

MOTOR FLEET MANAGEMENT – AUDIT RESPONSE

DIRECTOR ROBERT RIDDLE

NOVEMBER 9, 2020

STATE OF NORTH CAROLINA

OFFICE OF THE STATE AUDITOR
BETH A. WOOD, CPA



DEPARTMENT OF ADMINISTRATION

MOTOR FLEET MANAGEMENT

OVERSIGHT OF PERMANENTLY ASSIGNED STATE-OWNED

PERFORMANCE AUDIT
OCTOBER 2019



KEY FINDINGS

- NO OVERSIGHT TO ENSURE COMPLIANCE WITH STATE VEHICLES ASSIGNMENT AND USE POLICIES
- NO OVERSIGHT TO PREVENT UNDERUTILIZATION OF STATE VEHICLES
- NO OVERSIGHT TO ENSURE USE OF CONSISTENT COMMUTING REIMBURSEMENT RATES

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IMPROVED COMMUNICATION

- MONTHLY EMAILS TO AGENCY FLEET COORDINATORS
- QUARTERLY NEWSLETTER
- ANNUAL ASSIGNMENT VERIFICATION REPORT

NEW POSITIONS

- COMPLIANCE FTE
- RISK MANAGEMENT/SAFETY FTE



AUTOMATED QUARTERLY REPORTS

- UNDERUTILIZATION REPORT
 - AGENCIES MUST ACKNOWLEDGE UNDERUTILIZED VEHICLES
- MINIMUM MILEAGE EXEMPTION REPORT
 - AGENCIES MUST SUBMIT ANNUAL EXEMPTION JUSTIFICATIONS



CLEAR COMMUTING RULES

- ON MOTOR FLEET WEBSITE
- SENT TO AGENCY FLEET COORDINATORS
- SENT TO AGENCY CHIEF FINANCIAL OFFICERS (CFOs)
- COVERS AGENCY OWNED AND DEPARTMENT OF ADMINISTRATION (DOA) OWNED VEHICLES



MOTOR FLEET MANAGEMENT DEPARTMENT OF ADMINISTRATION

ROBERT RIDDLE - DIVISION DIRECTOR