



STATE OF NORTH CAROLINA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

JOSH STEIN  
GOVERNOR

DEV DUTTA SANGVAI  
SECRETARY

February 13, 2025

**SENT VIA ELECTRONIC MAIL**

The Honorable Amy Galey, Chair  
Joint Legislative Administrative  
Procedure Oversight Committee  
Room 311, Legislative Office Building  
Raleigh, NC 27603


The Honorable Sarah Stevens, Chair  
Joint Legislative Administrative  
Procedure Oversight Committee  
Room 635, Legislative Office Building  
Raleigh, NC 27603

Dear Chairmen:

North Carolina General Statute 93B-2, as amended by Session Law 2019-91, Section 3, requires each State agency licensing board to submit an annual report to the Secretary of State, the Attorney General, and the Joint Legislative Administrative Procedure Oversight Committee containing the number of applicants for a license and, of that number, the number granted a license, the number of applicants with a conviction record and, of that number, the number granted a license, denied a license for any reason, and denied a license because of a conviction. Pursuant to the provisions of law, the Department is pleased to submit the attached report.

Should you have any questions regarding this report, please contact Karen Wade, Director of Policy, at [Karen.Wade@dhhs.nc.gov](mailto:Karen.Wade@dhhs.nc.gov).

Sincerely,

DocuSigned by:  
  
33023E3C927E460...  
Devdutta Sangvai  
Secretary



STATE OF NORTH CAROLINA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

JOSH STEIN  
GOVERNOR

DEVPUTTA SANGVAI  
SECRETARY

February 13, 2025

**SENT VIA ELECTRONIC MAIL**


Attorney General Jeff Jackson  
NC Department of Justice  
114 West Edenton Street  
Raleigh, NC 27603

Dear Attorney General Jackson:

North Carolina General Statute 93B-2, as amended by Session Law 2019-91, Section 3, requires each State agency licensing board to submit an annual report to the Secretary of State, the Attorney General, and the Joint Legislative Administrative Procedure Oversight Committee containing the number of applicants for a license and, of that number, the number granted a license, the number of applicants with a conviction record and, of that number, the number granted a license, denied a license for any reason, and denied a license because of a conviction. Pursuant to the provisions of law, the Department is pleased to submit the attached report.

Should you have any questions regarding this report, please contact Karen Wade, Director of Policy, at [Karen.Wade@dhhs.nc.gov](mailto:Karen.Wade@dhhs.nc.gov).

Sincerely,

DocuSigned by:  
  
on behalf of Devdutta Sangvai  
33023E3C927E460...  
Devdutta Sangvai  
Secretary

[WWW.NCDHHS.GOV](http://WWW.NCDHHS.GOV)

TEL 919-855-4800 • FAX 919-715-4645

LOCATION: 101 BLAIR DRIVE • ADAMS BUILDING • RALEIGH, NC 27603

MAILING ADDRESS: 2001 MAIL SERVICE CENTER • RALEIGH, NC 27699-2000

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER



STATE OF NORTH CAROLINA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

JOSH STEIN  
GOVERNOR

DEVDUTTA SANGVAI  
SECRETARY

February 13, 2025

**SENT VIA ELECTRONIC MAIL**

Elaine F. Marshall  
NC Secretary of State  
2 South Salisbury St.  
Raleigh, NC 27601-2903

Dear Secretary Marshall:

North Carolina General Statute 93B-2, as amended by Session Law 2019-91, Section 3, requires each State agency licensing board to submit an annual report to the Secretary of State, the Attorney General, and the Joint Legislative Administrative Procedure Oversight Committee containing the number of applicants for a license and, of that number, the number granted a license, the number of applicants with a conviction record and, of that number, the number granted a license, denied a license for any reason, and denied a license because of a conviction. Pursuant to the provisions of law, the Department is pleased to submit the attached report.

Should you have any questions regarding this report, please contact Karen Wade, Director of Policy, at [Karen.Wade@dhhs.nc.gov](mailto:Karen.Wade@dhhs.nc.gov).

