

STATE GRANT COMPLIANCE REPORTING

Report Template B: Please use this reporting template for the END OF YEAR report

1. Organization:	
Organization Name:	Mt. Olive Family Medicine Center
Organization Tax ID #:	56-2000255
Project/Activity Title:	Directed Grant
Reporting Period:	July 1, 2021 through June 30, 2022
Organization Fiscal Year End:	June 30, 2022
Mailing Address (street, city, state, zip code):	201 N. Breazeale Ave. Mt. Olive, NC 28365
Phone Number (area code + number):	(919) 658-4954
Fax Number (area code + number):	(919) 658-5754
Contact Person:	Ashley Long, PhD, LAT, ATC
Contact Person Title:	Concussion Clinic Coordinator
E-Mail Address:	along@mofmc.com

2. Preparer: [PLEASE INDICATE WHO PREPARED THIS INFORMATION BY CHECKING]	<input type="checkbox"/> Employee	<input type="checkbox"/> CPA/Accountant
Name of Preparer: Ashley Long	X	
Phone Number: (919) 658-4954 ext. 1040		

3. Please provide a list of the Organization's Board Members. [ADD ADDITIONAL PAGES, IF NEEDED]	
Name of Board Member	Board Member Title
Joseph Long	Board Chair
Mark Raynor	Vice President
Ray McDonald	Treasurer/Secretary
Marcia Whitley	Member
Murray McClenny	Member
Al Southerland	Member
Bill Outlaw	Member
Julie Lee	Member
Wesley Parker	Member

4. What restrictions are placed upon the grant by the grant award document? If the grant award document does not identify specific restrictions, please identify the intended use of the grant funds as included in the award document.			
<u>Restrictions:</u> Funds must be utilized for support of the Mt. Olive Family Medicine Center Concussion Clinic, including concussion education, baseline testing, and post-concussion assessment and care to schools and adolescent athletes in eastern North Carolina.			
5. Does the organization have a Conflict of Interest policy?	<input type="checkbox"/>	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
6. Is the organization a for profit entity?	<input type="checkbox"/>	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no

7. Did the organization subgrant or pass down any funds to another organization?			
<input type="checkbox"/> yes <input checked="" type="checkbox"/> no			
If yes, answer the following:			
a. Name of Subgrantee	b. Program Name	c. Amount Subgranted	

8. Program Activities and Accomplishments:

Recipient must complete and submit a separate Program Activities and Accomplishments Report, detailing the program name, the original goals of each program, and a brief narrative of program accomplishments for each funded program. This information is required of all recipients of state funding in an amount greater than or equal to \$25,000.

SCHEDULE OF RECEIPTS AND EXPENDITURES

Report Template C: Please use this reporting template for the END OF YEAR report

9. Organization:	
Organization Name:	Mt. Olive Family Medicine Center
Organization Tax ID#:	56-2000255
Organization Fiscal Year End:	June 30, 2022
Mailing Address (street, city, state, zip code):	201 N. Breazeale Ave. Mt. Olive, NC 28365
Phone Number (area code + number):	(919) 658-4954
Fax Number (area code + number):	(919)
Contact Person:	Ashley Long, PhD, LAT, ATC
Contact Person Title:	Concussion Clinic Coordinator
E-Mail Address:	along@mofmc.com

a. Receipts		
Funding State Agency	Grant Title	Total Receipts
Division of Mental Health, Developmental Disabilities, and Substance Abuse	Direct Grant, state budget	\$76,185
b. Expenditures		
Category	Dollar Amount	
Personnel	\$1,330	
Contracted Services	\$56,515	
(a)Total Personnel/Contracted Svcs Costs:	\$57,845	
Office Supplies & Materials	\$17,290	
Service Related Supplies		
(b)Total Supplies & Material Costs:	\$17,290	
Travel		
Communications & Postage		
Utilities		
Printing & Binding		
Repair & Maintenance		
Meeting/Conference Expense		
Employee Training (no travel)		
Classified Advertising	\$1,050	
In-State Board Meeting Expenses		
(c)Total Non-Fixed Operating Expense:	\$1,050	
Office Rent (Land, Buildings, etc.)		
Furniture Rental		
Equipment Rental (Phones, Computers, etc.)		
Vehicle Rental		
Dues & Subscriptions		
Insurance & Bonding		
Books/Library Reference Materials		
Mortgage Principal, Interest and Bank Fees		
(d)Total Fixed Charges & Other Expenses:		
Buildings & Improvements		
Leasehold Improvements		
Furniture/Non-Computer Equip., \$500+ per item		
Computer Equipment/Printers, \$500+ per item		

