

STATE GRANT COMPLIANCE REPORTING

Report Template B: Please use this reporting template for the END OF YEAR report

1. Organization:	
Organization Name:	GiGi's Playhouse – Charlotte, LLC
Organization Tax ID #:	83-2557550
Project/Activity Title:	Directed Grant
Reporting Period:	July 1, 2021 through June 30, 2022
Organization Fiscal Year End:	December 31, 2022
Mailing Address (street, city, state, zip code):	9101 Kings Parade Blvd. #102 Charlotte, NC 28273
Phone Number (area code + number):	980-201-9940
Fax Number (area code + number):	
Contact Person:	Jeanhee Hoffman
Contact Person Title:	President
E-Mail Address:	jhoffman@gigisplayhouse.org

2. Preparer: [PLEASE INDICATE WHO PREPARED THIS INFORMATION BY CHECKING]	<input type="checkbox"/> Employee	<input type="checkbox"/> CPA/Accountant
Name of Preparer: Jeanhee Hoffman	President	
Phone Number: (919) 307-3952		

3. Please provide a list of the Organization's Board Members. [ADD ADDITIONAL PAGES, IF NEEDED]	
Name of Board Member	Board Member Title
Please see attached.	

4. What restrictions are placed upon the grant by the grant award document? If the grant award document does not identify specific restrictions, please identify the intended use of the grant funds as included in the award document.			
<u>Restrictions:</u> None. <u>Intended use:</u> Provide educational, therapeutic, and career-readiness programs to individuals with Down syndrome across the state through in-person, virtual and satellite programming; support the recruitment, vetting, and retention of volunteers; provide 1:1 job training support to adults with Down syndrome and their employers; support ride-share options for participants to engage in programs and internship/employment opportunities; promote and engage in collaboration with community organizations, businesses and schools/universities who support our participants' goals; and address issues that we know affect families of lower socio-economic status (i.e., transportation and tablet/Wi-Fi availability).			
5. Does the organization have a Conflict of Interest policy?	<input checked="" type="checkbox"/> x	<input type="checkbox"/> yes	<input type="checkbox"/> no
6. Is the organization a for profit entity?	<input type="checkbox"/>	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> x <input type="checkbox"/> no

7. Did the organization subgrant or pass down any funds to another organization?			
<input type="checkbox"/> yes <input checked="" type="checkbox"/> x <input type="checkbox"/> no			
If yes, answer the following:			
a. Name of Subgrantee	b. Program Name	c. Amount Subgranted	

8. Program Activities and Accomplishments:
Recipient must complete and submit a separate Program Activities and Accomplishments Report, detailing the program name, the original goals of each program, and a brief narrative of program accomplishments for each funded program. This information is required of all recipients of state funding in an amount greater than or equal to \$25,000.

SCHEDULE OF RECEIPTS AND EXPENDITURES

Report Template C: Please use this reporting template for the END OF YEAR report

9. Organization:	
Organization Name:	GiGi's Playhouse – Charlotte, LLC
Organization Tax ID#:	83-2557550
Organization Fiscal Year End:	December 31, 2022
Mailing Address (street, city, state, zip code):	9101 Kings Parade Blvd. #102 Charlotte, NC 28273
Phone Number (area code + number):	980-201-9940
Fax Number (area code + number):	
Contact Person:	Jeanhee Hoffman
Contact Person Title:	President
E-Mail Address:	jhoffman@gigisplayhouse.org

a. Receipts		
Funding State Agency	Grant Title	Total Receipts
NC DHHS	Directed Grant	\$100,000
b. Expenditures		
Category	Dollar Amount	
Personnel	25,672	
Contracted Services		
(a)Total Personnel/Contracted Svcs Costs:	25,672	
Office Supplies & Materials		
Service Related Supplies	3,000	
(b)Total Supplies & Material Costs:	3,000	
Travel		
Communications & Postage		
Utilities	2,000	
Printing & Binding		
Repair & Maintenance		
Meeting/Conference Expense		
Employee Training (no travel)		
Classified Advertising		
In-State Board Meeting Expenses		
(c)Total Non-Fixed Operating Expense:	2,000	
Office Rent (Land, Buildings, etc.)	25,000	
Furniture Rental		
Equipment Rental (Phones, Computers, etc.)		
Vehicle Rental		
Dues & Subscriptions	2,000	
Insurance & Bonding		
Books/Library Reference Materials		
Mortgage Principal, Interest and Bank Fees		
(d)Total Fixed Charges & Other Expenses:	27,000	
Buildings & Improvements		
Leasehold Improvements		
Furniture/Non-Computer Equip., \$500+ per item		
Computer Equipment/Printers, \$500+ per item		
Furniture/Equip., under \$500 per item		
(e)Total Property & Equipment Outlay:	0	
Purchase of Services		