Sincerely,

DocuSigned by:

*Charlynda Williams-Denane*  
on behalf of Devdutta Sangvai  
33023E3C927E460...  
Devdutta Sangvai  
Secretary

[WWW.NCDHHS.GOV](http://WWW.NCDHHS.GOV)

TEL 919-855-4800 • FAX 919-715-4645

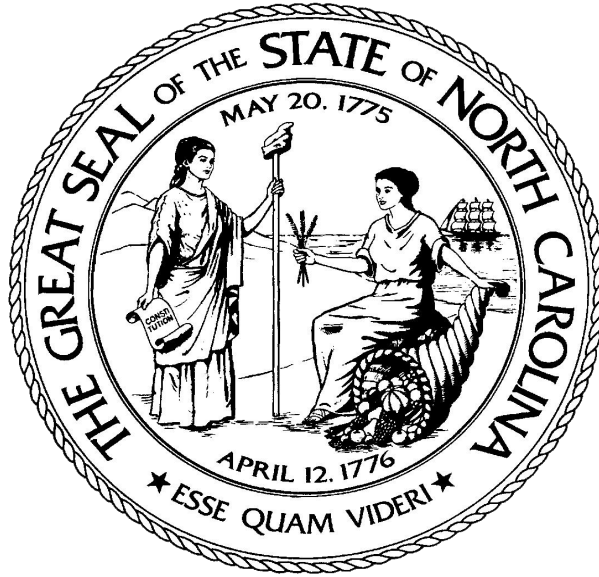
LOCATION: 101 BLAIR DRIVE • ADAMS BUILDING • RALEIGH, NC 27603

MAILING ADDRESS: 2001 MAIL SERVICE CENTER • RALEIGH, NC 27699-2000

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

**Annual Report on State Agency Licensing Boards  
Applicants with a Conviction Record**

**NCGS §93B-2 as amended by SL 2019-91, Section 3**



**Report to the**  
**Joint Legislative Administrative Procedure Oversight Committee**  
**and**  
**The Secretary of State**  
**and**  
**The Attorney General**  
**by**  
**North Carolina Department of Health and Human Services**

**February 13, 2025**

North Carolina General Statute 93B-2, as amended by Session Law 2019-91, Section 3, sets forth the following reporting requirement:

*(e) No later than October 31 of each year, each State agency licensing board shall file electronically with the Secretary of State, the Attorney General, and the Joint Legislative Administrative Procedure Oversight Committee an annual report containing all of the following information:*

*(1) The number of applicants for a license and, of that number, the number granted a license.*

*(2) The number of applicants with a conviction record and, of that number, the number granted a license, denied a license for any reason, and denied a license because of a conviction.*

The Table below summarizes the required information from State Agency Licensing Boards within DHHS for program year 2023-2024.



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

GS 93B-2, as amended by SL 2019-91, Section 3  
Annual Legislative Report - State Agency Licensing Boards  
Applicants with a Conviction Record  
2024

| License Title                                  | # of Applicants | Of the # of Applicants,<br># Granted | # of Applicants with a<br>Conviction Record | Of the # of Applicants<br>with a Conviction<br>Record, # Granted | Of the # of Applicants<br>with a Conviction<br>Record, # Denied for<br>Any Reason | Of the # of Applicants<br>with a Conviction<br>Record, # Denied<br>Because of a<br>Conviction | Reporting Period        |
|--|-----------------|--------------------------------------|---|--|---|---|-------------------------|
| NC Assisted Living Administrator Certification | 135             | 132                                  | 0   | N/A  | N/A   | N/A   | 07/01/2023 - 06/30/2024 |
| EMS Technician Licensing                       | 11,862          | 7,621                                | 1,667                                       | 1,659  | 7   | 1   | 07/01/2023 - 06/30/2024 |
| Nurse Aide                                     | 9,678           | 2,373                                | Not Available*                              | Not Available*   | Not Available*  | Not Available*  | 07/01/2023 - 06/30/2024 |
| Infant, Toddler, and Family Certificate        | 241             | 226                                  | Not Available*                              | Not Available*   | Not Available*  | Not Available*  | 07/01/2023 - 06/30/2024 |

\*This data is unavailable because it is not currently collected during the credentialing process. DHHS is committed to providing the information required by General Statute 93-B and will continue to work with State Agency Licensing Boards to provide more complete information in subsequent reports.