Furniture/Equip., under \$500 per item	
€Total Property & Equipment Outlay:	
Purchase of Services	
Contracts with Service Providers	
Stipends/Scholarships/Bonuses/Grants	
(f)Total Services/Contracts:	
Food	
Other (provide description here):	
Other (provide description here):	
Other (provide description here):	
Other (provide description here):	
(g)Total Other Expenses:	
Total Expenditures (sum a through g)	\$76,185

Unexpended cash balance (do NOT use with reimbursement grants)

Beginning of the year cash balance	\$100,000
End of the year cash balance	\$23,815

NOTE: If total receipts, expenditures, beginning or ending unexpended grant balance available for expenditures is \$500,000 or more, an audit is required *by G.S. 143C-6-23*.

If there are any questions, please contact the Contract Administrator.

PROGRAM ACTIVITIES AND ACCOMPLISHMENTS REPORT
Report Template D: Please use this reporting template for the END OF YEAR
report

Recipient Name:	Mt. Olive Family Medicine Center
Recipient Tax ID #	56-2000255
Project/Activity Title:	Directed Grant
Recipient's Fiscal Year End:	June 30, 2022
Report Completion Date:	June 9, 2022
Preparer of This Report:	Ashley Long, PhD, LAT, ATC
<p>1. What were the original goals and expectations for the activity supported by this grant?</p> <p style="text-align: center;">The original goals and expectations for the activity supported by this grant were centered on concussion education, assessment, and care. More specifically to:</p> <ul style="list-style-type: none"> • <u>Goal #1. Testing:</u> increase the number of baseline concussion tests performed • <u>Goal #2. Advertising:</u> increase our advertising in the community • <u>Goal #3. Community Education:</u> increase our capacity to educate community members and stake holders about concussion through development of online learning material • <u>Goal #4. Staff Education/Development:</u> obtain continued education for concussion care team 	
<p>2. If applicable, how have those goals and expectations been revised or refined during the course of the project?</p> <p style="text-align: center;">We have not had to revise our goals and expectations.</p>	

3. What has the activity accomplished with these grant funds? Please include specific information including facts and statistics to support conclusions and judgments about the activity's impact.

GOAL #1, TESTING:

- Increased number of baseline tests provided: In 4th quarter 2021 we provided 59 baseline tests, which improved to 128 4th quarter 2022. This is an increase of 69 baseline tests.
- Increased number of post-concussion tests provided: In 4th quarter of 2021 we provided 18 post-concussion tests, which increased to 25 in 4th quarter 2022. This in an increase of 7 post-concussion tests.
- Counties served: In 4th quarter 2021 we served 1 county (Wayne) and 1 school for baseline testing. In 4th quarter 2022 we served 3 counties (Wayne Duplin and Lenoir) and 4 schools. This is an increase of 2 counties and 3 schools.

GOAL #2, ADVERTISING:

- Increased Advertising and Visibility: This quarter is the first time we have had a billboard for the concussion clinic. The visibility is measured at 15,000 cars per day.
- Website: Our old website had 1 homepage and 6 other pages. Our new website has a new homepage and 15 pages. This is an increase of 9 pages, including a page solely dedicated to the concussion clinic which will contain an educational blog and links to resources.

GOAL #3, COMMUNITY EDUCATION:

- Online Concussion Course: Approximately 80 hours of development, a 6-part storyboard, a completed 1 hour script, over 20 knowledge questions, supplemental photography with over 50 images and a storefront with e-commerce have been developed. The project is approximately 85% complete. Upon completion in July, 2022 the number of people having taken the course and their knowledge acquisition will be easily measurable.

GOAL #4, STAFF EDUCATION/DEVELOPMENT:

- Continuing Education: Concussion Clinic Coordinator attended two conferences, both with specific programing about clinical assessment and treatment of concussion.