



## North Carolina Interpreter & Transliterator Licensing Board

PO Box 98328 • Raleigh, NC 27624  
919-779-5709 Tel • 919-779-5642 Fax  
[www.ncitlb.org](http://www.ncitlb.org) • [ncitlb@caphill.com](mailto:ncitlb@caphill.com)

January 31, 2024

Re: N.C. General Statute 93B-2(a) Data Requirements  
For Fiscal Year October 1, 2022- September 30, 2023

Dear  
Sir/Madam,

Please let this letter serve as the annual report, independent of the annual financial report, for the fiscal year 2022-2023 for the North Carolina Interpreter and Transliterator Licensing Board (the Board). As the Board's fiscal year ends on September 30<sup>th</sup> this report covers the period October 1, 2022 to September 30, 2023.

1. The address of the board, names of officers and members:

North Carolina Interpreter and Transliterator Licensing

Board

Caitlin Schwab-Falzone, Administrator

Mailing Address: PO Box 98328, Raleigh, NC 27624

Physical Address: 701 Exposition Place, Ste 206, Raleigh, NC 27615

Phone: 919-779-5709

Fax: 919-779-5642

Website: [www.ncitlb.org](http://www.ncitlb.org) Email: [ncitlb@caphill.com](mailto:ncitlb@caphill.com)

Board Members and Officers:

Beverly Woodel, Chair

Mark Lineberger, Vice Chair

David Litman, Treasurer

Dianne Shearer

Nicole Alleman

Lynn Cooper

Lauren Pruett, Secretary

Alicia Griffin

Pamela White

- 1a. The total number of licensees supervised by the Board.

2. The number of persons who applied to the Board for examination:

Not Applicable - The Board does not administer an examination.

3. The number who were refused examination:

Not Applicable – The Board does not administer an examination.

4. The number who took the examination:

Not Applicable – The Board does not administer an examination.

5. The number to whom initial licenses were issued:

50

5a. The number who failed the examination.

Not Applicable – The Board does not administer an examination.

6. The number who applied for license by reciprocity or comity:

None

7. The number who were granted licenses by reciprocity or comity.

None

7.a. The number of official complaints received involving licensed and unlicensed activities.

5

7.b. The number of disciplinary actions taken against licensees, or other actions taken against non-licensees, including injunctive relief.

2

8. The number of licenses suspended or revoked:

None

9. The number of licenses terminated for any reason other than failure to pay the required renewal fee:

None

9a. The number of applicants for a license and, of that number, the number granted a license.

All 50 applicants this year were granted a license

9b. The number of applicants with a conviction record and, of that number, the number granted a license, denied a license for any reason, and denied a license because of a conviction.

There were no applicants denied a license due to a conviction record.

9c. The number of applicants with military training, the number granted a license, the number denied a license for any reason, and a summary of the reasons for denial. The information provided in accordance with this subdivision shall not disclose any identifying information of any applicant.

There were no applicants with military training who applied for a license with this Board.

9d. The number of applicants who are military spouses, the number granted a license, the number denied a license for any reason, and a summary of the reasons for denial. The information provided in accordance with this subdivision shall not disclose any identifying information of any applicant.

There were no applicants who are military spouses who applied for a license with this Board.

10. The substance of any anticipated request by the occupational licensing board to the General Assembly to amend statutes related to the occupational licensing board:

No requests to amend statutes related to the Board are anticipated.

11. The substance of any anticipated change in rules adopted by the occupational licensing board or the substance of any anticipated adoption of new rules by the occupational licensing board.

At this time there is an anticipated rule to remove the setting of how licensees obtain continuing education credits.

If you require any additional information please contact the Board at your convenience.

Sincerely,



Carl Edward Falyone

Caitlin Schwab-Falzone  
Administrator