issues associated with legacy CMS-PD by replacing the system statewide with a centralized, Web-based application supported by a centralized DB2 database. After initial implementation, NCAOC will provide key system enhancements identified by IDS and public defenders to reduce workload and improve efficiency. Enhancements will include tools for statewide reporting, new case grouping functionality, conflict checking, workflow and tracking features, automatic emailing of documents and alerts, and several new fields for improved classification of attorneys and events.

Project Approach and Timeframe

North Carolina has 17 public defender districts comprising 31 counties. Development and implementation of the new case management system to all of the districts includes two phases, with a targeted completion date of July 1, 2016.



The first phase included development of CCIS-PD Release 1.0 and deployment to one public defender district by August 2015.

The second phase of the project includes statewide implementation and training for public defenders, with a targeted completion date of July 2016. NCAOC has developed an implementation schedule for each of the counties in the public defender districts, which is detailed in Table 1 below.

Table 1. CCIS-PD Statewide Implementation Schedule (current as of December 31, 2015)

#	Public Defender Districts (17 Districts / 31 Counties)	Go Live Target Date	Status	Date Completed
1	District 21 (Forsyth)	July 20, 2015	Complete	July 20, 2015
2	District 14 (Durham)	August 3, 2015	Complete	August 3, 2015
3	District 29B (Henderson, Polk, Transylvania)	August 31, 2015	Complete	August 31, 2015
4	District 28 (Buncombe)	September 21, 2015	Complete	September 21, 2015
5	District 27A (Gaston)	October 5, 2015	Complete	October 5, 2015
6	District 15B (Chatham, Orange)	October 19, 2015	Complete	October 19, 2015
7	District 10 (Wake)	November 9, 2015	Complete	November 9, 2015
8	District 12 (Cumberland)	January 11, 2016	In progress	-
9	District 16B (Robeson)	January 25, 2016	-	-
10	District 18 (Guilford)	February 8, 2016	-	-
11	District 5 (New Hanover)	February 22, 2016	-	-
12	District 3B (Carteret)	March 7, 2016	-	-
13	District 3A (Pitt)	March 21, 2016	-	-
14	District 1 (Camden, Chowan, Currituck, Dare, Gates, Pasquotank, Perquimans)	April 11, 2016	-	-
15	District 2 (Beaufort, Hyde, Martin, Tyrrell, Washington)	April 25, 2016	-	-
16	District 16A (Hoke, Scotland)	May 31, 2016	-	-
17	District 26 (Mecklenburg)	June 15, 2016	-	-

Phase 2 also includes development of key enhancements to the system which will be developed and delivered in a series of major releases scheduled for October 30, 2015 (Release 2.0), February 12, 2016 (Release 3.0), and June 3, 2016 (Release 4.0). The release scheduled for October 30, 2015, included functionality for system-generated emails to the attorneys and popup functionality to provide convenient access to attorney profile information.

Project Cost

The projected cost for development of the initial phase of the project, CCIS-PD Release 1.0, was \$331,477, and NCAOC came in slightly under budget. The estimated cost of the statewide rollout, training, and additional enhancements requested by IDS was \$656,127, including IDS's



personnel costs. In order to contribute its mandated share of the project cost, TSD and IDS agreed that IDS would hire one senior developer and one senior analyst to help build, support, and enhance CCIS-PD going forward. IDS hired both positions in March of 2015, at an annualized cost of \$220,854.

As indicated in Table 2 below, NCAOC remains on schedule to complete the project by July 2016. Costs for Phase 2 are five percent under budget as of December 31, 2015.

Table 2. Project Costs

Phase 1		Status	Projected Cost	Actual Cost
Develop CCIS-PD Releases 1.0 and implement in one district by 08/01/2015		Completed 07/20/ 2015	\$331,477	\$325,908
Phase 2	Status	Projected Cost through 12/31/2015	Actual Cost through 12/31/2015	Total Projected Cost
Roll out CCIS-PD and train public defenders and staff statewide	On schedule	\$358,481.52	\$341,196.65	\$656,127
Deliver key enhancements in three major releases (Releases 2.0, 3.0 and 4.0)	Releases 1.0 and 2.0 were delivered on ahead of schedule and under budget. Release 3.0 expected to be delivered three weeks ahead of projected schedule.			

Summary

Phase 1 of the project was successfully completed on time and under budget. Phase 2 of the project continues to be on schedule, and is currently five percent under budget. Feedback on the project from public defenders in districts already implemented is consistently positive, and NCAOC continues to work with IDS to ensure the success of the project.