Contracts with Service Providers	
Stipends/Scholarships/Bonuses/Grants	
(f)Total Services/Contracts:	0
Food	
Other (provide description here):	
Other (provide description here):	
Other (provide description here):	
Other (provide description here):	
(g)Total Other Expenses:	0
Total Expenditures (sum a through g)	\$57,672

Unexpended cash balance (do NOT use with reimbursement grants)

Beginning of the year cash balance	\$100,000
End of the year cash balance	\$42,328

NOTE: If total receipts, expenditures, beginning or ending unexpended grant balance available for expenditures is \$500,000 or more, an audit is required *by G.S. 143C-6-23*.

If there are any questions, please contact the Contract Administrator.

PROGRAM ACTIVITIES AND ACCOMPLISHMENTS REPORT
Report Template D: Please use this reporting template for the END OF YEAR report

Recipient Name:	GiGi's Playhouse – Charlotte, LLC
Recipient Tax ID #	83-2557550
Project/Activity Title:	Directed Grant
Recipient's Fiscal Year End:	December 31, 2022
Report Completion Date:	July 13, 2022
Preparer of This Report:	Jeanhee Hoffman

1. What were the original goals and expectations for the activity supported by this grant?

Provide educational, therapeutic, and career-readiness programs to individuals with Down syndrome across the state through in-person, virtual and satellite programming; support the recruitment, vetting, and retention of volunteers; provide 1:1 job training support to adults with Down syndrome and their employers; support ride-share options for participants to engage in programs and internship/employment opportunities; promote and engage in collaboration with community organizations, businesses and schools/universities who support our participants' goals; and address issues that we know affect families of lower socio-economic status (i.e., transportation and tablet/Wi-Fi availability).

2. If applicable, how have those goals and expectations been revised or refined during the course of the project?

Not applicable.

3. What has the activity accomplished with these grant funds? Please include specific information including facts and statistics to support conclusions and judgments about the activity's impact.

Funds have supported 1,180 hours of participation by individuals with Down syndrome in educational and therapeutic programming. Programming has been possible through the help of volunteers who provided 736 hours of service.

In addition, we've made community connections through:

- Service: GiGi's Playhouse Charlotte led the warm-up at a running event organized by another local organization serving individuals with Down syndrome.
- Teaching: A student from UNCC started a spring internship at GiGi's Playhouse Charlotte
- Learning: GiGi's Playhouse Charlotte teamed up with Carolina Panthers Play60 Camp to inspire athletes of all abilities to participate in a morning of FREE NFL-inspired training provided by the Carolina Panthers training staff.

4. If the activity is a continuing one, briefly summarize future plans and funding prospects.

Building on recent program additions (i.e., Gratitude Committee, LMNOP, Kids Club), we will add new programs as needed. We continue to seek financial and in-kind support for programs through traditional means, including grants/LOIs, fundraising, etc.

If there are any questions, please contact the Contract Administrator.

GiGi's Playhouse Charlotte

Board of Directors

Jeanhee Hoffman, President – 2024 [Executive Director of Raleigh Playhouse - 2022, President – Raleigh Playhouse 6/2016 – 7/2019] Prior: Vice President of Marketing, C.W. Henderson & Associates, Inc.; Raleigh

Dan Schlesing, Treasurer – 2024; Wealth Planning Consultant at Vanguard, member of the Levine Children's Hospital Cancer Champions Board, member of Charlotte Estate Planning Council, member of Financial Planning Association of Charlotte; Charlotte

Nate Healy, Member (Marketing) – 2024; Vice President at Red Ventures; Charlotte

Christy Allen, Event Coordinator – 2025 [GiGi's Playhouse Charlotte Start-up lead and Co-founder – 2018] Prior: HR Staffing and Leadership Development – 2000 – 2012; Fort Mill, SC