





**North Carolina Department of Public Safety**  
**State Capitol Police**

Roy Cooper, Governor  
Eddie M. Buffalo, Jr., Secretary

Roger "Chip" Hawley, Chief of Police

**MEMORANDUM**

**To:** Joint Legislative Oversight Committee on Justice and Public Safety members

**From:** Eddie M. Buffalo, Jr., Secretary, DPS   
Roger E. Hawley, Chief, State Capitol Police 

**Subject:** State Capitol Police Annual Position Report

**Date:** September 1, 2023

*Pursuant of Section 16B.1(b) of Session Law 2017-57, the State Capitol Police shall report to the Joint Legislative Oversight Committee on Justice and Public Safety the following information no later than September 1 of each fiscal year:*

*(1) A list of all positions in the State Capitol Police. For each position listed, the report shall include at least the following information:*

- a. The position type.*
- b. The agency to which the position is assigned.*
- c. The source of funding for the position.*

*(2) For each receipt-supported position listed, the contract and any other terms of the contract.*

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**Office Location:**  
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# North Carolina Department of Public Safety

## State Capitol Police

Roy Cooper, Governor  
Eddie M. Buffaloe, Jr., Secretary

Roger E. Hawley, Chief of Police

August 21, 2023

Chairpersons:

In compliance with Session Law 2017-57, 16B.1.(c), this report is submitted to the respective Chairs of the Senate and House Appropriations Committees on Justice and Public Safety.

This report identifies the creation of three (3) new receipt-funded positions within State Capitol Police.

The Department of Health and Human Services-State Medical Lab has added one (1) extra Police Officer for 2023-2024 security services. The total amount of the agreement is \$677,511 for twelve (12) months for six (6) officers and one (1) supervisor.

The Department of Adult Correction-Shore Building has contracted for one (1) Police Officer for twelve (12) months. The total agreement is \$104,736.

The Department of Adult Correction-Bush Street location has contracted for one (1) Police Officer for twelve (12) months. The total agreement is \$164,026.

Respectfully,

Roger E. Hawley, Chief  
State Capitol Police

cc: Senator Britt, Jr. Co-Chair  
Senator Daniel, Co-Chair  
Representative Davis, Jr. Co-Chair  
Representative Greene, Co-Chair  
Representative Miller, Co-Chair  
Representative Smith, Co-Chair  
Representative Clampitt, Vice Chair  
Representative Faircloth, Vice Chair

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Contract Totals								
	Totals Actual Contract	Number of Positions Assigned to Each Contract	Police Officer I	Police Officer Supervisor I	Security Guard	Security Coordinator	Agency	Building Address
							State Fiscal 2023-2024	
Administrative Office Of the Courts - Court of Appeals & Supreme Court (Ruffin and Justice Buildings)	\$ 219,025.00	2	2	0	0	0		CA -1 West Morgan St., SC- 2 East Morgan St.
Administrative Office Of the Courts - Judicial Center	\$ 131,770.00	1	1	0	0	0		901 Corporate Center Dr
DHHS-Dix Campus	\$ 302,798.00	3	3	0	0	0		820 South Boylan Drive
DHHS-Public Health Medical Examiner	\$ 677,511.00	7	6	1	0	0		4312 District Drive
DHHS-Disability Determination Services	\$ 236,109.00	2	2	0	0	0		3301 Terminal Dr.
DHHS-Department of Mental Health-Bath Building	\$ 121,707.00	1	1	0	0	0		306 N. Wilmington St.
DHHS-Vital Records- Cooper Building	\$ 104,736.00	1	1	0	0	0		225 N. McDowell Street
Departments of Commerce- DOBBS Building	\$ 112,365.00	1	1	0	0	0		430 N. Salisbury St.
Department of Commerce - Division of Employment Security	\$ 576,466.00	8	1	1	6	0		700 Wade Ave.
Department of Revenue	\$ 660,407.00	8	3	1	4	0		501 N. Wilmington St.
Divison of Environmental Quality- Green Square	\$ 104,736.00	1	1	0	0	0		217 W. Jones St.
Department of Natural & Cultural Resources - Museum of Natural Sciences & Nature Research Center	\$ 291,008.00	5	0	0	5	0		11 W. Jones St-MNS, 121 W. Jones - NRC
Department of Transportation-Highway Building	\$ 346,574.00	5	1	0	0	4		1 S. Wilmington St.
Department of Transportation-Greenfield Parkway	\$ 62,766.00	1	0	0	1	0		750 N. Greenfield Pkwy
Department of State Treasurer	\$ 112,365.00	1	1	0	0	0		3200 Atlantic Ave
Division of Motor Vehicles - Raleigh	\$ 104,736.00	1	1	0	0	0		1100 New Bern Ave.
Division of Motor Vehicles - Rocky Mount	\$ 66,165.00	1	0	0	0	1		1515 N. Church Street, Rocky Mount
Department of Information Technology	\$ 603,191.00	9	2	0	7	0		3700 Wake Forest Rd.
Department of Public Instruction - Governor Morehead School	\$ 363,314.00	5	0	1	4	0		303 Ashe Ave.
Department of Public Instruction- New Education	\$ 161,797.00	2	1	0	1	0		301 N Wilmington St.
Department of Justice - Edenton Street-Old Ed Bldg	\$ 112,365.00	1	1	0	0	0		114 W. Edenton St.
Department of Justice - State Crime Lab	\$ 599,891.00	6	6	0	0	0		121 E. Tryon Road
Department of Natural & Cultural Resources - Archives	\$ 104,736.00	1	1	0	0	0		109 E Jones St.
North Carolina Secretary of State-Old Revenue Bldg	\$ 104,736.00	1	1	0	0	0		2 S. Salisbury St.
Department of Insurance-Albemarle Building	\$ 112,365.00	1	1	0	0	0		325 N. Salisbury St.
North Carolina Lottery Commission	\$ 401,829.00	4	4	0	0	0		2728 Capital Blvd, Suite 144
North Carolina Department of Public Safety	\$ 302,798.00	3	3	0	0	0		417 N. Salisbury St.
DPS-DAC - Shore Building	\$ 104,736.00	1	1	0	0	0		214 West Jones Street
DAC- Bush Street-Controller	\$ 164,026.00	1	1	0	0	0		3512 Bush Street
Total of Contracts	\$ 7,367,028.00	84	47	4	28	5		

Distribution of Appropriated Employees		Public Safety Directors (Chief/ Deputy Chief)	Police Officer I	Police Officer Supervisor I- Sergeants	Captains	Police Officer Supervisor II- Lieutenants	Telecommunicators/ Admin Staff
State Capitol Building - 1 E. Edenton Street			1				
Archdale Building			1				
Department of Administration			1				
State Capitol Police Headquarters		2			2	4	10
State Capitol Police Headquarters - Specialized Positions & Patrol			30	6			
<b>Appropriated Positions</b>	<b>\$</b>	<b>2,471,647.00</b>	<b>2</b>	<b>33</b>	<b>6</b>	<b>2</b>	<b>4</b>
<b>TOTAL SCP POSITIONS</b>	<b>141</b>						
					<b>Total Appropriated</b>		<b>57</b>